

Cabinet

Wednesday 21 June 2017 at 2.00 pm

**To be held at the Town Hall,
Pinstone Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillor Julie Dore	(Leader of the Council)
Councillor Olivia Blake	(Cabinet Member for Finance and Deputy Leader)
Councillor Ben Curran	(Cabinet Member for Planning and Development)
Councillor Jackie Drayton	(Cabinet Member for Children, Young People & Families)
Councillor Jayne Dunn	(Cabinet Member for Neighbourhoods and Community Safety)
Councillor Mazher Iqbal	(Cabinet Member for Business and Investment)
Councillor Mary Lea	(Cabinet Member for Culture, Parks and Leisure)
Councillor Bryan Lodge	(Cabinet Member for Environment and Streetscene)
Councillor Cate McDonald	(Cabinet Member for Health and Social Care)
Councillor Jack Scott	(Cabinet Member for Transport and Sustainability)

PUBLIC ACCESS TO THE MEETING

The Cabinet discusses and takes decisions on the most significant issues facing the City Council. These include issues about the direction of the Council, its policies and strategies, as well as city-wide decisions and those which affect more than one Council service. Meetings are chaired by the Leader of the Council, Councillor Julie Dore.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Members of the public have the right to ask questions or submit petitions to Cabinet meetings and recording is allowed under the direction of the Chair. Please see the website or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Cabinet meetings are normally open to the public but sometimes the Cabinet may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last. If you would like to attend the meeting please report to the First Point Reception desk where you will be directed to the meeting room.

Cabinet decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Scrutiny Committee or referred to the City Council meeting, in which case the matter is normally resolved within the monthly cycle of meetings.

If you require any further information please contact Simon Hughes on 0114 273 4014 or email simon.hughes@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**CABINET AGENDA
21 JUNE 2017**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest** (Pages 1 - 4)
Members to declare any interests they have in the business to be considered at the meeting
- 5. Minutes of Previous Meetings** (Pages 5 - 18)
To approve the minutes of the meetings of the Cabinet held on 19 April 2017 and 17 May 2017.
- 6. Public Questions and Petitions**
To receive any questions or petitions from members of the public
- 7. Items Called-In For Scrutiny**
The decision taken by the Cabinet Member for Transport and Sustainability on 30 May 2017, in respect of Non-City Centre Parking Developments, has been called-in for Scrutiny and will be considered at a future meeting of the Economic and Environmental Wellbeing Scrutiny and Policy Development Committee.
- 8. Retirement of Staff** (Pages 19 - 22)
Report of the Acting Executive Director, Resources.
- 9. Commissioning Adult Learning in Community Settings** (Pages 23 - 42)
Report of the Executive Director, People Services.
- 10. Budget Outturn Report 2016/17** (Pages 43 - 160)
Report of the Acting Executive Director, Resources.

**NOTE: The next meeting of Cabinet will be held on
Wednesday 19 July 2017 at 2.00 pm**

This page is intentionally left blank

ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email gillian.duckworth@sheffield.gov.uk.

This page is intentionally left blank

Cabinet

Meeting held 19 April 2017

PRESENT: Councillors Julie Dore (Chair), Olivia Blake, Ben Curran, Jackie Drayton, Jayne Dunn, Mazher Iqbal, Bryan Lodge, Cate McDonald and Jack Scott

.....

1. APOLOGIES FOR ABSENCE

1.1 An apology for absence was received from Councillor Mary Lea.

2. EXCLUSION OF PUBLIC AND PRESS

2.1 No items were identified where it was proposed to exclude the public and press.

3. DECLARATIONS OF INTEREST

3.1 Councillor Olivia Blake declared a personal interest in agenda item 10 'Month 11 Capital Approvals' as a Trustee of Sheffield Museums and Galleries.

4. MINUTES OF PREVIOUS MEETING

4.1 The minutes of the meeting of Cabinet held on 15 March 2017 were approved as a correct record.

5. PUBLIC QUESTIONS AND PETITIONS

5.1 Public Question in respect of Streets Ahead Contract and Traffic Regulation Orders

5.1.1 Nigel Slack commented that, whilst still awaiting further information on the Streets Ahead contract and the impact on vulnerable people of works within this contract, he noted that the last attempt by the Council to prevent peaceful protest seemed again to flaunt any care for vulnerable people affected by these 'Temporary Traffic Regulation Orders.'

5.1.2 Mr Slack therefore asked what procedures were in place for the access of emergency vehicles, health visitors, care workers, relatives and delivery drivers, to name but a few, to the properties of vulnerable people on the roads affected?

5.1.3 Mr Slack added that the Road Traffic Regulation Act 1984 – Section 3.1 prevented the regulations being used to the effect of "preventing at any time access for pedestrians." How did this square with the recent use of safety barriers across the full width of roads where tree felling was taking place? How will residents on Brookfield Road and Dobcroft Close access their properties?

5.1.4 Councillor Bryan Lodge, Cabinet Member for the Environment, responded that

access should be maintained at all times and if someone felt this was not the case they should speak to the operatives and they would be let through. This was also the case with emergency vehicles.

5.1.5 The Traffic Regulation Orders referred to had been used since 2012 and access for those referred to by Mr Slack had always been maintained. In fact, the Council had received a number of thank you letters for the conduct of Amey and the operatives.

5.1.6 The Council had resurfaced 1244 miles, which was further than from Sheffield to Oslo of pavements and 605 miles, which was just short of from Sheffield to Frankfurt, of roads, so the situation was nothing new. Emergency vehicles were always allowed access and if residents contacted Streets Ahead with specific requests they would do everything that they could to help.

5.2 Public Question in respect of Survey Results

5.2.1 Nigel Slack commented that, in the statement on 24th March 2017, with respect to the household survey data for the Streets Ahead contract and street trees, the Council stated "Our household surveys show that only a small percentage of residents disagree with our proposals for tree replacement and that the vast majority are supportive or indifferent." Will the Council explain where that twisted logic came from and how the raw data supports that statement?

5.2.2 Mr Slack added that perhaps we should apply similar logic to the Walkley branch Labour Party meetings results on the motion calling for the resignation of the relevant Cabinet Member? 13 votes to retain the Cabinet Member, 8 votes to remove, 10 abstentions and around 500 indifferent. Under current Council logic isn't that a vast majority supporting the resignation of the Cabinet Member?

5.2.3 Councillor Bryan Lodge commented that the votes of the Walkley branch of the Labour Party were a matter for them and as such the question should be referred to them.

5.3 Public Question in respect of the Outline Business Case for the Streets Ahead Contract

5.3.1 Nigel Slack asked in light of the Council's new willingness to share raw data, will they now publish the raw data from which the 'Outline Business Case' for the Streets Ahead contract was derived.

5.3.2 In response, Councillor Bryan Lodge commented that the Outline Business Case was shared and available to read. Councillor Lodge was not clear what the raw data was that Mr Slack referred to.

5.3.3 Sheffield had long been branded the 'Pothole City' which showed that residents were clearly dissatisfied with the condition of the roads. As a result, the Council initially applied for Pathfinder Status and was granted this. This then led to the Streets Ahead contract and all this information was available to read.

5.4 Public Question in respect of Trees on Ecclesall Road

5.4.1 Nigel Slack commented that, after the debacle of the last Full Council meeting, from which nobody came out smelling of roses, he assumed that it was full steam ahead on plans to fell trees on Ecclesall Road. Bearing in mind the Cabinet Member's previous comments about discriminatory trees, will the Council also be making arrangements to remove other discriminatory obstructions on this road, including bus stops, litter bins, telephone boxes, cable cabinets, bollards etc. where, in many places, these obstacles restrict the pavement width to less than the statutory minimum 1.5m or 1m that had been commented on?

5.4.2 Councillor Bryan Lodge stated that he was not present at the last Full Council meeting so could not comment on that. The proposals for trees on Ecclesall Road were currently with the Independent Tree Panel for consideration, so it was not necessarily 'full steam ahead' as Mr Slack believed. The reasons for the need for tree replacement would be numerous. Where any restrictions were in place, such as 'A Boards', the Council would remove where they were made aware of them.

5.4.3 The Leader of the Council, Councillor Julie Dore, added that, in relation to the issue of the last Full Council meeting, she believed that she always showed respect to others in the Council Chamber. At that meeting, a Member of the Council made a defamatory and offensive remark about Councillor Lodge. Councillor Dore had given the Member concerned the opportunity to provide evidence to support the remark and the Member did not have any evidence. In Councillor Dore's view this was therefore showing disrespect, not only to Councillor Lodge, but also to the Chair of the meeting, the Lord Mayor.

5.4.4 Councillor Dore added that the Lord Mayor was in charge of the meeting and if a Member refused to abide by the code and spirit of the Member Code of Conduct and was allowed to do this, this would give license for any Member to say what they wanted in the Chamber without recourse.

5.4.5 Councillor Dore believed the behaviour shown also disrespected the petitioner who had not yet received a full response to their petition before opposition Members left the Chamber. The response would have been, as stated by Councillor Lodge, that the Independent Tree Panel was currently looking at the trees on Ecclesall Road.

5.4.6 Councillor Dore apologised for the events at the last Full Council meeting, but would not accept that the Administration had any part to play in the events that occurred and hoped that it did not happen again.

5.5 Public Question in respect of Streets Ahead Contract

5.5.1 Nigel Slack asked why was analysis of the roadways substrates not part of the Streets Ahead Contract?

5.5.2 Councillor Bryan Lodge replied that the extent of the resurfacing works had been discussed in detail with the Government. It was a maintenance rather than a reconstruction contract and reconstruction would have been much more disruptive to residents than the current contract.

5.5.3 The Carillion bid had been for substantially less work than the Council had achieved with Amey. Some of the problems, such as infield utility trenches, Amey had to resolve at no cost to the Council. The Council was continually trying to reduce any disruption caused to residents.

5.6 Public Question in respect of Streets Ahead Contract

5.6.1 Nigel Slack commented that, in his opinion, the Streets Ahead contract was poorly drafted, probably by Amey, poorly understood by everyone but Amey and poorly managed by Amey and the Council. When will the cumulative effect of the problems being caused and the internal pressures from the Labour Party convince the Council that a root and branch review was needed?

5.6.2 Councillor Bryan Lodge commented that he disagreed with Mr Slack's view of the Streets Ahead contract. It had been drafted by the Council, in consultation with the Government, based on a Private Finance Initiative Model contract.

6. ITEMS FROM SCRUTINY

6.1 The Safer and Stronger Communities Scrutiny and Policy Development Committee submitted a report outlining in depth work undertaken around hate crime. This was done through a cross party Task Group. The work focussed on the reporting of hate crime and the report submitted was the final report of the Task Group.

6.2 **RESOLVED:** That Cabinet:-

- (a) thanks the Safer & Stronger Communities Scrutiny and Policy Development Committee for its work on hate crime;
- (b) notes the Hate Crime Task Group Report attached as Appendix A to the report;
- (c) agrees that an initial joint response from the Cabinet Members for Community Services and Libraries, Housing, and Children, Young People & Families is provided to the Safer & Stronger Communities Scrutiny and Policy Development Committee's July 2017 meeting; and
- (d) agrees that a further report to the Safer & Stronger Communities Scrutiny and Policy Development Committee on progress on implementing the Task Group's recommendations be provided to the Committee by December 2017.

6.3 **Reasons for Decision**

6.3.1 In order to make it clear to the Scrutiny Committee what actions the Council is committing to, the Committee requests a joint response report to its Hate Crime Task Group Report.

6.3.2 To enable the Committee to scrutinise progress made in implementing the

recommendations, the Committee requests a further report back on implementation.

6.4 **Alternatives Considered and Rejected**

6.4.1 An alternative option in relation to the recommendations would be to do nothing with the Task Group Report. However, given the time and effort spent by the Task Group and contributions to the work from external organisations, this is not deemed a viable option.

6.4.2 An alternative option in relation to the recommendations would be to respond to the Committee's report over a much longer timescale. However, the Scrutiny Committee would welcome a fast response to its recommendations. The Committee believes a report to its July 2017 meeting strikes an appropriate balance between speed and allowing sufficient time for Cabinet Members and officers to consider the recommendations in the Hate Crime Task Group report.

7. **RETIREMENT OF STAFF**

7.1 The Acting Executive Director, Resources submitted a report on Council staff retirements.

RESOLVED: That this Cabinet :-

(a) places on record its appreciation of the valuable services rendered to the City Council by the following staff in the Portfolios below:-

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
<u>Children, Young People and Families</u>		
Claire Blundell	Residential Homes Manager	29
Valerie Higgins	Administrator/Finance Manager, Nether Green Infant School	23
Paula Robinson	Senior Youth Prevention Worker	22
<u>Communities</u>		
Brian Coddington	Contracts Officer	45
Stephen Johnson	Archives and Heritage Officer	23
Marie Ledger	Business Support Manager	24
Stewart Merrill	Senior Housing Solutions	34

	Officer	
Robert Pinder	Approved Mental Health Practitioner	36
<u>Place</u>		
Mark Claypole	Maintenance Operative, Sheffield Markets	29
David Cooper	Head of Policy and Projects, Culture and Environment	38
Daryl Dawson	Area Officer, Parks and Countryside	38
Patrick Holt	Maintenance Operative, Sheffield Markets	39
Martin Kirwan	Technician, Highway Development Control	20
Mark Lowe	District Parks Officer	40
Ivor Powell	Maintenance Operative, Sheffield Markets	35
Trevor Sullivan	Principal Planning Officer	28
<u>Resources</u>		
Stephen Adams	Facilities Manager	31
Titu Hayre-Bennett	Human Resources Business Partner	31

(b) extends to them its best wishes for the future and a long and happy retirement; and

(c) directs that an appropriate extract of this resolution under the Common Seal of the Council be forwarded to them.

8. PROPOSED CHANGES TO THE POST 16 TRAVEL AND TRANSPORT POLICY

8.1 The Executive Director, People submitted a report in relation to proposed changes to the Post 16 travel and transport policy:-

- to report back on the proposals following a thorough consultation with all affected users, alongside schools and colleges, between 30 January and 24 March 2017; and

- to highlight a number of recommended changes to the Post 16 travel and transport policy from the findings of the consultation, to Cabinet, for their endorsement.

The report also included the questionnaires that went out to affected families, a detailed analysis of the consultation, and the findings from the consultation.

8.2 RESOLVED: That:-

- (a) the Council ceases to provide the discretionary zero fare bus pass for post 16 students with effect from 1 September 2017 and instead request that families who are eligible apply for and use the 16 - 19 Bursary fund to pay for transport and the Council shall continue to work alongside schools and colleges to offer the necessary support to any families or young people who need help with the application process in order that they are able to access the bursary;
- (b) completely free post 16 Special Educational Needs transport be ceased to be provided; whilst not asking families to pay the full cost of Special Educational Needs transport, it is proposed to ask all families for a contribution of £540 per year regardless of the location of their education provision (the weekly cost over the year would be £10.38); a variety of payment options to meet families' needs will be available and families who are eligible for either the vulnerable or discretionary bursary will be expected to apply and use this fund towards the cost of transport;
- (c) the Council continues to support Independent Travel Training and to ensure that it remains a central part of the post 16 travel and transport policy to ensure that as many students who are able, travel independently to and from their place of education and training in order to maximise their independence, lifelong learning and employment prospects;
- (d) a hardship fund be created and administered in order to mitigate the impact on those families with students in post 16 education who may be significantly affected by these proposals; those who could access the fund may include:
 - Families with siblings attending post 16 education at the same time, who are both on Special Educational Needs transport
 - Low wage working families who have children on Special Educational Needs post 16 transport
 - Young people who are mid-way through their course at 1 September 2017, for whom the changes will have a negative impact on their studies; and
- (e) the policy changes be implemented from 1st September 2017 and the Executive Director, People be authorised to implement these recommendations.

8.3 **Reasons for Decision**

- 8.3.1 That the Council should cease to provide the discretionary zero fare bus pass for post 16 students with effect from 1/9/2017 and instead request that families who are eligible apply for and use the 16- 19 Bursary fund to pay for transport. The Council will continue to work alongside schools and colleges to offer the necessary support to any families or young people who need help with the application process in order that they are able to access the bursary.

The 16-19 Bursary Fund is to help with education-related costs for students aged 16 to 19 and travel is a key element of education-related costs. Government guidance states that: Local authorities may take receipt of 16-19 bursary funding into account in assessing an individual's need for financial help with transport (see statutory duties outlined in paragraph 1.3 of the report).

Whilst it is recognised that the bursary has been used by students in a variety of ways, it remains an appropriate fund for the Council to take into consideration when providing travel assistance (see statutory duties (paragraph 1.3). As noted in paragraph 1.1.1 of the report, all other identified authorities are using their right to take bursary funding into consideration and as such do not automatically provide zero fare bus passes to students in receipt of the bursary.

In addition, as a Local Authority, Sheffield City Council ensures that post 16 students are able to travel at a reduced rate on public transport (currently 80p per journey on buses within Sheffield) with its reduced bus fare scheme via the funding the Council contributes to the South Yorkshire Passenger Transport Executive.

Taking all the consultation responses into account, the Council believe that we should come into alignment with other authorities and cease to provide a discretionary zero fare bus pass for post 16 students. However, the consultation has raised potential issues which we have sought to mitigate (see section 6.5 of the report).

The Council will work with schools and colleges throughout the summer term 2017 to ensure that students who are eligible have all the information and support that they need to apply for the bursary. Following any policy change, the Council, across all relevant services, will continue to offer the necessary support to any families or young people who need help with the application process in order that they are able to access the bursary.

Other responses from parents included concerns that students in post 16 education should not be given money and should instead be given a bus pass. We recognise parents' concerns and there is an option for families to purchase bus passes from South Yorkshire Passenger Transport Executive if this best suits their family's needs.

- 8.3.2 To cease to provide completely free post 16 Special Educational Needs transport. Whilst not asking families to pay the full cost of Special Educational Needs transport, it is proposed to ask all families for a contribution of £540 per year regardless of the location of their education provision (The weekly cost over the

year would be £10.38). A variety of payment options to meet family's needs will be available. Families who are eligible for either the vulnerable or discretionary bursary will be expected to apply and use this fund towards the cost of transport.

Sheffield City Council is committed to providing Special Educational Needs transport for eligible post 16 students in order to facilitate their attendance at school/college. Whilst recommending that families pay a contribution of £540 per year, we acknowledge the need for these payments to be able to be made in a variety of ways, monthly, termly or annually, and will ensure that a range of payment options are available for families.

It is proposed that students who are eligible use the 16-19 Bursary Fund to pay the contribution of £540 for Special Education Needs post 16 transport. 87% of respondents stated that it would be a good idea for this contribution to be deducted at source. It is therefore proposed that the Council works with schools so that, if possible, students who access the discretionary bursary via the Council's administrative function have the cost of transport removed before any remainder funds are given to families.

As noted in paragraph 6.1 of the report, the Council will work with schools and colleges throughout the summer term 2017 to ensure that students who are eligible have all the information and support that they need to apply for the bursary. Upon implementation of any policy change, the Council, across all relevant services, will continue to offer the necessary support to any families or young people who need help with the application process in order that they are able to access the bursary.

- 8.3.3 To continue to support Independent Travel Training and to ensure that it remains a central part of the post 16 travel and transport policy. To ensure that as many students who are able, travel independently to and from their place of education and training in order to maximise their independence, lifelong learning and employment prospects.

Sheffield City Council recognises the life changing and life enhancing impact of all levels of independent travel and will continue to provide a free travel training programme for all of those who are deemed suitable. In order to support children with Special Educational Needs and Disabilities to live happy, healthy and fulfilling lives, our travel training offer extends not just to those who can reach full independence but also to facilitate the maximum level of independence each child and young person can accomplish.

- 8.3.4 To create and administer a hardship fund in order to mitigate the impact on those families with students in post 16 education who may be significantly affected by these proposals. Those who could access the fund may include:

- Families with siblings attending post 16 education at the same time, who are both on Special Educational Needs transport
- Low wage working families who have children on Special Educational Needs post 16 transport
- Young people who are mid-way through their course on 1st September 2017, for

whom the changes will have a negative impact on their studies.

As noted throughout this Cabinet report, the Council is committed to ensuring that all Sheffield children and young people are able to reach their full potential, and it is determined to ensure that this change in policy enables students to access education. This hardship fund will take into consideration the individual family circumstances, and will be dealt with on a case by case basis.

It is proposed that the hardship fund will also be used to ensure that young people who will be mid-way through their course on 1st September 2017, for whom the changes will have a negative impact on their studies, are able to access this fund if necessary to ensure their continued attendance. This will be dealt with by officers upon a family's request on an individual basis. The hardship fund will also be available for students if there is a funding gap between their bursary and the cost of a student's travel.

We do not know how many students may need support from the hardship fund who are currently mid-way through their post 16 education, as we have not historically asked students to fund their fare in this way (see section 4.2 of the report).

8.3.5 To publish the changed policy by 31 May and to implement the policy changes from 1st September 2017. To delegate authority to the Executive Director, People to implement these recommendations

There is a duty on local authorities to publish an annual Post 16 Transport Policy Statement (see section 1.5 of the report). The deadline for this is 31 May each year. Sheffield City Council has made the decision to implement these changes later than many other local authorities, including our neighbouring authorities. It is proposed that these changes are introduced in September 2017.

Finally, we would like to thank all those families, schools, colleges and voluntary sector organisations who took the time to give us their views and suggestions, which in turn have helped to shape our proposals.

8.4 **Alternatives Considered and Rejected**

8.4.1 Sheffield City Council has maintained discretionary provision regarding its post 16 travel policy for longer than neighbouring authorities. One option was to continue with this provision, however in light of continuing and extensive budget cuts this option was no longer considered sustainable.

8.4.2 For those whose child is educated outside of South Yorkshire, the contribution that we would be asking families to pay is £700 (£13.46 per week). This reflects the increased equivalent public transport cost.

The Council considered all the initial proposals which were sent out to families, but in order to decrease inequalities and ensure that no young people were detrimentally disadvantaged, the proposal to charge families £700 for travelling outside of South Yorkshire was rejected.

9. COMMISSIONING OF HOME CARE AND SUPPORTED LIVING FOR ADULTS WITH SOCIAL CARE NEEDS

9.1 The Executive Director, People submitted a report highlighting the importance of good quality Homecare and Supported Living to many of Sheffield's most vulnerable residents and seeking authority to proceed with the procurement of Home Care and Supported Living services and subsequent awarding of contracts.

9.2 **RESOLVED:** That Cabinet:-

- (a) notes plans to ensure that both Homecare and Supported Living are commissioned to provide positive outcomes and sustainable quality at best value for the people of Sheffield;
- (b) approves the procurement strategy outlined in the report;
- (c) delegates authority to the Director of Adult Services, in consultation with the Director of Finance and Commercial Services, to award the contracts for Home Care and Supported Living; and
- (d) delegates authority to the Director of Adult Services, in consultation with the Director of Legal and Governance and the Director of Finance and Commercial Services, as appropriate, to take all other necessary steps not covered by existing delegations to achieve the outcomes outlined in the report.

9.3 **Reasons for Decision**

9.3.1 Nationally the Home Care market is fragile and some major national Home Care providers are leaving the market – particularly in the north of England. Home Care providers are citing low fees, difficult trading conditions, and challenges with recruitment as the primary reasons for their exit. However, Sheffield City Council has offered increased rates for homecare providers in 2017-18 and all but two of 29 providers have accepted these rates. This provides a stronger foundation for the development of homecare in Sheffield than has been in place in recent years.

9.3.2 If quality and supply of Home Care and Supported Living are not sustainable there are obviously direct consequences for Sheffield's citizens. This is not only in relation to poor customer experience. For example, insufficient homecare supply can result in older people staying in hospital longer than they need to, creating significant pressures for others around access to emergency treatment and also risking worse longer term outcomes for themselves.

9.3.3 There are clear standards for practice in this area which will help deliver services of a sustainable quality. Some have a cost implication but others can be delivered through improved commissioning practice including more collaborative and supportive market relationships. For example, the National Institute for Health and Care Excellence (NICE) published national guidance on Homecare Standards in

June 2016. UNISON's Ethical Homecare Charter provides a framework for improving quality. The principles within both the NICE guidance and the Ethical Homecare Charter will be contained within the Council's proposed approach to procurement.

9.4 **Alternatives Considered and Rejected**

- 9.4.1 Discontinuing support in these areas is not an option. These services are required to fulfil the Council's functions and duties under the Care Act 2014.

10. **MONTH 11 CAPITAL APPROVALS**

- 10.1 The Acting Executive Director, Resources submitted a report providing details of proposed changes to the Capital Programme as brought forward in Month 11, 2016/17.

- 10.2 **RESOLVED:** That the proposed variations, slippage and additions to the Capital Programme listed in Appendix 1 of the report be approved, including the procurement strategies, and authority be delegated to the Director of Commercial Services to award the necessary contracts following stage approval by Capital Programme Group.

10.3 **Reasons for Decision**

- 10.3.1 To record formally changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the Capital Programme in line with latest information.

10.4 **Alternatives Considered and Rejected**

- 10.4.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Capital Programme.

SHEFFIELD CITY COUNCIL

Cabinet

Meeting held 17 May 2017

PRESENT: Councillors Julie Dore (Chair), Olivia Blake, Jackie Drayton, Jayne Dunn, Mazher Iqbal, Mary Lea, Bryan Lodge, Cate McDonald and Jack Scott

.....

1. APOLOGIES FOR ABSENCE

1.1 An apology for absence was received from Councillor Ben Curran.

2. APPOINTMENT OF CHAIR AND DEPUTY CHAIR

2.1 RESOLVED: That the appointment of Councillor Julie Dore as Chair and Councillor Olivia Blake as Deputy Chair be noted.

3. TO FIX DAY AND TIME OF MEETINGS

3.1 RESOLVED: That meetings of the Cabinet be held on a monthly cycle on the following Wednesdays at 2.00 p.m:-

21 June 2017
19 July 2017
09 August 2017
20 September 2017
18 October 2017
15 November 2017
13 December 2017
17 January 2018
14 February 2018
21 March 2018
18 April 2018

This page is intentionally left blank



Author/Lead Officer of Report:
Simon Hughes/Principal Committee Secretary

Tel: 27 34014

Report of: *Acting Executive Director, Resources*

Report to: *Cabinet*

Date of Decision: *21 June 2017*

Subject: *Staff Retirements*

Is this a Key Decision? If Yes, reason Key Decision:-	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
- Expenditure and/or savings over £500,000	<input type="checkbox"/>	
- Affects 2 or more Wards	<input type="checkbox"/>	
Which Cabinet Member Portfolio does this relate to? <i>N/A</i>		
Which Scrutiny and Policy Development Committee does this relate to? <i>N/A</i>		
Has an Equality Impact Assessment (EIA) been undertaken?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>		
Does the report contain confidential or exempt information?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-		

Purpose of Report:

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work.

Recommendations:

To recommend that Cabinet:-

- (a) place on record its appreciation of the valuable services rendered to the City Council by the above-mentioned members of staff in the Portfolios stated;
- (b) extend to them its best wishes for the future and a long and happy retirement; and
- (c) direct that an appropriate extract of the resolution now made under the Common Seal of the Council be forwarded to those staff above with over 20 years' service.

Background Papers: None

(Insert details of any background papers used in the compilation of the report.)

1. PROPOSAL

- 1.1 To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work:-

<u>People Services</u>		<u>Years' Service</u>
Karen Bennett	Service Manager	28
Patricia Brooks	Teacher, Ecclesall Infant School	21
Maureen Chatterton	Provider Services Flexible Support	29
Jane Cheetham	Senior Teaching Assistant Level 3, Stocksbridge High School	31
Peter Hardwick	Executive Headteacher, Beck Primary School (Cascade Multi Academy Trust)	38
Margaret Leggett	Senior Teaching Assistant Level 3, Stocksbridge High School	24
Robin Morrell	Social Worker	38
Lynne Raven	Assistant Headteacher, High Storrs School	35
Teresa Woollacott	Teacher, Marlcliffe Primary School	24
<u>Place</u>		
Wayne Stokes	Business Improvement Manager, Strategy & Resources	33
Graham Withers	Business Manager, Planning Services	39

This page is intentionally left blank

Agenda Item 9



Author/Lead Officer of Report: *Dee Desgranges*

Tel: 0114 229 6153

Report of: Jayne Ludlam, Executive Director, People Services

Report to: Cabinet

Date of Decision: *21st June 2017*

Subject: Commissioning Adult Learning in Community Settings

Is this a Key Decision? If Yes, reason Key Decision:-	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
- Expenditure and/or savings over £500,000		<input type="checkbox"/>		
- Affects 2 or more Wards		<input checked="" type="checkbox"/>		
Which Cabinet Member Portfolio does this relate to? Cabinet Member for Children, Young People and Families				
Which Scrutiny and Policy Development Committee does this relate to? <i>Economic and Environmental Wellbeing</i>				
Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If YES, what EIA reference number has it been given? (1236)				
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				
<i>"The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended)."</i>				

Purpose of Report:

To agree to the commissioning of a refreshed framework of adult learning providers to deliver accredited or non-accredited learning activities across Sheffield.

Recommendations:

It is recommended that the Cabinet:

- approves the development and agreement of the procurement strategy for a refreshed framework of adult learning providers equipped to deliver accredited and non-accredited learning activity across the City, to include the necessary due diligence and quality checks;
- delegates authority to the Executive Director of People Services in consultation with the Directors of Commercial Services and Legal and Governance to:
 - commission the framework in accordance with the agreed procurement strategy;
 - negotiate and agree terms of the Adult Education Budget (AEB) funding and complete all necessary documentation in relation to it and for its utilisation for the purpose of the provision of adult learning by the organisations on the framework for delivery in community settings for the academic year 2017/18; and
 - negotiate and agree terms of the engagement with the adult learning providers on the framework and complete all necessary documentation for the commissioning of the framework.

Background Papers:*(Insert details of any background papers used in the compilation of the report.)*

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: <i>Sonya Oates</i>
	Legal: <i>Lawrence Gould/Janusz Siodmiak</i>
Equalities: <i>Bashir Khan</i>	
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	
2	EMT member who approved submission: <i>Jayne Ludlum</i>
3	Cabinet Member consulted: <i>Jackie Drayton</i>
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.
	Lead Officer Name: <i>Dee Desgranges</i>
	Job Title: <i>Assistant Director</i>
Date: <i>12th June 2017</i>	

1. PROPOSAL

- 1.1 Lifelong Learning Skills and Communities receives an annual allocation from the Education & Skills Funding Agency (ESFA). The indicative amount for 2017/18 is a standstill amount of £1.3m. A proportion of this, approximately £500k is commissioned to third sector providers to deliver adult learning in their communities. Tutors employed by the service directly deliver the remainder; this is primarily Family Learning. At present we have yet to receive a detailed contract but have agreement that the amounts are correct in an audit trail between SCC and the ESFA.
- 1.2 The life span of the current commissioning framework has now come to an end therefore a new framework is required for the 2017/18 academic year. This is a legal requirement to enable the Council to meet its duties with regards to the provision of adult learning in the city.
- 1.3 We will create a commissioning framework for three years duration; however, in 2018/19 the ESFA funding for adult skills becomes the responsibility of the Combined Authority to deploy as part of the devolution deal for the Sheffield City Region (SCR). At present we have no indication as to how the funding will be deployed but are in discussions, along with other neighbouring authorities to determine a way forward. Therefore funding beyond the academic year 2017/18 cannot be guaranteed.
- 1.4 Organisations that become part for the framework will be supported to adhere to the data systems required by this type of contract. SCC uses the AQUA system and data received from providers will be inputted for funding claims by the SCC team.

Additionally they will be supported to develop the quality teaching and learning required for Ofsted inspection purposes to ensure that overall provision in community settings is at least a grade 2.

2. HOW DOES THIS DECISION CONTRIBUTE ?

- 2.1 Adult and Community Learning contributes to the following ambitions in the Corporate plan
- Tackling Inequalities
 - Strengthening Community Cohesion
 - Tackling Poverty
 - Support for adults to access education, employment and training
 - Help those who face obstacles to find lasting work, including young people, disabled people and those with mental health conditions
- 2.2 Our adult community learning model is based on a skills escalator for

those who need to make the relevant first steps towards the world of work whilst our well-being programmes focus on learning for individual personal, family and community benefits (see appendix 1). Additional funding has been secured through various sources to deliver English for Speakers of Other Languages (ESOL) for newly arrived families and programmes targeted at those with low-level mental health issues.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 We consult with local partnerships and with individuals through the work of the learning champions to determine the learning requirements in each area of the City. These have to be aligned with the objectives of the SCR plans.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality of Opportunity Implications

- 4.1.1 Although an EIA has been undertaken, this process is designed to maintain the status quo as far as possible, which means ensuring that all citizens of Sheffield have access to the universal adult community learning offer, where those who can, pay a contribution to their learning (see appendix 2) attached charging policy) but within that is targeted provision for those individuals and communities who need it most.

- 4.1.2 The tender requirement will specify that applicants must have local knowledge and a history of working with local learning partnerships and community assemblies. Submitted tenders will be evaluated against a robust set of criteria outlined in the tender documentation. Successful providers will be placed on the commissioning framework and receive training and development in relation to quality, data management and teaching and learning to ensure that they comply with SCC contractual requirements and therefore in turn ESFA regulations and meet OFSTED expectations.

- 4.1.3 The tender documents will be uploaded to *YorTender*. All organisations with access will be able to apply to be on the commissioning framework through the due diligence process. All tenders received will be evaluated using the same criteria.

4.2 Financial and Commercial Implications

- 4.2.1 In 2017/18 we are anticipating a standstill budget and therefore there will be continuity in supporting the third sector organisations to deliver adult learning in their communities.
- 4.2.2 The intended outcome is the development of a commissioning framework which supports the delivery of adult learning in community settings. This

will adhere to the Education and Skills Funding Agency regulations and meet the demands of the OFSTED inspection criteria

4.3 Legal Implications

4.3.1 The Council has a variety of powers and duties in respect of education and training for adults including:

- the provision of education and training for persons over compulsory school age to secure suitable education and training under Sections 41 to 44 of the Apprenticeship Skills Children and Learning Act 2009 ;
- reasonable provision for education (other than higher education) suitable for persons over 19 under Section 3 of the Learning and Skills Act 2000;
- under Section 111 of the Local Government Act 1972 the Council has the power to do anything which is calculated to facilitate, or is conducive or incidental to, the discharge of its functions which would include establishing a commissioning framework to deliver adult learning in the City; and
- the General Power of Competence provided for in the Localism Act 2011 would enable the Council to do anything that individuals of full legal capacity may do giving the Council the power to take reasonable action they need for the benefit of the authority, its area or persons resident or present in its area, and this would include establishing a commissioning framework to deliver adult services in the City.

4.3.2 The decision would allow the Council to continue to meet its statutory duties with regards to provision of adult learning across the City.

4.3.3 Officers are mindful of the importance of putting into place appropriate arrangements to secure the desired outcomes, ensure compliance with legal requirements and protect the Council's position.

4.3.4 The Council's Contracts Standing Orders, including the European Union Procurement Rules, will be adhered to throughout the commissioning. The process will be competitive and follow the principles of transparency and non-discrimination, and facilitate the achievement of value for money.

4.3.5 Each service provider appointed to the framework will be required to enter into a formal written contract with the Council which will provide for effective service delivery at levels which accord with the Council's requirements.

4.4 Other Implications

4.4.1 None

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 In consultation with the Council's Commercial Service, a Waiver of Contracts Standing Orders which would allow an extension of the current framework with existing suppliers was considered to be inappropriate for this service because the existing framework for the delivery of Adult Community Learning (ACL) is due to expire on 31st July 2017 and there is a requirement to re-procure the service in a way which is compliant with domestic and EU procurement legislation.

Therefore, the development of a revised new framework is required.

6. REASONS FOR RECOMMENDATIONS

6.1 The development of the revised new framework will enable the Council to effectively continue to meet its statutory duties with regard to the provision of adult learning in the City, as outlined in this Report. It will provide for the Council to commission third party providers to deliver adult learning in their communities to a defined standard which meets the Council's requirements.

This page is intentionally left blank

Adult Community Learning Priorities 2016 -18



Our Vision:

to improve the life chances of adults in Sheffield's communities by planning and delivering with partners, a learning offer which:

- acts as a skills escalator to move adults closer to the world of work
- is a social inclusion vehicle that addresses the particular issues of vulnerable groups
- provides learning which is available to all but with targeted activity for some
- equips adult learners with the skills knowledge and aptitude necessary to succeed in life and work in the 21st century
- delivers on the local, regional and national learning and skills priorities

Appendix 1

current picture	challenge	response
lack of skills in the local population to meet the needs of local and regional employers	22.5% of Sheffield's working age population (83,000) have either no qualifications (39,900) or Entry/Level 1 skills only (43,400)	<ul style="list-style-type: none"> • engaging adults into learning and moving them through a series of vocational pathways towards or into employment • a range of stepped levels of qualification to allow adults to gain accreditation
new ICT skills required in Sheffield which has creative and digital skills development as a high priority	15% of Sheffield adults have never been on line 24% of adults do not have all 5 basic digital skills 16.2 % of adults are over 65 and re significantly more likely to have poor basic digital skills	<ul style="list-style-type: none"> • access to modern technology/software as part of all delivery • utilising existing technology such as smartphones offering • introductory digital courses to increase confidence • accreditation in ICT covering all 5 digital skills especially to those adults of working age
adults without functional English contribute to low levels of accreditation and are disadvantaged from accessing employment ; they often struggle to support their children with their learning	Sheffield's BME population has increased to 20% with an increase in numbers of migrant families especially Roma and Syrian 34% of children in primary schools have ESOL needs	<ul style="list-style-type: none"> • non-accredited courses to increased confidence and language skills • programmes designed specially to meet the need of new arrival groups • ESOL qualifications for those learners moving into the jobs market • functional skills, including digital skills to those learners moving beyond Level 1 • delivery of Family Learning programmes with ESOL in the schools and children's centres with identified need
adults with health , particularly mental health, issues are a distance away from the labour market	10% of Sheffield adults have mental health problems	<ul style="list-style-type: none"> • targeting programmes through extra SFA project funding • local champions engaging vulnerable adults into groups in their localities to begin learning • non-stressful, courses, including on topics such as health and well-being • Family Learning programmes moving learners onto pathways

Pathways to Employment

providing curriculum pathways through engagement, non-accredited learning, functional and digital skills and vocational programmes to move learners towards employment

Inclusion

offering supported opportunities for learning for those with few or no qualifications, and ESOL or mental health needs
develop provision in those deprived areas that have not yet been fully reached

Family Learning

delivering to schools, communities and Children's Centres face to face and virtually to promote adult and children's attainment and a life long love of learning.

Local and Regional Partnerships

developing a new commissioning framework to ensure the service is responsive and meets the needs of each local area and the LEP priorities
supporting delivery partners to ensure high quality universal and targeted provision

Theme	Priority	Tasks
<p>Pathways to employment</p>	<p><i>A creative and innovative curriculum to meet the demands of technology and one that it is part of a 'continuum' towards further learning / and entry into employment</i></p>	<p>continuing to develop the community learning curriculum, especially vocational pathways to establish a 'skills escalator' for entry into employment</p> <p>vocational pathways and programmes linked with JCP to move adults towards employment through referral to ESOL and employability programmes with English and Maths embedded</p> <p>developing an up to date digital curriculum that is delivered both separately and also has elements embedded into all learning; learning from the Family Learning digital project with NIACE</p> <p>learning champions offering high quality IAG to support learners to move onto</p>

		vocational pathways and through onto the jobs market
--	--	--

Theme	Priority	Tasks
-------	----------	-------

<p>Inclusion</p>	<p><i>A universal offer that reaches each locality and especially deprived areas fully; with targeted activity to engage specific groups</i></p>	<p>working with particularly vulnerable groups through the SFA funded Mental Health project and the DCLG funded Roma project to bring these cohorts into curriculum pathways, begin to develop their skills and progress them towards employment</p> <p>developing provision in those areas of deprivation that have not yet been reached fully</p> <p>developing a 'universal learning' offer by widening participation in areas of deprivation but also in more affluent parts of the city</p> <p>developing web based marketing for adult learning; developing the existing city-wide ESOL directory to be on-line.</p>
-------------------------	--	--

Theme	Priority	Tasks
-------	----------	-------

<h1>Family Learning</h1>	<p><i>positioning Family Learning as a positive force for change that contributes to the development of successful schools, cohesive communities and to the economic and social regeneration of the city</i></p> <p>.</p>	<p>delivering Family Learning courses in all schools with low levels of children's attainment and in all Children's Centres</p> <p>embedding the use of technology for all families to access learning at home and to have the confidence to use technology in learning</p> <p>continuing to deliver intergenerational Family Learning courses to improve the English, maths and communication skills of adults and their children</p> <p>increasing the range of provision for parents to develop vocational, English, maths and ICT skills to support the increased attainment of their children, particularly those within Early Years and Key Stage 1</p> <p>working with parents/carers and grandparents and children delivering engagement activities courses leading to courses then into functional skills English and Maths or English as a second or other language (ESOL)</p>
--------------------------	---	--

Theme	Priority	Tasks
<p>Local and Regional Partnerships</p>	<p><i>working with partners across the SCR and the LEP to ensure that the impact of Community Learning is understood and future funding secured</i></p>	<p>establishing working groups across the SCR to share data and soft outcomes analysis to position adult learning against LEP skills priorities</p> <p>developing new funding arrangements for local partners as the community learning grant is absorbed into the Adult Education Budget (AEB)</p> <p>working with Sheffield’s Local Area Partnerships identifying provision gaps and providing an increased offer</p> <p>continuing to develop the learning partnerships in the North and South West encouraging self-help groups in these more affluent areas move towards more formal provision that will have fees attached</p> <p>offering a capacity building programme to raise quality and meet the needs of Ofsted and the LEP</p>

developing a new commissioning framework to ensure the services is responsive and meets the needs both of each locality and the LEP priorities moving forward

Adult Community Learning Charging Rates September 2017

1. Fee Criteria

The following provision will be free to all:

- Skills for Life – Basic Skills
- Family Learning
- A first, full Entry Level or Level 1 course as a step up to Level 2 (not including English, maths or ESOL programmes)
- JSA, ESA and Universal Credit claimants will not pay fees for any courses.
- Those adults who are unemployed but in receipt of other means tested benefits will not pay fees for any courses.
- Those adults in low paid work in receipt of working families' tax credit or housing benefit and those pensioners in receipt of pension credit will not pay fees for any Community Learning course.

2. Payment of fees and administration charges

- An administrative charge of £10 will apply to all learners within community learning where fees are remitted including English and Maths.
- Fees are payable either at the commencement of the course, or weekly.
- From August 2013, student loans will be introduced for learners aged 19+ at Level 3 and above.

3. Fee charges

- **ESOL courses in the community**

Fees will be £1.50 per hour for learners who need to pay. The administrative charge will be £10 (average length of course is 30 hours).

- **ICT courses in the community**

Fees will be £2.50 per hour for learners who need to pay. The administrative charge will be £10 (average length of course is 20 hours).

- *Learning for Wellbeing and Employment*

Fees will be £2.50 per hour for learners who need to pay. The administrative charge will be £10 (average length of course is 20 hours).

Adult Community Learning Charging Rates September 2017

- **First full Entry Level /Level1 as a step up to Level 2** (does not include Literacy, Numeracy or ESOL Programme)

Learners will be asked to sign a disclaimer stating that if they do not attend an exam for which they have agreed to be entered they may be charged the entry fee.

4. Evidence for fee remission:

Learners entitled to fee remission will need to have the following evidence:

- Job Seekers Allowance: a letter confirming JSA status from Jobcentre Plus/Benefits Agency. The letter must not be more than three months old
- Employment Support Allowance (active benefit): a current ESA Award Notice.
- Means tested benefits: a current letter confirming unemployed status together with a letter confirming their particular means tested benefit
- For Community Learning for those in low paid work, a letter confirming their particular means tested benefit.



Author/Lead Officer of Report: Dave Phillips,
Head of Strategic Finance

Tel: 0114 273 5872

Report of: *Eugene Walker*

Report to: *Cabinet*

Date of Decision: *21 June 2017*

Subject: *Revenue and Capital Budget Monitoring 2016/17 –
As at 31 March 2017*

Is this a Key Decision? If Yes, reason Key Decision:-	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
- Expenditure and/or savings over £500,000	<input checked="" type="checkbox"/>	
- Affects 2 or more Wards	<input type="checkbox"/>	
Which Cabinet Member Portfolio does this relate to? <i>Finance and Resources</i>		
Which Scrutiny and Policy Development Committee does this relate to? <i>Overview and Scrutiny Management Committee</i>		
Has an Equality Impact Assessment (EIA) been undertaken?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>		
Does the report contain confidential or exempt information?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-		
<i>“The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended).”</i>		

Purpose of Report:

This report provides the month 12 monitoring statement on the City Council’s Revenue and Capital Budget for 2016/17.

Recommendations:


Members are asked to:

- (a) Note the updated information and management actions provided by this report on the 2016/17 Revenue Budget Outturn.
- (b) Review and consider for approval the Business Case submission contained in **Appendix 7**.
- (c) Note the recommendation of the Executive Director of Resources that, as Statutory Finance Officer (s151 Officer), the reserve is returned to the minimum recommended level of £12.6m or approximately 3% of net revenue expenditure during 2017/18.
- (d) Approve the proposal to un-earmark and transfer £2.9m of the uncommitted New Homes Bonus reserve to the General Fund balance to achieve the recommended position.
- (e) In relation to the Capital Programme:
 - i. Approve the proposed additions to the Capital Programme listed in Appendix 8.1, including the procurement strategies, and delegate authority to the Interim Director of Finance and Commercial Services or nominated officer, as appropriate, to:
 - (a) award the necessary contracts following stage approval by Capital Programme Group and;
 - (b) determine procurement strategies in relation to the S106 Parks Programme Additional Agreements;
 - ii. Approve the proposed variations, deletions and slippage in **Appendix 8.1**;
 - iii. Approve the capital grant award detailed in **Appendix 8.3**;
 - iv. Approve the acceptance of the grant with the conditions detailed on **Appendix 8.4**;
 - v. Approve the slippage and budget variations resulting from financial year end closure procedures as detailed in **Appendix 8.6**.

And note:

- vi. the outturn position on the Capital Programme; and
- vii. the variation authorised by directors under the delegated authority provisions.

Background Papers:

Lead Officer to complete:-		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: <i>Dave Phillips</i>
		Legal: <i>Gillian Duckworth</i>
		Equalities: No
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>		
2	EMT member who approved submission:	<i>Eugene Walker</i>
3	Cabinet Member consulted:	<i>Councillor Olivia Blake Cabinet member for Finance and Resources</i>
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: <i>Dave Phillips</i> 	Job Title: <i>Head of Strategic Finance</i>
Date: 12 th June 2017		

1. **PROPOSAL**
(Explain the proposal, current position and need for change, including any evidence considered, and indicate whether this is something the Council is legally required to do, or whether it is something it is choosing to do)
 - 1.1 *This report provides the month 9 monitoring statement on the City Council's Revenue and Capital Budget for 2016/17.*
2. **HOW DOES THIS DECISION CONTRIBUTE?**
(Explain how this proposal will contribute to the ambitions within the

Corporate Plan and what it will mean for people who live, work, learn in or visit the City. For example, does it increase or reduce inequalities and is the decision inclusive?; does it have an impact on climate change?; does it improve the customer experience?; is there an economic impact?

- 2.1 *To formally record changes to the Revenue Budget and gain Member approval for changes in line with Financial Regulations.*

Please refer to paragraph 28 of the main report for the recommendations.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 *No*

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality of Opportunity Implications

- 4.1.1 *No*

4.2 Financial and Commercial Implications

- 4.2.1 *Yes. Cleared by Dave Phillips*

4.3 Legal Implications

- 4.3.1 *No*

4.4 Other Implications

- 4.4.1 *No*

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 *A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.*

6. REASONS FOR RECOMMENDATIONS

- 6.1 *To record formally changes to the Revenue Budget and the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the capital programme in line with latest information.*

This page is intentionally left blank

REVENUE BUDGET & CAPITAL PROGRAMME MONITORING AS AT 31st MARCH 2017

Purpose of the Report

1. This report provides the Financial Outturn statement on the City Council's Revenue Budget and Capital Programme. The first section covers Revenue Budget Monitoring. The Capital Programme is reported from paragraph 27.

REVENUE BUDGET MONITORING

Summary

2. The Council finished the year with an overspend of £2.3m.
3. The outturn by Portfolio is summarised in the table below:

Portfolio	Outturn £000s	Budget £000s	Variance £000s
CYPF	83,020	76,675	6,345
COMMUNITIES	155,429	148,828	6,601
PLACE	153,848	154,380	(532)
POLICY, PERFORMANCE & COMMUNICATION	3,456	3,097	359
RESOURCES	52,325	54,222	(1,897)
CORPORATE	(445,752)	(437,202)	(8,550)
TOTAL	2,326	-	2,326

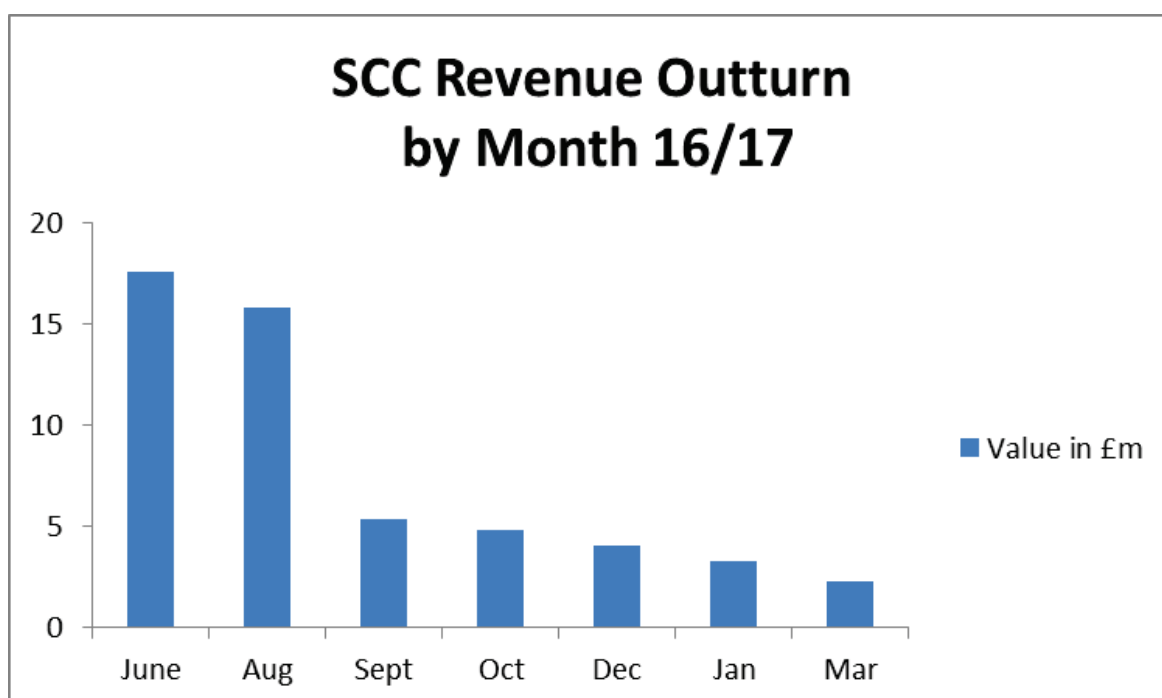
4. In terms of the outturn position of £2.3m overspend, the key reasons are:
 - **Children, Young People and Families** are reporting an outturn overspend of £6.4m. This is principally due to overspends of £4.2m due to demand pressures for placements, £1.2m due to pressures on staffing budgets, transport costs and legal fees within Fieldwork Services and £0.6m due to a delay in savings and an increase in demand relating to Short Breaks and Direct payments.
 - **Communities** are reporting an outturn overspend of £6.6m. There are a number of significant overspends that comprise this figure, including but not limited to £5.1m of costs within Learning Disabilities Purchasing, £2.7m in Mental Health Commissioning, and £1.2m in Long Term Support, partially compensated for by underspends in other areas. The portfolio budget has been subject to sizeable pressures in 2016/17 and there are significant issues driving the financial

performance, as well as areas where savings have been achieved to mitigate the above pressures. **Appendix 1** describes these issues in greater detail.

- **Place** are showing a full year underspend of £0.5m. This underspend is largely made up of income higher than budgeted relating to property disposals and commercial rent income within the Sheffield Retail Quarter development. This income is then offset by a shortfall in planned savings of £1.3m counterbalanced by other contract cost reductions of £0.9m and additional planning fee income of £0.3m.
 - **Resources** are showing a reduction in spending of £1.9m. The key reasons for this are reductions in spend of £1.1m due to the outcomes of Government fraud initiatives and overpayments generated, an increase in cashable savings of £0.6m and reduced former employee pension costs £0.5m. These underspends are offset by overspends due to savings and internal income not being achieved of £0.4m, and additional costs of £0.8m caused by the delay in the replacement financial system.
 - **Policy, Performance & Communication** are showing an overspend of £359k, due to a shortfall in the anticipated income from the new advertising contract.
 - **Corporate** are reporting an £8.6m underspend. This underspend is due to release of £3.0m from the Better Care Fund contingency to relieve pressure on the Mental Health budget, a £3.3m underspend on the Corporate Redundancy budget due to lower than anticipated VER/VS applications, a £2.9m reduction in borrowing costs as a result of an increase in cash balances available for investment, £0.8m late award of the Business Rates Reconciliation Grants, the use of £0.5m of Social Care reserves, and the release of £0.9m corporate contingencies set aside for potential city centre redevelopment costs. In addition, an anticipated £2.7m budgeted pressure relating to the Independent Living Fund did not materialise in 2016/17.
 - These underspends offset an overspend of £5.8m, which is due to a shortfall in the Better Care Fund (BCF). We and the CCG agreed when the BCF was set up that £9.3m of funds would be made available in total by the two partners. The NHS would fund £5m, and the Council would fund £4.3m as a one-off in 2015/16, with the aim that the BCF would identify savings to eliminate the need for this contribution after 2015/16, or the CCG would identify a source of funds for it. However a slippage in this approach has occurred without the underlying savings emerging on a joint budget of £280m. SCC is the junior financial partner in this arrangement. Consequently, only £3.5m of the £5m due from the CCG was received during 2016/17 and hence the overspend position.
5. Full details of all reductions in spend and overspends within Portfolios are detailed in **Appendix 1**.

6. Movements from initial forecasts at month 3

- The forecast outturn shows an improving position from the £17.6m forecast potential overspend reported in month 3 to the £2.3m overspend at outturn. This improvement reflects Portfolios' attempts to reduce spending, releases of Corporate reserves, and other positive Corporate movements, as described above, which have helped offset the significant pressures within the Communities and CYPF portfolios. The position month by month is shown in the following chart:

**Public Health**

7. The Public Health ring-fenced grant is showing a £0.7m reduction in expenditure against the original approved budget. Further details of the outturn position on Public Health are reported in **Appendix 2**.

Housing Revenue Account

8. The 2016-17 budget is based on an assumed in year surplus position of £13.0m which is to be used to fund the ongoing HRA Capital Investment Programme. In accordance with the HRA's financial strategy any further in- year funds generated by the account will be used to provide further funding for the future HRA Capital Investment programme.
9. As at month 12 the full year outturn position is a £2.3m overall improvement from budget. Further details of the Housing Revenue Account can be found in **Appendix 3**.

Unearmarked and earmarked Reserves

10. Within the existing statutory and regulatory framework, it is the responsibility of the Interim Executive Director of Resources to ensure that the Council has an adequate level of reserves and that there are clear protocols for their establishment and use.
11. Work on the reserves balances as at 31 March 2017 is still being undertaken and is dependent on the completion of the statement of accounts. However, the estimated balance of revenue reserves as at 31 March 2017 is £135.5m, mainly comprised of earmarked reserves. These balances are shown in **Appendix 4**.
12. Included in the total is a figure of £9.7m or 2.4% of net revenue expenditure for unearmarked reserves. These unearmarked reserves have fallen below the minimum prudent level recommended by the Executive Director of Resources, mainly as a result of the £2.3m overspend in 2016/17. The Executive Director formally recommends, as Statutory Finance Officer (s151 Officer) that the reserve is returned to the minimum recommended level of £12.6m, approximately 3% of net revenue expenditure, during 2017/18.
13. As referenced in the Month 9 budget monitoring report which was presented to Cabinet on 15 February 2017, it is proposed that £2.9m of the uncommitted New Homes Bonus reserve be un-earmarked and transferred to the General Fund balance to achieve the recommended position. However, as stated in the aforementioned report, the Council is committed to developing a Growth Investment Fund (GIF) to invest in projects that promote economic and housing growth. Whilst the use of NHB would reduce the funds available for the GIF, the Executive Director of Resources is confident that the Council will continue to be able to maintain its focus on growth.
14. Earmarked reserves are set aside to meet known or predicted future liabilities, such as Business Rates Appeals. These liabilities mean that the earmarked reserves are not normally available to fund the budget.
15. Earmarked reserves also exist because of the need to smooth the significant payments made on programmes such as the Major Sporting Facilities (MSF) and PFI schemes over the 20 year plus terms of the underlying agreements. In both cases we currently have a temporary surplus. However, over time this position will change, and future payments will be higher than our resources, so the reserves will be needed to support their primary purpose.

-
16. During 2016/17 £65.1m was used temporarily to support the Pension Deficit early payment enabling the delivery of £5m of savings over the period 2017/18 to 2019/20. These funds will be fully repaid by 2019/20. This utilisation of temporary balances can be seen in a number of the earmarked reserves movements for 2016/17 in Appendix 4 attached.
17. Further details on reserves and their use can be found in **Appendix 4**.

Insurance Funds

18. An independent review of the Insurance Account has been undertaken to identify the level of fund required. This includes:
- Known outstanding liabilities;
 - Incurred but not reported liabilities (IBNR);
 - Claims previously paid by Municipal Mutual Insurance (one of the Council's Insurers who went in to a form of receivership in the 1990's);
 - Emerging claims;
 - Uninsured asbestos related claims.
19. The Directors of MMI 'triggered' the scheme of arrangement under section 425 of the Companies Act 1985 (now section 899 of the Companies Act 2006). Ernst Young are now responsible for the management of the MMI's business, affairs and assets in accordance with the terms of the Scheme.
20. The Scheme provides that following the occurrence of a Trigger Event, a levy may be imposed on all those scheme creditors which, since the record date, have paid an amount or amounts in respect of established scheme liabilities which, together with the amount of elective defence costs paid by MMI on its behalf, exceeding £50,000 in aggregate. Additionally, payments made after the imposition of a Levy in respect of established scheme creditors will be made at a reduced rate (the payment percentage). Ernst Young have carried out a review of assets and liabilities of MMI and to date a levy of 25% has been paid. The levy will continue to be reviewed at least once every 12 months.
21. The Council currently has a potential claw back of £3.7m with MMI and £0.5m relating to South Yorkshire Residuary Body (SYRB).

22. The Insurance Account as at 31 March 2017 stands at £21.3m; outstanding liabilities as at 31 March 2017 are £23.5m. The Insurance Account is therefore 91% funded as at 31 March 2017.

Corporate Risk Register

23. The Council maintains a Corporate Financial Risk Register which details the key financial risks facing the Council at a given point in time. The most significant risks are summarised in **Appendix 5** along with any actions being undertaken to manage each of the risks.

Annual Treasury Management Review

24. The Council is required by regulations issued under the Local Government Act 2003 to produce an annual treasury review of activities and the actual prudential and treasury indicators for 2016/17. This review is needed to meet the requirements of both the CIPFA Code of Practice on Treasury Management (the code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code). During 2016/17 the Full Council received the Annual Treasury Strategy, whilst Cabinet were presented with the Outturn Report. Reports were also taken to the Cabinet Member for Finance during the year.
25. The regulatory environment places responsibility on Members for the review and scrutiny of treasury management policy and activities. This report is therefore important in that respect, as it provides details of the outturn position for treasury activities and highlights compliance with the Council's policies previously approved by Members.
26. The Annual Treasury Management Review is attached as **Appendix 6**.

Capital Summary

27. The Capital Outturn for 2016/17 is £26.5m (11%) below the approved Capital Programme. Project managers delivered a capital programme of £215.4m against an approved budget of £241.9m. This is £3.4m lower than the Outturn forecast in Month 10.
28. Further details of the Capital Programme monitoring and projects for approval are reported in **Appendices 8 to 8.6**.

Implications of this Report

Financial implications

29. The primary purpose of this report is to provide Members with information on the City Council's Budget Monitoring position for 2016/17, and as such it does not make any recommendations that have additional financial implications for the City Council.

Equal opportunities implications

30. There are no specific equal opportunity implications arising from the recommendations in this report.

Legal implications

31. There are no specific legal implications arising from the recommendations in this report.

Property implications

32. Although this report deals, in part, with the Capital Programme, it does not, in itself, contain any property implications, nor are there any arising from the recommendations in this report.

Recommendations

33. Members are asked to:
- (a) Note the updated information and management actions provided by this report on the 2016/17 Revenue Budget Outturn.
 - (b) Review and consider for approval the Business Case submission contained in **Appendix 7**.
 - (c) Note the recommendation of the Executive Director of Resources that, as Statutory Finance Officer (s151 Officer), the reserve is returned to the minimum recommended level of £12.6m or approximately 3% of net revenue expenditure during 2017/18.
 - (d) Approve the proposal to un-earmark and transfer £2.9m of the uncommitted New Homes Bonus reserve to the General Fund balance to achieve the recommended position.

- (e) In relation to the Capital Programme:
- i. Approve the proposed additions to the Capital Programme listed in **Appendix 8.1**, including the procurement strategies, and delegate authority to the Interim Director of Finance and Commercial Services or nominated officer, as appropriate, to:
 - award the necessary contracts following stage approval by Capital Programme Group and;
 - determine procurement strategies in relation to the S106 Parks Programme Additional Agreements;
 - ii. Approve the capital grant award detailed in **Appendix 8.3**;
 - iii. Approve the acceptance of the grant with the conditions detailed on **Appendix 8.4**;
 - iv. Approve the slippage and budget variations resulting from financial year end closure procedures as detailed in **Appendix 8.6**.

And note:

- v. the outturn position on the Capital Programme; and
- vi. the variation authorised by directors under the delegated authority provisions.

Reasons for Recommendations

34. To record formally changes to the Revenue Budget and the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the capital programme in line with latest information.

Alternative options considered

35. A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

Dave Phillips

Head of Strategic Finance

PORTFOLIO REVENUE BUDGET MONITORING AS AT 31 MARCH 2016

Children Young People and Families (CYPF)

Summary

1. As at month 12 the Portfolio has a full year outturn of an overspend of £6.4million. The key reasons for the outturn position are:
 - **Business Strategy** - £60k overspend, the key reasons are reduction in spend in catering due to the release of a provision for £234k which is no longer required, this has been offset by an overspend of £219k on Transport, due to increased demand and increased costs.
 - **Children and Families** - £6.5million overspend, the key reasons are:
 - Fieldwork Services – an overspend of £1.2m, this is mainly due to an overspend on fieldwork staffing budgets of £161k, due to pressures on social workers and an increase in the number of caseloads, the planned tapering down model of social workers has been delayed and a number of temporary staff have been recruited to meet this increase in demand, however the service is experiencing difficulties in recruiting and retaining staff, which has reduced the overspend. £693k overspend on non-staffing budgets, due to increased transport costs and contact time for Children in Care. £248k overspend on legal fees, due to an increase in the number of cases.
 - Health Strategy – an overspend of £629k on Short Break and Direct Payments, due to the delay in anticipated savings due in year and an increase in demand this year.
 - Provider Services – an overspend of £265k, due to delays in anticipated savings on integrated residential and disability services with health, due in year.
 - Early Intervention and Prevention – an overspend of £368k due to anticipated savings of £200k on uncommitted contracts and savings in-year on legal fees, offset by a reduced expected contribution of £750k from the CCG, leaving a net overspend of £368k.
 - Placements – overspend of £4.2m, due to increase in demand, especially in high cost placements. Also includes £250k overspend due to a reduction in the expected contribution from the CCG.

- **Inclusion and Learning Service** – A reduction in spend of £249k which is a number of small underspends across the service.
- **Lifelong Learning, Skills and Communities** – An overspend of £49k, which is due to a number of overspends across the service.

Financial Results

Service	Outturn £000s	Budget £000s	Variance £000s
BUSINESS STRATEGY	2,291	2,231	60
CHILDREN & FAMILIES	69,588	63,103	6,485
INCLUSION & LEARNING SERVICES	2,487	2,736	(249)
LIFELONG LEARN, SKILL & COMMUN	8,654	8,605	49
GRAND TOTAL	83,020	76,675	6,345

DSG

2. The following is a summary of the position on DSG budgets at month 12:

	Month 12 £000
Business Strategy	477
Children and Families	222
Inclusion and Learning Services	706
Lifelong Learning, Skills and Communities	346
	1,751

DSG Commentary

3. As at month 12 the Portfolio has a full year outturn of an overspend of £1.8million on DSG. The key reasons for the outturn position are:
- **Business Strategy** - £477k overspend, the key reasons are an overspend of £507k on Transport, due to increased demand and increased costs and an overspend of £350k on the special school contingency, due to additional special school places. These have been partially offset by a reduction in spend on pension costs of £205k and increased income of £178k in Central Support costs.
 - **Children and Families** - £222k overspend, the key reasons are an overspend in Gibson House of £196k due to an overspend on agency staff and an overspend of £133k on Children With Disabilities placements, due to a reduction in the contribution from Health for joint cases. These have been partially offset by small underspends in other areas of the service.

- **Inclusion and Learning Service** – An overspend of £706k, this includes £900k overspend on SEN placement budgets, this is due to the full year impact of a number of high cost placements made in 2015/16 and an increase in the number of placements during 2016/17. The overspend also includes £306k overspend due to delays in the anticipated savings for the redesign of education services. These have been partially offset by small underspends in other areas of the service.
- **Lifelong Learning, Skills and Communities** – An overspend of £346k, this is due to an overspend of £340k in Post 16 High Needs due to an increase in demand for placements at colleges and additional learners at Sheaf.

Communities Portfolio

Summary

4. As at year end, the Portfolio is forecasting a full year outturn of an over spend of £6.6m. The key reasons for the outturn position are:

Performance, Information and Planning (under spend of £576k):

- The under spend position for PIPS is mainly due to the pay award budget (net of overspends) of £369k which is held in Executive. There are under spends against mail and insurance budget £195k and net staffing underspends in Performance & Planning & Quality of £167k. IT costs are overspent by £103k (including the LTS Total Mobile costs). There are other net pay and non-pay under spends of £47k across the rest of PIPS as well as additional staffing over spends in business support of £99k.

Care & Support (over spend of £5.1m):

- Access, Prevention and Reablement forecasts an over spend of £269k due to spend on agency staff across the teams.
- Learning Disabilities returned an outturn of £4.7m over spend. This is made up of:-
 - Purchasing LD is forecasting an over spend of £5.1m. This is a £1.4m pressure from 15-16 together with £5.8m new client costs (new packages and increases to existing packages) that have emerged in 2016-17, offset by reductions and savings made to date of £2.1m.
 - LD Assessment and Care Management is forecasting an over spend of £334k due to full year cost of additional review teams. A proportion of the total cost of these teams is now set against existing budget due to vacancies in the establishment which has reduced the over spend.

- LD Provider services is forecasting an under spend of £709k due to reductions in client hours as a result of a movement of clients from in-house services to independent provision (hours moved to purchasing budget) and the subsequent reduction in use of agency staff and bank staff.
- Long Term Support is showing an over spend of £1.2m. This comprises the net position of an over spend in adults purchasing of £1.8m, with an under spend on Adaptations, Housing and Health budgets of £94k and Case Management staff of £452k.
- Safeguarding Services are reporting an under spend of £65k as a result of non-pay/supplies and services under spends in the MCA Team and the Deprivation of Liberty budget.
- Provider Services is reporting an under spend against budget of £226k. The under spend is due to a £311k reduction in spend on Carers in the Adult Placement Shared Lives Service and under spends on salaries against Community Support Services £101k. This is offset by a reported over spend against City Wide Care Alarms £288k as a result of lower income than budgeted. Reablement Services report a position which is almost balanced to budget as a result of drawdown of £180k of corporate funding to cover salary costs until full implementation of the MER.
- Contributions to Care has an under spend position of £831k against budget. This figure is made up of over achievements of income in Integrated Charge Income £773k and Residential Income of £780k netted down by over spends against SCAS staffing of £95k due to additional staffing recruited to work on Appointeeships, £44k on Health contributions to Direct Payments and under achievements of £72k in Property Income and in CHC income of £508k.
- Practice Development is a forecast to under spend by £49k due to budget moving for vacant posts.

Commissioning (over spend of £2.3m):

- An under spend of £595k is reported by Commissioned Housing which is mainly due to a delay in implementation of new Housing Related Support Contracts coupled with annualised contracted savings and a small staff saving.
- An over spend against Commissioned Mental Health Services of £2.7m. This is made up of a £3.2m over spend in Mental Health purchasing and £449k over spend in the S75 Mental Health contract offset by forecast under spends on the Older People Mental Health contract of £773k and the Partnership and Grant Aid budget of £143k. Negotiations with the Care Trust have finalised for 16/17 activity at £450k above budget; discussions have begun to minimise the level of

over spend in 17-18. There is an on-going conversation with the CCG to enable joint planning to be done in order to bring the over spend down next year.

- An over spend on Public Health Drug and Alcohol (DACT) of £140k. The majority of this is due to a forecast over spend on Contract Drug costs £107k, Non-Contract Treatment costs of £24k and minor over spends against Alcohol Programme £8k.
- Social Care Commissioning Service forecasts an over spend of £123k. There is a forecast over spend of £238k on the British Red Cross contract for Independent Living Solutions (ILS) along with an additional £19k increase in Communities Wellbeing Programme People Keeping Well (PKW) previously held in Care and Support now transferred to Commissioning. This is partly offset by an under spend on staffing against ILS £15k and Commissioning Leadership team of £71k

Community Services (over spend of £38k):

- Library Services are forecast £94k under spend. This is made up of the Heritage Team £21k under spend as a result of increase in archiving income, Hub & Home Libraries £53k due to reduction in pay spend and rent income from Housing. Central & Collections £43k mainly due to reduced salary costs and non-pay spends. These are offset by over spends against Leadership team £20k due to unfunded pay costs. Service Development are reporting an overspend of £15k mainly due to a shortfall in forecast in the World Metal Index income of £56k as a result of the planned closure of the service along with other minor over spends on IT Charges in Service Development offset by under spends on standby budget and supplies and services. Associate and Co-delivered Libraries report a £10k under spend, mainly over recovery on income.
- Locality Management is forecasting an over spend of £112k. Voluntary Sector overspend of £158k mainly as a result of unachieved savings from the 15-16 target, Health and Social Care Integration approved salary over spends and loss of STH income. There is a £39k reduction in pay spend in Right First Time team. Locality Area pay budgets report an under spend of £7k.
- Public Health staffing budgets are over spent by £20k as a result of slight delay in implementation of the MER.

Housing General Fund (under spend of £267k)

The under spend in Housing General Fund is mainly due to:

- City Wide Housing Services (CWHS) £392k under spend due to low uptake of small grants in Local Assistance Scheme, savings on staffing and higher than anticipated income.
- Business Planning £23k over spend resulting from staffing costs where there was no funding.
- Neighbourhood Intervention and Support (NITS) £374k under spend mainly as a result of higher than anticipated income and savings on staffing costs relating to Housing+ MER.
- Sustainable City £476k over spend due to £181k legal fees, £195k VER / pensions costs for which there are no budgets plus an historical negative cash limit of £113k. These are offset by minor staffing/supplies underspends of £13k.

Financial Results

Service	Outturn £000s	Budget £000s	Variance £000s
PIPS	7,182	7,758	(576)
CARE AND SUPPORT	109,781	104,698	5,083
COMMISSIONING	27,306	24,982	2,324
COMMUNITY SERVICES	7,534	7,496	38
HOUSING GENERAL FUND	3,627	3,894	(267)
GRAND TOTAL	155,429	148,828	6,601

Place Portfolio

Summary

5. Place Portfolio's 2016-17 revenue outturn is £532k under budget.

Financial Results

Service	Outturn £000s	Budget £000s	Variance £000s
BUSINESS STRATEGY & REGULATION	33,828	34,491	(663)
CREATIVE SHEFFIELD	3,203	3,113	90
CULTURE & ENVIRONMENT	32,029	32,143	(114)
DEVELOPMENT SERVICES	84,788	84,633	155
GRAND TOTAL	153,848	154,380	(532)

Commentary

6. The key variances (>£100k) within the provisional outturn are outlined below.

Business Strategy & Regulation

7. The provisional revenue out-turn was £663k under budget and the improvement was largely attributable to fees from property disposals and increased commercial rent income in the properties acquired for the development of the Sheffield Retail Quarter.

Culture & Environment

8. The provisional revenue out-turn was £114k under budget and was largely attributable to three factors:

- income in Bereavement Services being higher than budget £300k;
- reduced capital charges in respect of the new sports facilities at Graves and North Active leisure centres due to the slightly later opening dates £200k; and
- losses in the Markets service due to lower letting levels £400k.

Development Services

9. The provisional revenue out-turn was £155k over budget. This was the result of a shortfall in planned savings within Streets Ahead and Parking services £1.3m, which continue to be progressed with a view to implementation in the early part of the 2017-18 financial year, largely offset by other contract cost reductions £901k and additional income from Planning fees £259k.

Resources Portfolio

Summary

10. As at month 12 the outturn position for the Portfolio is a reduction in expenditure of £1.9m. The key reasons for the outturn position are:

- An over spend on Customer Services has arisen due to savings and internal income not being achieved and these are being addressed in 2017/18 budget planning. The insourced Revs and Bens business units has accounted for some of the over spend as staffing resource has been required to meet KPI targets, and integrate into the service.
- An over spend of £762k on Finance due to inclusion of additional costs arising from the implementation delay in the ReFine Programme. This was a planned over spend offset by ear-marked under spends on Commercial Services.

Offset by:

- A reduction in spend of £410k on Commercial Services mainly due to employee savings through vacancy management and additional recharge income.
- An increase in cashable savings of £623k on Commercial Services (Savings) due to confirmation and re-profiling of all the Early Payment Discounts and Project Savings.
- A reduction in spend of £368k on Human Resources due mainly to the over recovery of income in relation to Project Support charges and under spends on employees.
- A reduction in expenditure of £159k on Legal Services due in part to staff vacancies £132k and under spends within Democratic Services and Member Services of £39k across supplies and services.
- A reduction in spend of £461k on Central Costs due mainly from reduced numbers requiring funding in relation to Former Employee Pensions.
- A reduction in spend of £1.1m on Housing Benefit in large part due to the outcomes of Government fraud initiatives and overpayments generated.

Financial Results

Service	Outturn	Budget	Variance
	£000s	£000s	£000s
BUSINESS CHANGE & INFORMATION SOLUTIONS	(8,125)	(8,158)	33
COMMERCIAL SERVICES	(30)	380	(410)
COMMERCIAL SERVICES (SAVINGS)	(2,721)	(2,098)	(623)
CUSTOMER SERVICES	4,846	4,453	393
FINANCE	4,130	3,368	762
HUMAN RESOURCES	(155)	213	(368)
LEGAL SERVICES	3,228	3,387	(159)
RESOURCES MANAGEMENT & PLANNING	183	191	(8)
TRANSPORT AND FACILITIES MGT	29,548	29,548	0
TOTAL	30,904	31,284	(380)
CENTRAL COSTS	22,071	22,532	(461)
HOUSING BENEFIT	(650)	406	(1,056)
GRAND TOTAL	52,325	54,222	(1,897)

Policy, Performance and Communications Portfolio

Summary

11. As at month 12 the outturn position for the Portfolio was an over spend of £359k. The key reasons for the outturn position are:

- A £359k over spend due to an underlying in-year shortfall in the anticipated income from the new advertising contracts.

Financial Results

Service	Outturn	Budget	Variance
	£000s	£000s	£000s
ACCOUNTABLE BODY ORGANISATIONS	(199)	(199)	(0)
POLICY, PERFORMANCE & COMMUNICATION	3,695	3,336	359
PUBLIC HEALTH	(40)	(40)	0
GRAND TOTAL	3,456	3,097	359

Corporate

Summary

12. The Corporate portfolio displays an outturn position of £8.5m underspend.

- **Corporate Expenditure:** Corporate wide budgets that are not allocated to individual services / portfolios, including capital financing costs and the provision for redundancy / severance costs.
- **Corporate income:** Revenue Support Grant, locally retained business rates and Council tax income, some specific grant income and contributions to/from reserves.

Financial Results

13. The table below shows the items which are classified as Corporate and which include:

Service	Outturn	Budget	Variance
	£000s	£000s	£000s
CONSOLIDATED LOANS FUND	30,274	33,157	(2,883)
CORPORATE TRANSACTIONS	(476,024)	(470,358)	(5,666)
GRAND TOTAL	(445,752)	(437,201)	(8,549)

PUBLIC HEALTH BUDGET MONITORING AS AT

31st March 2017

Purpose of the Report

1. To report on the 2016/17 Public Health grant spend across the Council for the month ending 31st March 2017.
2. The report provides details of the full year spend of Public Health grant compared to budget.
3. The net reported position for each portfolio/service area would normally be zero as public health spend is matched by a draw down of public health grant. For the purposes of this report, and in order to identify where corrective action may be necessary, we have shown actual expenditure compared to budget where there is an underspend position.

Summary

4. At month 12 the overall position was an underspend of (£721k) which is summarised in the table below.

Portfolio	Forecast Full Year Expenditure	Full Year Expenditure Budget	Full Year Variance as at M12	Full Year Variance as at M11	Movement from Prior Month
CYPF	17,945	17,981	-36	-34	-2
COMMUNITIES	13,009	13,009	0	-182	182
PLACE	2,654	2,798	-144	-133	-11
DIRECTOR OF PH	1,622	2,163	-541	-391	-150
Total	35,230	35,951	-721	-740	19

5. Key reasons for the forecast under spend are:

- (£36k) underspend in CYP due to £24k fee recoupment from Health. Remaining underspend as a result of vacancies / maternity leave.
- Communities to budget.
- (£144k) underspend in Place mainly due to vacancies and maternity leave

- (£541k) underspend of £541k in DPH mainly as a result of vacancies on staffing and underspends on payments to health agencies and support services, as well as lower expenditure than forecast on GP health clinics.

6. Key Reason for significant month on month changes are:

- £182k deterioration in Communities is a result of the full public health budget being drawn down. The Communities position was previously underspent by £182k as a result of reduced spend on Mental Health Contracts and vacancies.
- (£150k) improvement in Director of PH is due to not previously forecast staffing vacancies and lower than forecast spend on GP health clinics for the Q4 payments, and for payments to support services.

Communities Portfolio

EXECUTIVE SUMMARY

HRA Revenue Budget Monitoring 2016/17– as at March

Purpose of this Report

1. To provide a summary report on the HRA 2016/2017 revenue budget for the month ending 31 March 2017, and agree any actions necessary.
2. The content of this report will be used as the basis of the content of the budget monitoring report to the Executive Management Team and to Members.

Summary

3. The HRA Business Plan is based on the principle of ensuring that investment and services required for council housing is met by income raised in the HRA.
4. The HRA income and expenditure account provides a budgeted contribution towards funding the HRA capital investment programme. As at month 12 the full year outturn position is an overall improvement of £2.3m from this budgeted position. As such the funding contribution to capital investment programme will be revised to take this improvement into account. This is in line the HRA Business Plan which sets out the Council's plans and priorities for investment in Council housing over the next five years. Capital investment continues to be made on improving Council housing with the focus on new roofs and improvements to communal areas, as well as building new council housing.
5. The main areas contributing to the outturn position include a net increase in income of £478k primarily as a result of a reduced level of bad debt provision offset by a higher turnover of vacant properties; a reduction in other income of £76k due to revised interest on cash flow offset by an increase in service charge income; £63k overspend on repairs and maintenance; and a lower than anticipated depreciation charge of £675k. There is an overall a reduction in housing running costs of £3.2m, of which £2.5m relates to savings on staffing costs / vacancies due to the restructure of the service and £0.7m saving on other running costs. These savings are partly offset by a transfer to reserves of £2.5m mainly for project and other costs expected to materialise in 2017-18. Finally there is a reduction of £623k on loan interest payments due to revised borrowing assumptions.

Financial Results

Housing Revenue Account (excluding Community Heating)	FY Outturn £000's	FY Budget £000's	FY Variance £000's
1.NET INCOME DWELLINGS	(147,228)	(146,750)	(478)
2.OTHER INCOME	(6,448)	(6,524)	76
3.HOMES-REPAIRS & MAINTENANCE	32,933	32,870	63
4.DEPRECIATION-CAP FUND PROG	38,761	39,436	(675)
5.TENANT SERVICES	49,651	52,855	(3,204)
6.INTEREST ON BORROWING	14,507	15,130	(623)
7. TRANSFER TO RESERVE	2,521	-	2,521
8.CONTRIBUTION TO CAP PROG	15,303	12,983	2,320

Community Heating

6. The budgeted position for Community Heating is a draw down from Community Heating reserves of £293k. As at month 12 the position is a draw down from reserves of £68k, an improvement of £225k. This is mainly due to lower than expected usage due to the mild weather and a reduction in overall energy costs.

	FY Outturn £000's	FY Budget £000's	FY Variance £000's
Community Heating			
Income	(2,471)	(2,723)	252
Expenditure	2,539	3,016	(477)
Net	68	293	(225)

Housing Revenue Account Risks

7. There are a number of future risks and uncertainties that could impact on the 30 year HRA business plan. As well as the introduction of Universal Credit and changes to Housing Benefits, the Government has announced a number of further changes in the Housing and Planning Act and Welfare Reform and Work Act. These changes include a revision to social housing rent policy, which will reduce rents for the next three years. This will have a considerable impact on the resources available to the HRA. In addition, other Government and changes in relation to fixed term tenancies and levy proposals in the Housing and Planning Act will impact on both tenants and the HRA business plan. Work is continually ongoing to assess the financial impact of these. Other identified risks to the HRA are:

- **Welfare Reform /Universal Credit:** the Government's welfare reform continues to be a significant risk to the HRA. The risk to income collection will continue to become increasingly difficult as Universal Credit and continues to be rolled out. Mitigations are in place such as funding additional officers to manage the impacts of welfare changes on affected tenants. Work is continually ongoing analysing the financial risk to the business plan.
 - **Interest rates:** fluctuations in the future levels of interest rates have always been recognised as a risk to the HRA. These are managed through the Council's Treasury Management Strategy.
 - **Repairs and Maintenance:** existing and emerging risks within the revenue repairs budget include unexpected increased demand (for example due to adverse weather conditions) and future changes to contractual arrangements.
8. The HRA business plan is regularly reviewed along with expenditure plans to ensure flexibility to respond to the expected Housing and Planning Act Regulations.

Description	Balance at 31/03/16 £000	Movement in 2016/17 £000	Balance at 31/03/17 £000	Movement in 2017/18 £000	Balance at 31/03/18 £000	Explanation
Non-earmarked Reserves						
General Fund Reserve	12,599	(2,908)	9,691	2,913	12,604	The Council's working balance: used as a last resort for emergency spend. The balance as at 31st March 2017 at just 2.4% of net spending, benchmarks low compared to most Local Authorities. This reserve is to be topped up to £12.6m as an agreed minimum.
	12,599	(2,908)	9,691	2,913	12,604	
Invest to Save Post 2015	(2,113)	3,595	1,482	(1,321)	161	The reserve replaces the original Invest to Save and will be used to fund new transformation projects aimed at delivering long term revenue savings.
PFI Reserve	16,979	(17,327)	(349)	(1,079)	(1,428)	The PFI reserve exists due to Government funding being received in advance to pay future years' liabilities. This income is set aside in a reserve until needed to ensure sufficient funds are available to cover the cost of contracts in future years. During 2016/17 £17.1m of these reserves were used temporarily to fund the Pension Deficit early payment to deliver £5.0m of savings. These funds will be fully repaid during 2018/19 when they will be needed for their primary purpose
Highways PFI Reserve	11,331	3,900	15,231	(1,240)	13,991	
Total PFI Reserve	28,310	(13,427)	14,883	(2,318)	12,564	
Major Sporting Facilities	40,121	913	41,034	(11,165)	29,869	The Major Sporting Facilities (MSF) reserve exists because of the need to smooth the future significant payments due to Sheffield City Trust (re: Ponds Forge, the Arena, Don Valley Stadium and Hillsborough Leisure Centre).
New Homes Bonus	5,527	6,040	11,567	(3,325)	8,242	This reserve is earmarked to support economic development across the City.
Insurance Fund Reserve	10,653	449	11,102	(1,000)	10,102	This reserve is set aside to cover potential insurance claims made against the Council.
Public Health	1,032	0	1,032	0	1,032	During 2013/14 the DoH allocated Public Health Grant to enable local authorities (LA) to discharge their new public health responsibilities. Grant conditions for this funding requires the LA to transfer any unspent funds to reserves for use in future years.
Other earmarked	68,398	(23,664)	44,734	20,854	65,589	Other Earmarked reserves include funds which are set aside to cover predicted liabilities such as business rates appeals, redundancies, Equal Pay claims, social care pressures and items earmarked for use by particular services. During 2016/17 £48m of these reserves were used temporarily to fund the Pension Deficit early payment to deliver £5.0m of savings. These funds will be fully repaid during 2017/18 to 2019/20 ensuring that the funds are available when needed for their primary purpose
Total Earmarked Reserves	151,927	(26,095)	125,834	1,726	127,558	
Total Revenue Reserves	164,526	(29,003)	135,525	4,639	140,162	

CORPORATE RISK REGISTER

This Appendix provides a brief overview of the main financial risks facing the Council in 2016/17 and beyond. A more detailed schedule of these risks will be monitored by the Executive Management Team to ensure that the risks are mitigated.

Corporate Risks

2017/18 Budget Savings & Emerging Pressures

1. There will need to be robust monitoring in order to ensure that the level of savings required for a balanced budget in 2017/18 are achieved, especially given the cumulative impact of £352m of savings over the term 2011-17, and furthermore the backdrop of continuing reductions in Government grant from 2017/18 onwards.
2. Whilst preparing the budget 2017/18, officers identified numerous pressures which, if left unchecked, could lead to significant overspends in 2017/18 and beyond. The following pressures have been highlighted because they present the highest degree of uncertainty.

Capital financing costs

3. The Council currently maintains a substantial but prudent under borrowed position to help support the revenue budget and mitigate residual counterparty default risk on cash investments. In operating with an under borrowed position the Council exposes itself to interest-rate risk. This risk is exacerbated by the uncertainty created by the EU referendum decision. Recognising this, our Treasury Management function maintain a regular dialogue with the Director of Finance and Commercial Services and the Executive Director of Resources to monitor the risk and review mitigation opportunities.

Business Rates

4. Following the advent of the Government's Business Rates Retention Scheme in April 2013, a substantial proportion of risk has been transferred to local government, particularly in relation to appeals, charitable relief, tax avoidance, hardship relief and negative growth.
5. There has been a concerted effort by the Valuation Office Agency to clear outstanding appeals prior to the launch of the 2017 Revaluation. However as at 31st March 2017, there were still over 1,100 properties with a rateable value of approximately £170m under appeal in Sheffield.

There have been a large number of appeals lodged in the last three years relating to GP Surgeries, ATMs and Virgin Media. The decision by the Valuation Tribunal to significantly lower the rateable value of GP Surgeries, in addition to the Government announcement to move to full academisation of schools, will have a material impact on the business rates revenues collectable by Sheffield City Council in 2017/18 and beyond.

6. Not all of the £170m rateable value noted above is at risk and not all the appeals will be successful. However due to the uncertainty around these factors a prudent provision was taken during 2016/17 to mitigate the loss of income as a result of successful appeals. Actual trends on appeals were monitored in 2016/17, with any revised estimates of the impact of appeals forming part of the 2017/18 budget process.
7. As part of the Business Rates Retention Scheme, there is a built-in revaluation process every five years to ensure the rateable values of the properties remain accurate. This process has been delayed for 2 years but will come into effect from 1 April 2017. This has seen all hereditaments in Sheffield revalued and assigned a revised rateable value. There is the potential that there will be a large number of appeals due to this revaluation which has been taken into account when compiling the 2017/18 budget.
8. The appeals process following the 2017 Revaluation has changed and now will be known as Check, Challenge, Appeal. The aim of this system is to reduce the number of spurious and speculative appeals and reduce the time taken to process genuine appeals; however it is not known at this point how effective this new process will be.
9. The draft list for the 2017 Revaluation highlights significant changes for a number of hereditaments within the city. The overall Rateable Value of the city has remained relatively stable; however within that there are a number of increases and decrease in value.

The city's largest hereditament (in terms of rateable value) following the 2017 Revaluation is a national telecommunications provider whose appeals feature a claim that all of their hereditaments across the country should feature on one authority's list. We are having ongoing discussions with both the Valuation Office Agency and DCLG as to the likelihood of this occurring and any potential ramifications.

Implementation of savings proposals

10. The risk of delivering savings in 2017/18 in specific areas such as adults' and children's social care is considerable, given the increasing demand pressures and the levels of savings that have been achieved in previous years. To mitigate this, officers are working on the safe and legal implementation of budget proposals by:
 - Ensuring that there is a thorough understanding of the impact of proposals on different groups and communities, including undertaking Equality Impact Assessments for budget proposals and discussed with Cabinet Members;
 - Carrying out appropriate, meaningful consultation activity with affected communities and stakeholders, and ensuring that where the proposal affects a supplier or provider, that they undertake appropriate consultation and equalities work with service users; and
 - Discussing budget proposals with affected members of staff in advance of them being made public, and putting in place MER processes where required, in consultation with HR.

Medium Term Financial Position

11. On 19 October 2016, Cabinet considered a report of the Executive Director of Resources entitled Medium Term Financial Strategy (MTFS) 2017/18 to 2021/22. This report provided an update of the Council's MTFS to reflect the budget decision of the Council for 2016/17 and the potential impact on the next 5 years of the Government's plans for deficit reduction. This report sets the planning scenarios for the medium term.
12. The report on the MTFS indicated that there would be ongoing reductions in Revenue Support Grant (RSG) as outlined in the December 2015 Autumn Statement, which covers the period to 2020/21. The reductions in RSG are now expected to total £53.7m.
13. The Council's financial position is significantly determined by the level of Business Rates and Council Tax income. Each of these may be subject to considerable volatility and will require close monitoring and a focus on delivering economic growth to increase our income and on delivering outcomes jointly with other public sector bodies and partners.
14. It is worth noting that, as of 2020/21, the Council will no longer receive RSG, as part of the move towards full retention of business rates. This

shift in financing regime underscores the risk outlined in the above paragraph.

Pension Fund

15. Bodies whose pension liability is backed by the Council are likely to find the cost of the scheme a significant burden in the current economic context. If they become insolvent the resulting liability may involve significant cost to the Council.
16. Initial results of the triennial review for pensions which covers 2017 to 2020 highlighted the total liabilities being underwritten by the Council for external bodies is £10.4m. It is worth noting that this figure is based upon the current estimates of the pension funds in deficit. However, should an organisation become insolvent, this liability will be crystallised and subject to a 'least risk basis' calculation. This calculation in effect would substantially increase the amount due by Sheffield City Council.
17. A review of these risks is being undertaken to ensure that any impacts of potential crystallisations are minimised.

Economic Climate

18. There is potential for current adverse economic conditions to result in increased costs (e.g. increased homelessness cases) or reduced revenues.
19. The Council seeks to maintain adequate financial reserves to mitigate the impact of unforeseen circumstances.

External Funding

20. The Council utilises many different grant regimes, for example central government, Sheffield City Region and EU. Delivering projects that are grant funded involves an element of risk of grant claw back where agreed terms and conditions are not stringently adhered to and evidenced by portfolios. In order to minimise risk strong project management skills and sound financial controls are required by Project Managers along with adherence to the Leader's Scheme of Delegation to approve external funding bids.
21. As SCC funding reduces, portfolios are increasingly seeking out new sources of external funding, both capital and revenue. EU funding contracts have more complex conditions, require greater evidence to substantiate expenditure claims and are less flexible on timescales and output delivery targets. This increases the inherent risk in projects which

are EU funded. Furthermore as the Council reduces its staff resources a combination of fewer staff and less experienced staff increases the risk of non-compliance with the funding contract conditions and exposes the authority to potential financial claw back.

22. Moreover, the pressure on the General Fund means that Service Managers are forced to seek more external funding such that the general level of risk associated with grants is increasing because of the additional workload this creates amongst reduced and potentially inexperienced staff.
23. The result of the recent referendum on EU membership does not in the short term change the risk profile of EU grants.

Treasury Management

24. The Council proactively manages counter-party risk especially since the credit crunch of 2008. Counterparty risk arises where we have cash exposure to bank and financial institutions who may default on their obligations to repay to us sums invested. Counterparty risk had diminished over the last financial year as banks have been obliged to improve their capital funding positions to mitigate against future financial shocks. However, the UK's decision to leave the European Union has the potential to intensify these risks as the UK's decision to exit the EU creates significant political, economic, legislative and market uncertainty which is unlikely to be resolved in the short term. The Council is continuing to mitigate counterparty risk through a prudent investment strategy, placing the majority of surplus cash in AAA highly liquid and diversified funds.
25. As part of the 2017/18 budget process, we developed Treasury Management and Investment Strategies, both of which were based on discussions with members and senior officers about our risk appetite. This included a review of our counter-party risk to ensure it is reflective of the relative risks present in the economy. A cautious approach was adopted whilst the uncertainties created by the exit from the EU are resolved and the level of market volatility returns to normal levels. Given the profound nature of the exit from the EU, we may need to review our Treasury Management and Annual Investment Strategies during 2017/18 to ensure we have the ability to respond appropriately to market volatility.
26. The Council is also actively managing its longer term need for cash. Cash flow requirements show that the Council will require new borrowing

in the coming years to finance capital investment.. The uncertainties caused by the UK exit from the EU will require the Council to remain vigilant to interest-rate risk, and will draw down loans in a timely manner to militate against borrowing costs rising above our target rates.

27. The Council is continuing its efforts to ensure full compliance with the increasingly stringent requirements of Payment Card Industry Data Security Standard (PCI DSS). PCI DSS is a proprietary information security standard for organizations that handle branded credit cards from the major card schemes including Visa, MasterCard and American Express.
28. The Council currently has one early payment outstanding with a major supplier in return for a saving on the contract cost. There is a risk to the Council that having received payment that this company may fail to deliver the services. This is mitigated by the existing contract protections, financial evaluation of the company and parent company guarantee. Also as goods and services are delivered against these contracts, the level of exposure reduces over time.

Welfare Reforms

29. In April 2013, the government began to introduce changes to the Welfare system which have had and will continue to have a profound effect on Sheffield residents including council taxpayers and council house tenants. The cumulative impact of these changes is significant. They include:
 - **The Abolition of Council Tax Benefit:** replaced with a local scheme of local Council Tax Support from April 2013. The Council approved the replacement scheme, based on the reduced funding available from Government, and set up a hardship fund in January 2013, but there are risks to council tax collection levels and pressures on the hardship fund which are being closely monitored.
 - **Housing Benefit Changes:** Since 2013 the Government has introduced, and will continue to introduce various changes to the Housing Benefit System. These changes aim to reduce the level of benefit paid and hence potentially impact on the recipient's ability to pay rent and council tax. Consequently there may be an adverse impact in the level of arrears particularly as a result of the introduction of Universal Credit.

- **Introduction of Universal Credit (UC):** The roll out of UC for claimants in Sheffield started in January 2016 for new single jobseekers. Roll out to other new claimants is planned to start in July 2018. However, full migration of existing working age Housing Benefit claimants will not start until at least 2019 and is not expected to be finished until at least 2021. There are no known plans to discontinue Housing Benefit for pensioners (who make up half of our HB caseload) although arrangements for funding are under review.
- Potentially the biggest impact on the Council's finances of the introduction of UC is on the HRA and collection of rent. Support towards housing costs is currently paid through housing benefit direct to the HRA; in future this will be paid through UC direct to individuals. It is estimated that this could double or even treble the cost of collection and increase rent arrears by £12m by the end of 2020/21. However, impacts are uncertain at present as there is limited data available therefore estimates will be reviewed as we learn from the roll out. There will also be an impact on the current contract with Capita and internal client teams.

Children, Young People and Families Risks

Education Funding

30. Schools are entitled to receive a proportion of the Council's Dedicated Schools Grant (DSG) which schools forum have decided can be de-delegated back to CYPF to fund central services. Academies can on conversion choose whether to buy into those services thus creating a potential funding gap. Up to £500k could be at risk to centrally funded services should Academies choose not to buy back those services funded from de-delegated DSG from the local authority.
31. If an academy is a sponsored conversion then the Council will have to bear the cost of any closing deficit balance that remains in the Council's accounts. In 2017/18 this cost to the Council is estimated at around £100k and remains a risk for any future conversions, especially with the expansion of the academy conversion programme.
32. Also as part of the Spending Review and Autumn Statement 2015, the government announced that it will introduce a national funding formula for schools, high needs and early years. The government had planned to

introduce this new funding formula from 2017/18; however, the new system will now apply from 2018/19. The government has launched a detailed consultation; further details and the financial impact for Sheffield are expected later in 2017.

33. As part of transition to a National Funding Formula, when all funding allocations to schools will be directly managed by Education Funding Agency (2019-20), Sheffield school forum is expected to review and approve all previously held centrally held allocation subject to a limitation of no new commitments or increase in expenditure over the next two years. These historical commitments are now part of central school block and school forum approval is required each year to confirm the amounts on each line. Expenditure in centrally held funding amounts to around £8m.

Children's Social Care

34. There is an increase in demand for services for children social care including demand for Unaccompanied Asylum Seeking Children. A number of transformational projects have been put in place to manage the increase in demand within available resources. Implementation of these programmes is contingent upon cross service and cross portfolio working

Communities Risks

35. In 2016/17 a gap of £9.3m in the council's funding was bridged using £3.5m of CCG funding and council reserves. For 2017/18, the CCG contribution so far identified is £5m. As with last year, the remainder will need to be funded from temporary sources until such time as sustainable savings proposals are developed from within the Better Care Fund in order to balance the budget for future years. Work to identify these remains ongoing.
36. Significant cost pressures were identified during 2015/16 which translated into higher demand in 2016/17 on Mental Health purchasing budgets as a result of some changes to care packages managed by the Care Trust. Whilst these changes are the right thing to do from a system wide perspective, they had a disproportionate impact on SCC. In 2017/18 it is proposed to enter a pooled budget arrangement with the Clinical Commissioning Group and manage Mental Health services jointly within the Better Care Fund and identify savings through a new joined up approach to delivering services.

37. In 2016/17 we have seen significant increased pressures on demand for Council adult social care services which has resulted in a forecast over spend position. For 2017/18 we have put in measures to address the budget gap however the risk remains that continued demand pressures increasingly affect our position to balance.

Housing Revenue Account (HRA) Risks

38. There are a number of future risks and uncertainties that could impact on the 30 year HRA business plan. As well as the introduction of Universal Credit and changes to Housing Benefits, the Government has announced a number of further changes in the Housing and Planning Act and Welfare Reform and Work Act. These include a revision to social housing rent policy, which will reduce rents for the next three years. This will have a considerable impact on the resources available to the HRA. In addition, other Government and changes in relation to fixed term tenancies and levy proposals in the Housing and Planning Act will impact on both tenants and the HRA business plan. Work is continually ongoing to assess the financial impact of these. Other identified risks to the HRA are:

- Interest rates: fluctuations in the future levels of interest rates have always been recognised as a risk to the HRA. These are managed through the Council's Treasury Management Strategy.
- Repairs and Maintenance: existing and emerging risks within the revenue repairs budget include unexpected increased demand (for example due to adverse weather conditions) and future changes to contractual arrangements.

39. The HRA business plan will be reviewed regularly along with expenditure plans to ensure flexibility to respond to the expected Housing and Planning Act Regulations.

Place Risks

2017/18 Revenue Budget savings

40. The Place budget comprises three significant contracts - Streets Ahead programme, Waste Management contracts and the South Yorkshire Passenger Transport Levy – which together absorb 80% of the General Fund support. The Portfolio cannot meet projected reductions in local authority funding by cutting only the remaining 20% of the budget without a significant reduction in services. Thus in the 2015-16 Business

Planning round, the Portfolio's strategy was based on reducing the cost of these contracts to preserve the other services.

41. The South Yorkshire Transport Levy has been successfully reduced but not the Streets Ahead or Waste Management contracts. The Portfolio has now developed three strategic interventions including further savings from the ITA Levy which follow on from existing plans, reducing the level of support to Sports Trusts and embarking on a review of all the other services seeking a business-like approach to service delivery seeking to reduce cost or maximise income. Realising the efficiencies and opportunities within this review is crucial to maintaining the current Place savings. The review is at an early stage and requires swift implementation, along with a number of other strategic interventions, if the necessary revenue budget savings are to be realised in 2017/18. Failure to do so will very probably create an overspend pressure for the Council.
42. In light of the above risks, a review of waste services has taken place with a staged strategy agreed. As with any service change, there is a risk to the continuity of service delivery and in the longer term there is a potential financial risk if the expected investment does not result in better value services. There is also a risk to the short term achievement of the 2017/18 budget savings if the project timetable slips. In order to mitigate the risks a robust governance structure has been put in place to review progress and issues and make decisions to ensure that the optimum solution is achieved.
43. The Council has entered into a 25 year contract with Amey to maintain and renew the public highway. Part of this work involves the replacement of trees which are damaging the pavement with new varieties which are more suitable to a roadside location. The Council has successfully defended a legal challenge on the application of its policy. It has agreed a revised policy in respect of the removal of trees involving some public consultation. The hiatus in the programme caused by the legal action and potential subsequent delays during the consultation could make the Council vulnerable to substantial additional charges from the contractor.
44. £0.9m of the 2016/17 budget saving initiatives (£0.7m on the Streets Ahead contract and £0.2m in Parking Services) had not been achieved to date. These will roll forward to 2017/18 as part of the base budget and create an immediate pressure in that and future years unless these are delivered or a sustainable mitigating cost saving can be identified.

45. The Portfolio undertakes a number of complex, high profile capital projects which require strong cost control from the sponsor and project manager. Experience in 2016-17 has shown that this discipline is not present in all projects and has exposed the portfolio to a requirement to find funding from the Revenue Budget to fund the overspend.
46. Furthermore, the Council has agreed a number of contingent liabilities relating to developments within the city centre. If these were to crystallise there would be an immediate Revenue and Capital Budget impact

Capital Receipts and Capital Programme

47. Failure to meet significant year on year capital receipts targets due to reduced landvalues reflecting the uncertain market and the impact of the Affordable Housing policy. This could result in over-programming, delay or cancellation of capital schemes.

Project Cost Control

48. There is an inherent risk within all the programme of overspending on any single project as a result of unforeseen circumstances (e.g. ground conditions or contamination) or poor management and planning. There have been several examples of this during 2016-17. The Council has made significant improvements in the management of capital projects including improved risk management, however, in the event of an overspend it will have to use its own limited resources to plug the gap.

Housing Regeneration

49. There is a risk to delivering the full scope of major schemes such as Park Hill and other regeneration schemes because of the instability in the housing market. This could result in schemes 'stalling', leading to increased costs of holding the sites involved.

Olympic Legacy Park

50. The Council supports the on-going development of the Olympic Legacy Park to regenerate the Lower Don Valley. Some parts of the infrastructure need private party or external funding to realise the vision. The Council has an obligation to provide a number of facilities to the educational establishment facilities on site against a very tight timescale. If the other site developments do not proceed in time, the Council may have to step in with funding which will place additional strain on the funding of the capital programme.

Sheffield Retail Quarter

51. The Council has committed to incur around £60m to acquire land, secure planning consent, and appoint a development manager to deliver the new retail quarter in the city centre. The scheme is being funded through prudential borrowing which will be repaid from the increased Business Rates that the completed scheme will produce (known as Tax Incremental financing (TIF)). The financing costs are being capitalised while the scheme is in development. There is a risk that if the scheme ceases to be active that the financing costs of circa £3m pa will have to be provided for from existing budgets. There is also a longer term risk that if the scheme does go ahead, the business rates generated are not sufficient to cover the financing costs. In order to mitigate these risks the Council is working closely with its advisors and potential tenants to ensure that a viable scheme is being developed. It is also ensuring that the level of TIF is set at a prudent level.
52. In addition to the £60m already committed, the Council may in future have to invest substantial sums (potentially several hundred million pounds) to create the public realm and develop a proposition which an external investment developer would take forward. This may also involve the construction of buildings on a speculative basis with only part of the building pre let. The Council has recently approved a further £86m for the construction of the first building in the Retail Quarter on this basis.

Schools' Expansion programme

53. In February 2016 the Cabinet approved a report setting out the need to provide additional places in primary, secondary and Sixth Form establishments. The immediate demand for places in the next three years will require the Council to commit funds ahead of receipt from central government. The latest estimate of the gap is a maximum of £20m in 2018/19 after mitigating action. In subsequent years it expects to receive sufficient funding to repay the cash flow by 2020/21.
54. In the event of a change of government policy which reduced the financial support available to local authorities' capital programmes, the Council would very probably be faced with a greater affordability gap in the schools' capital programme than has already been identified above requiring it to contribute its own capital resources.
55. The Council already faces pressure to maintain the condition of the school building estate so there is a limited opportunity to divert funds earmarked for maintenance to support the school place expansion

programme. The Council has taken steps to minimise this exposure by challenging the construction industry to build to a specific cost target against Education Funding Agency standards, and, matching the provision of some 16 – 18 year places to demand.

56. The modelling of the Schools Capital Programme has been based on an allocation of £21m Basic Need funding being in 2019/20, 20/21 and 21/22 - however the allocation that has recently been confirmed for 19/20 at lower level of £9.8m which could effectively push back the repayment period on the current advance commitment of Basic Need by 2 years. The service is challenging the basis of the allocation with the Department for Education and there may be alternative funding streams.

Annual Treasury Management Review 2016/17

Executive Summary

This report reviews the performance of the treasury management function which manages the authority's debt and investment portfolios.

The treasury management function's activity is agreed by Council each year through the Treasury Management Strategy which details how we'll manage cash requirements, investments, and the need for debt to fund the capital programme.

Assessment of the performance is based upon indicators which are largely governed by the 'Prudential Code' set by the sector's accounting body – CIPFA – and approved by government.

Key Points

Overall Limits

- The Council operated within the Prudential Indicator Limits for 2016/17 set by the authority.
 - These limits include the amount of debt the Council can hold
 - This limit is set by Council each year and cannot be breached

The Council's Debt Position

- After adjusting for PFI liabilities of £426m, the overall underlying debt of the authority (referred to as the Capital Financing Requirement or CFR) was £988m (up £70m on 2015/16's figure of £918m).
 - Planned capital investment for 2016/17 increased by £13.3m. Some of which relates represents slippage from 2015/16, and is therefore simply a timing issue rather than an increase to the overall capital programme.
 - Debt, excluding PFI liabilities, has increased by a net £7m after accounting for maturing loans.
- Of this debt figure, £346m related to the HRA (unchanged on last year) which was also slightly below expectations set out in the TMS.
 - HRA debt relates to legacy housing investment, such as the Decent Homes programme.

The Council's Loan Portfolio

- As at 31 March 2017, the loans portfolio, excluding PFI liabilities, totalled £747m indicating that we are under borrowed by £241m – up £43m on 2015/16 (£198m).
 - Under-borrowed means that rather than go to banks or other external bodies for loans, we have at various points used our own cash balances that weren't required at that time
 - This is an efficient use of resources – as we avoid interest on loans – but does mean at some stage we will need to replace the cash we have 'borrowed' from ourselves in the short term (£198m)
 - It's important that we don't run up too large an under-borrowed position, as we would increase the risk of interest rates moving against us, and us having to borrow later at higher rates than currently.
- During 2016/17, £25m of borrowing was taken to help fund the capital programme and manage the under borrowed position
 - Borrowing now makes economic sense as were able to take advantage of historically low borrowing rates and to ensure the under borrowed level remains at manageable levels in line with the treasury management strategy.
 - However, £16m of the short term borrowing undertaken last year for cash flow purposes was repaid in April 2016 and repaid £2m of maturing debt which was not replaced. The net increase in borrowing is only £7m
 - Despite the historically low borrowing levels we chose not to borrow more at this time because we felt that both market conditions (low interest rates) and our existing cash levels supported the current strategy.
- The average rate of interest paid on the Council's external debt has decreased slightly to 4.3% for 2016/17 compared to 4.4% for 2015/16 – partly as a result of loans with higher interest rates maturing and the new loans being taken at a lower level of interest rate (the average new loan rate was 2.41%).

Investment Portfolio

- As at 31 March 2017, investments totalled £85m, down from £87m last year. Among other things, the cash was used to secure a discount on pension deficit payments – helping to secure savings to offset pressures on revenue budgets in the medium term.

- Overall, a return of 0.36% (0.56% in 2015/16) was achieved, compared to a benchmark of UK Bank Base rate of 0.25% (down from 0.50% in August 2016).
- Investments have been made in high quality counterparties such as AAA rated Money Market Funds and UK Banks in line with the Council's investment priorities: which are security first, liquidity second and then return. This ensures we do not chase yield at the expense of the security of our investment.
- The capital financing budget generated £4.0m of one off savings as a result of deferring some of the planned borrowing and earning interest on better than expected investment balances which averaged £138.7m over the year.

Introduction

This Council is required by regulations issued under the Local Government Act 2003 to produce an annual treasury management review of activities and the actual prudential and treasury indicators for 2016/17. This report meets the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code).

During 2016/17 the full Council received the Annual Treasury Strategy whilst Cabinet were presented with the Outturn Report. A Mid-Year Report was also taken to the Cabinet Member for Finance during the year.

The regulatory environment places responsibility on members for the review and scrutiny of treasury management policy and activities. This report is therefore important in that respect, as it provides details of the outturn position for treasury activities and highlights compliance with the Council's policies previously approved by members.

No Member training on treasury management issues was provided during the year. However, training took place in January 2015 when the Treasury Management Strategy was set for the 2015/16 financial year.

The Strategy for 2016/17

The expectation for interest rates within the treasury management strategy for 2016/17 anticipated a low but rising Bank Rate (starting in quarter 1 of 2017), and gradual rises in medium and longer term fixed borrowing rates during 2016/17. Variable, or short-term rates, were expected to be the cheaper form of borrowing over the period. Continued uncertainty in the aftermath of the 2008 financial crisis promoted a cautious approach, whereby investment decisions would continue to be

dominated by low counterparty risk considerations, resulting in relatively low returns compared to borrowing rates.

In this scenario the treasury strategy was to postpone borrowing, to avoid the cost of holding higher levels of investments and the associated cost of carry, and to reduce counterparty risk.

However, as set out in the 2016/17 treasury management strategy, we planned to maintain the level of under borrowing at a prudent level, and therefore planned to take a little more borrowing than would be required by in-year capital expenditure.

There was major volatility in PWLB rates throughout the year with rates falling during quarters 1 and 2 to reach historically very low levels in July and August (following the EU Referendum decision), before rising significantly during quarter 3, and then partially easing back towards the end of the year.

During the year, we took £25m of borrowing but repaid £16m of short term borrowing taken for term cash flow purposes, and a further £2m of maturing debt was repaid without being replaced. This has meant that the level of under borrowing has increased during the year to £241m – of which £55m relates to the HRA.

Overall Treasury Position as at 31 March 2017

At the beginning and the end of 2016/17 the Council's treasury (excluding debt from PFI and finance leases) position was as follows:

Authority	31 March 2016 Principal	Rate/ Return	31 March 2017 Principal	Rate/ Return
Total debt	<i>£740m</i>	<i>4.4%</i>	<i>£747m</i>	<i>4.3%</i>
CFR	<i>£938m</i>		<i>£988m</i>	
Over / (under) borrowing	<i>(£198m)</i>		<i>(£241m)</i>	
Total investments	<i>£87m</i>	<i>0.56%</i>	<i>£85m</i>	<i>0.36%</i>
Net debt	<i>£653m</i>		<i>£662m</i>	

General Fund	31 March 2016 Principal	Rate/ Return	31 March 2017 Principal	Rate/ Return
Total debt	<i>£448m</i>	<i>4.2%</i>	<i>£456m</i>	<i>4.2%</i>
CFR	<i>£572m</i>		<i>£642m</i>	
Over / (under) borrowing	<i>(£124m)</i>		<i>(£186m)</i>	
Total investments	<i>£87m</i>	<i>0.56%</i>	<i>£85m</i>	<i>0.36%</i>
Net debt	<i>£361m</i>		<i>£371m</i>	

HRA	31 March 2016 Principal	Rate/ Return	31 March 2017 Principal	Rate/ Return
Total debt	<i>£292m</i>	<i>4.6%</i>	<i>£291m</i>	<i>4.6%</i>
CFR	<i>£346m</i>		<i>£346m</i>	
Over / (under) borrowing	<i>(£54m)</i>		<i>(£55m)</i>	
Total investments	<i>£0m</i>	<i>0%</i>	<i>£0m</i>	<i>0%</i>
Net debt	<i>£292m</i>		<i>£291m</i>	

The Economy and Interest Rates

The two major landmark events that had a significant influence on financial markets in the 2016-17 financial year were the UK EU referendum on 23 June and the election of President Trump in the USA on 9 November. The first event had an immediate impact in terms of market expectations of when the first increase in Bank Rate would happen, pushing it back from quarter 3 2018 to quarter 4 2019.

At its August meeting, the Monetary Policy Committee (MPC) cut Bank Rate from 0.5% to 0.25% and the Bank of England's Inflation Report produced forecasts warning of a major shock to economic activity in the UK, which would cause economic growth to fall almost to zero in the second half of 2016. The MPC also warned that it would be considering cutting Bank Rate again towards the end of 2016 in order to support growth. In addition, it restarted quantitative easing with purchases of £60bn of gilts and £10bn of corporate bonds, and also introduced the Term Funding Scheme whereby potentially £100bn of cheap financing was made available to banks.

In the second half of 2016, the UK economy confounded the Bank's pessimistic forecasts of August. After a disappointing quarter 1 of only +0.2% GDP growth, the three subsequent quarters of 2016 came in at +0.6%, +0.5% and +0.7% to produce an annual growth for 2016 overall, compared to 2015, of 1.8%, which was very nearly the fastest rate of growth

of any of the G7 countries. Needless to say, this meant that the MPC did not cut Bank Rate again after August but, since then, inflation has risen rapidly due to the effects of the sharp devaluation of sterling after the referendum. By the end of March 2017, sterling was 17% down against the dollar but had not fallen as far against the euro. In February 2017, the latest CPI inflation figure had risen to 2.3%, above the MPC's inflation target of 2%. However, the MPC's view was that it would look through near term supply side driven inflation, (i.e. not raise Bank Rate), caused by sterling's devaluation, despite forecasting that inflation would reach nearly 3% during 2017 and 2018. This outlook, however, is dependent on domestically generated inflation, (i.e. wage inflation), continuing to remain subdued despite the fact that unemployment is at historically very low levels and is on a downward trend. Market expectations for the first increase in Bank Rate moved forward to quarter 3 2018 by the end of March 2017 in response to increasing concerns around inflation.

USA: Quarterly growth in the US has been very volatile during 2016 but a strong performance since mid-2016, and strongly rising inflation, prompted the Fed into raising rates in December 2016 and March 2017. The US is the first major western country to start on a progressive upswing in rates. Overall growth in 2016 was 1.6%.

EU: The EU is furthest away from an upswing in rates; the European Central Bank (ECB) has cut rates into negative territory, provided huge tranches of cheap financing and been doing major quantitative easing purchases of debt during 2016-17 in order to boost growth from consistently weak levels, and to get inflation up from near zero towards its target of 2%. These purchases have resulted in depressed bond yields in the EU, but, towards the end of 2016, yields rose, probably due at least in part to rising political concerns around the positive prospects for populist parties and impending general elections in 2017 in the Netherlands, France and Germany. The action taken by the ECB has resulted in economic growth improving significantly in the Eurozone to an overall figure of 1.7% for 2016, with Germany achieving a rate of 1.9% as the fastest growing G7 country.

On the other hand, President Trump's election and promise of fiscal stimulus, which are likely to increase growth and inflationary pressures in the US, have resulted in US Treasury yields rising sharply since his election. Gilt yields in the UK have been caught between these two influences and the result is that the gap in yield between US treasuries and UK gilts has widened sharply during 2016/17 due to market perceptions that the UK is still likely to be two years behind the US in starting on an upswing in rates despite a track record of four years of strong growth.

Japan: struggled to stimulate consistent significant growth with GDP averaging only 1.0% in 2016 with current indications pointing to a similar

figure for 2017. It is also struggling to get inflation up to its target of 2%, only achieving an average of -0.1% in 2016, despite huge monetary and fiscal stimulus, though this is currently expected to increase to around 1% in 2017. It is also making little progress on fundamental reform of the economy.

China and emerging market counties: At the start of 2016, there were considerable fears that China’s economic growth could be heading towards a hard landing, which could then destabilise some emerging market countries particularly exposed to a Chinese economic slowdown and / or to the effects of a major reduction in revenue from low oil prices. These fears have largely subsided and oil prices have partially recovered so, overall, world growth prospects have improved during the year.

Equity Markets: The result of the referendum, and the consequent devaluation of sterling, boosted the shares of many FTSE 100 companies which had major earnings which were not denominated in sterling. The overall trend since then has been steeply upwards and received further momentum after Donald Trump was elected President as he had promised a major fiscal stimulus to boost the US economy and growth rate.

The Borrowing Requirement and Debt

The Council’s underlying need to borrow to finance capital expenditure is termed the Capital Financing Requirement (CFR).

The CFR goes up when we use borrowing to fund capital projects, but falls as we put money aside each year to repay that debt. The money we put aside to repay the debt each year is known as our ‘minimum revenue provision’ (MRP), and mimics depreciation charges that are used in the private sector.

The table below shows the outturn for 2015/16 and 2016/17 and the 2017/18 budget position including PFI liabilities.

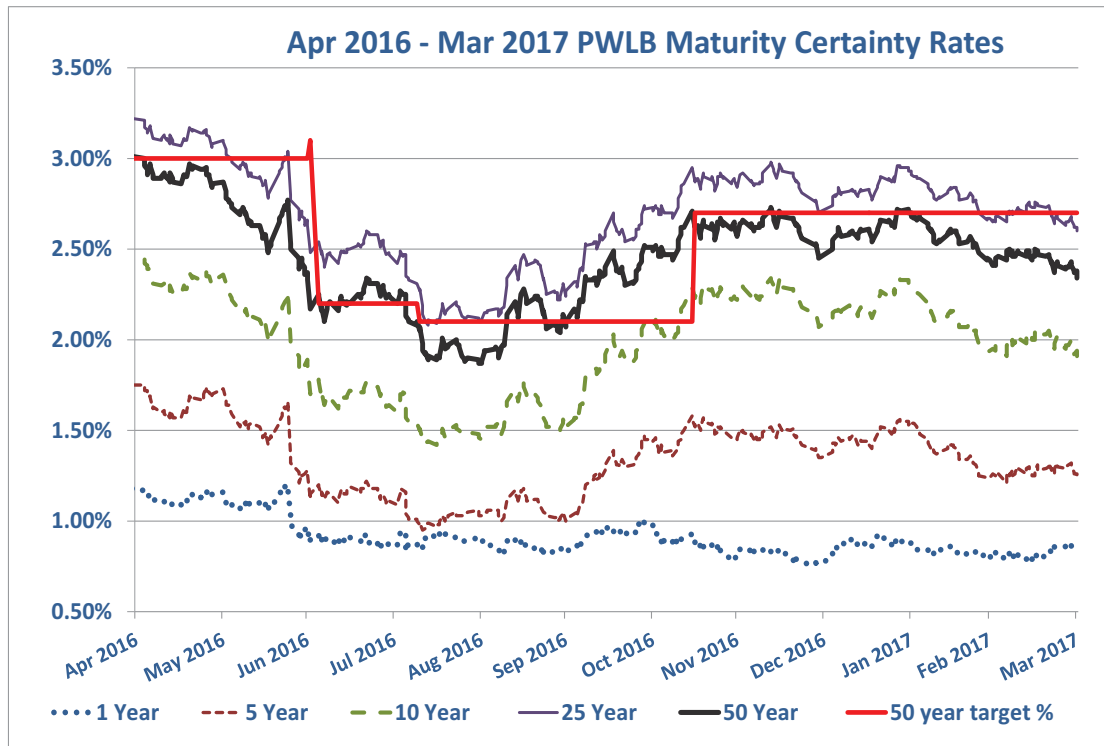
	31 March 2016 Actual (£m)	2016/ 2017 Budget (£m)	31 March 2017 Actual (£m)
General Fund CFR - non PFI	£572m	£608m	£642m
General Fund - PFI Liabilities	£395m	£426m	£426m
Overall General Fund CFR	£967m	£1034m	£1,068m
CFR HRA	£346m	£349m	£346m
Total CFR	£1,313m	£1,383m	£1,414m

Borrowing Rates in 2016/17

This section reviews the movement in borrowing rates over the year; showing the decline in rates over the period but also the volatility experience as markets have responded to a variety of economic factors (see Economy and Interest Rates section).

During 2016-17, PWLB rates fell from April to June and then gaining fresh downward impetus after the EU referendum and Bank Rate cut, before staging a partial recovery through to December and then falling slightly through to the end of March.

PWLB certainty maturity borrowing rates - the graph and table for PWLB rates below show, for a selection of maturity periods, the average borrowing rates, the high and low points in rates, spreads and individual rates at the start and the end of the financial year.



	1 Year	5 Year	10 Year	25 Year	50 Year
1/4/16	1.13%	1.62%	2.31%	3.14%	2.95%
31/3/17	0.83%	1.24%	1.60%	1.80%	2.07%
Low	0.76%	0.95%	1.42%	2.08%	1.87%
Date	20/12/2016	10/08/2016	10/08/2016	12/08/2016	30/08/2016
High	1.20%	1.80%	2.51%	3.28%	3.08%
Date	27/04/2016	27/04/2016	27/04/2016	27/04/2016	27/04/2016
Average	0.93%	1.36%	2.01%	2.72%	2.49%

Borrowing Outturn for 2016/17

Borrowing

The Council took £25m worth of additional borrowing during the year to support the Council's capital investment programme. The table below shows the breakdown of capital investment being funded through prudential borrowing in 2016/17.

	£'m
Sheffield Retail Quarter	15.2
Streets Ahead	27.5
Leisure Improvements	16.1
Housing Repairs & Maint	4.3
Other Programmes	2.6
	65.7

The variance between the £65.7m of capital expenditure funded through borrowing and the actual loans taken of £25m reflects that we decided to use existing cash balances we weren't yet using rather than take additional loans. Doing this saves us on loan interest costs but means the under borrowed position (the cash we owe ourselves) has gone up.

Details of the borrowing taken in 2016/17 are shown in the table below

Start Date	Maturity Date	Counterparty	Rate %	Principal O/S £'000s
14/06/2016	14/06/2024	PWLB	1.92%	£2,000
14/06/2016	14/06/2025	PWLB	2.03%	£3,000
14/06/2016	14/06/2026	PWLB	2.14%	£4,000
14/06/2016	14/06/2028	PWLB	2.33%	£2,000
14/06/2016	14/06/2032	PWLB	2.65%	£2,000
14/06/2016	14/06/2033	PWLB	2.71%	£2,000
14/06/2016	14/06/2063	PWLB	2.64%	£5,000
14/06/2016	14/06/2064	PWLB	2.64%	£5,000
		Total	2.41%	£25,000

As stated above in the strategy for 2016/17 section of the report, the borrowing has been taken to fund the capital programme and to help maintain the level of under borrowing at a prudent level.

The overall borrowing rate on these loans of 2.41% was below the budgeted level, and has therefore resulted in revenue savings.

The Council chose not to borrow as much as we suggested we would in the Treasury Management Strategy for the year because we believe that market conditions (interest rates and cost of borrowing) will remain low in the short term, and we did not require as much cash as we estimated.

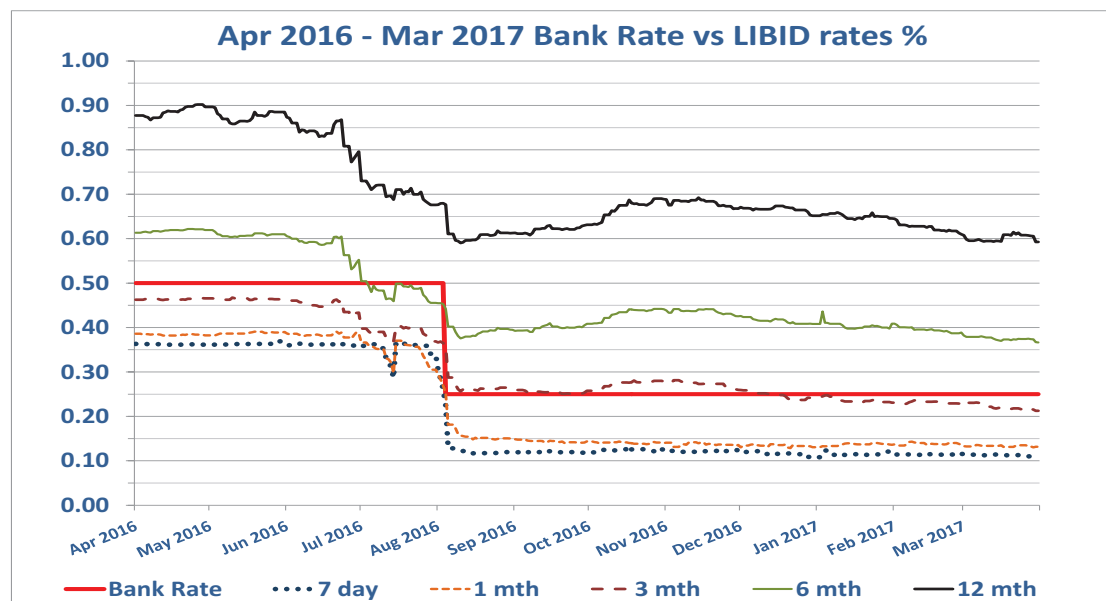
This mid-year decision was taken in consultation with the Head of Strategic Finance, and meant that the capital financing budget underspent for the year. This underspend was used to help support the Corporate budget.

Rescheduling

No rescheduling was done during the year as the average 1% differential between PWLB new borrowing and premature repayment rates made rescheduling unviable.

Investment Rates in 2016/17

After the EU referendum, the UK Bank Rate was cut from 0.5% to 0.25% on 4th August and remained at that level for the rest of the year. Market expectations as to the timing of the start of monetary tightening started the year at quarter 3 2018, but then moved back to around the end of 2019 in early August before finishing the year back at quarter 3 2018. Deposit rates fell during the first two quarters and fell even further after the August MPC meeting resulted in a large tranche of cheap financing being made available to the banking sector by the Bank of England. Rates made a weak recovery towards the end of 2016 but then fell to fresh lows in March 2017.



LIBID is the London Interbank Bid Rate which reflects the average interest rate which major London banks borrow Eurocurrency deposits from other banks and is a key indicator of interest rates on short term deposits.

Investment Outturn for 2016/17

Ethical Investment Policy – the Council’s investment policy, which is governed by government guidance, is set out in the annual investment strategy approved by full Council in March each year. This policy outlines the approach for choosing investment counterparties, and is based on credit ratings provided by the three main credit rating agencies supplemented by additional market data (such as rating outlooks, credit default swaps, etc.). In addition, the Council commits not to hold any direct investments in fossil fuels or, to the best of our knowledge, companies involved in tax evasion or grave misconduct.

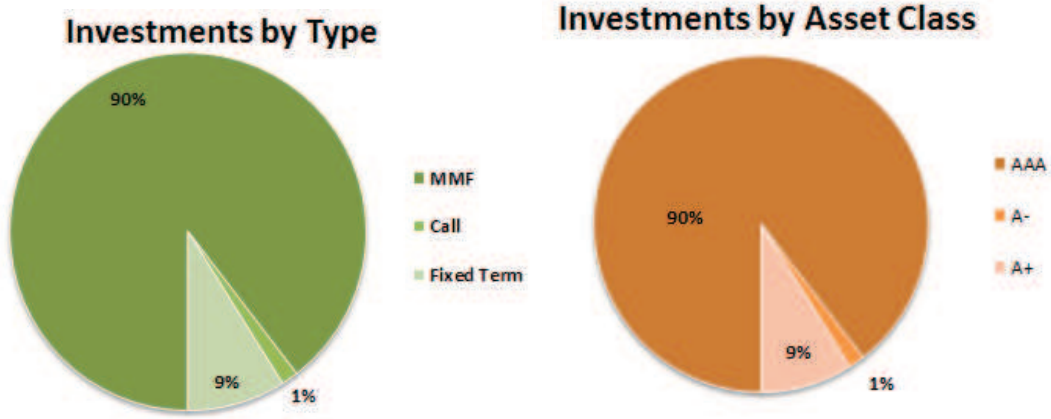
The investment activity during the year conformed to the approved strategy, and the Council had no liquidity difficulties.

Investments held by the Council - the Council maintained an average balance of £138.7m of internally managed funds compared to the Council only having funds for day to day cash flow purposes. The internally managed funds earned an average rate of return of 0.36% against a budgeted return of 0.50% (i.e. in line with UK Base Rate at the time when the strategy was set). The UK Base Rate was changed from 0.50% to 0.25% in August 2016 and therefore the weighted average return was 0.34% so the actual return achieved reflects a slightly better return than anticipated.

The Council would not normally plan to have such high cash balances but they have been bolstered by the additional borrowing taken to lock into historically low borrowing rates and the position continues to be affected by re-profiling of the capital programme.

The Council’s decision not to borrow as much money as planned for through the treasury strategy reflects that these balances were higher than anticipated.

The pie charts below shows that we split our investments over a range of investment options, including AAA rated Money Market Funds and Fixed Term or Call accounts deposits with banks.



Money market funds are an attractive counterparty to mitigate counterparty risk because they only invest in the most secure assets whilst they allow us to remove our investment day-by-day should we need to.

Annex: Prudential and Treasury Indicators

During 2016/17, the Council complied with its legislative and regulatory requirements including the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code). The key actual prudential and treasury indicators detailing the impact of capital expenditure activities during the year, with comparators, are as follows:

Actual prudential and treasury indicators	2015/16 Actual £000	2016/17 Original £000	2016/17 Actual £000
Capital expenditure			
• General Fund	153,484	89,011	141,822
• HRA	72,718	113,085	73,530
• Total	226,202	202,096	215,352
Capital Financing Requirement:			
• General Fund	987,416	1,029,773	1,068,096
• HRA	345,996	353,068	345,968
• Total	1,333,412	1,382,841	1,414,064
Gross debt	1,135,192	1,246,445	1,172,870
Net External debt (gross debt less investments)	1,048,510	1,174,334	1,088,204
Investments			
• Longer than 1 year	Nil	Nil	Nil
• Under 1 year	86,682	72,111	84,666
• Total	86,862	72,111	84,666

Commentary

The Council's net external debt has increased by around £39.7m during the year, whilst our overall need for borrowing which is represented by the Capital Financing Requirement has increased by £80.7m.

The CFR increases when we use borrowing to fund capital projects, whilst external debt goes up when we take on new loans or other credit arrangements such as PFI liabilities.

Net debt has increased as a result of a decision taken by the Council to ensure the level of under borrowing (where the level of borrowing is lower than the underlying need to borrow as set out in the CFR) is maintained at prudent levels.

In order to lock into historically low borrowing rates, the Council has taken £25m of new borrowing (excluding PFI arrangements).

However, following the above strategy combined with an under spend on the capital programme meant that the Council continued to hold large sums of cash on deposit throughout the year. These deposits were placed with an array of AAA rated, instant access money market funds and fixed-term and call account deposits with banks. This investment policy meant that our deposits were very safe but deposit returns were relatively low at 0.36% (albeit in line with the average UK Bank Base Rate of 0.34% during 2016/17).

Gross borrowing and the CFR - in order to ensure that borrowing levels are prudent over the medium term and only for a capital purpose, the Council should ensure that its gross external borrowing does not, except in the short term, exceed the total of the capital financing requirement in the preceding year (2015/16) plus the estimates of any additional capital financing requirement for the current (2016/17) and next two financial years. This essentially means that the Council is not borrowing to support revenue expenditure. This indicator allows the Council some flexibility to borrow in advance of its immediate capital needs.

The authorised limit - the authorised limit is the "affordable borrowing limit" required by s3 of the Local Government Act 2003. Once this has been set, the Council does not have the power to borrow above this level. The table below demonstrates that during 2016/17 the Council has maintained gross borrowing within its authorised limit.

The operational boundary - the operational boundary is the expected borrowing position of the Council during the year. Periods where the actual position is either below or over the boundary is acceptable subject to the authorised limit not being breached.

Actual financing costs as a proportion of net revenue stream - this indicator identifies the trend in the cost of capital (borrowing and other long term obligation costs net of investment income) against the net revenue stream.

	2016/17
Authorised limit	£1,625m
Maximum gross borrowing position	£1,175m
Operational boundary	£1,425m
Average gross borrowing position	£1,154m

Ratio of financing costs to net revenue stream	31 March 2016 Actual	2016/17 Original limits	31 March 2017 Actual
General Fund	16%	18.8%	19.0%
HRA	10%	9.5%	9.5%

Incremental impact of capital investment decisions	31 March 2016 Actual	2016/17 Original limits	31 March 2017 Actual
Increase in council tax (band D) per annum	£35.77	£39.19 *	£33.75
Increase in average housing rent per week (council dwellings only)	£0.00	£0.05	£0.00

**The calculation of the impact on Band D properties has been adjusted to reflect in-year movements only; the previous limit was calculated on a basis consistent with the treasury strategy methodology of a rolling 5 year programme (inclusive of prior costs). The change has been made to make the impact of the current year's activity clearer to the reader.*

The increase in Council Tax (band D) per annum for 2016/17 is lower than the 2016/17 limit because the borrowing was lower than forecast. Figures above are calculated on the additional borrowing requirement and the additional MRP that became chargeable during the financial year.

The indicators shown above are an unsophisticated interpretation of our capital financing position that under regulation we are required to show. It is important to recognise that the Council aims to borrow to fund capital programme activity where that activity will in turn generate savings through more efficient working or income generation other than borrowing for major schemes e.g. new schools. As such, though the amount of money we spend on things like interest costs may rise from one year to the next, these costs support borrowing that will enable larger savings to be made.

A good example of this is where borrowing is used to support the Streets Ahead project. Borrowing for this project incurs debt costs, but allows us to move away from expensive and inefficient responsive repairs to a cheaper more effective planned maintenance programme.

TABLE 1	31 March 2016 Principal	Rate/Return	Average Life (Yrs)	31 March 2017 Principal	Rate/Return	Average Life (Yrs)
Fixed rate funding:						
PWLB	£351m	4.53%	22	£374m	4.34%	21
Market	£140m	4.03%	52	£188m	4.24%	47
Local Authorities	£71m	2.30%	3	£55m	2.23%	3
Variable rate funding:						
PWLB	£0m	0%	-	£0m	0%	-
Market	£178m	5.07%	42	£130m	5.20%	46
Credit Liabilities:						
PFI Liabilities	£395m	9.51%		£426m	9.51%	
Total debt	£1,135m	6.1%	30	£1,173m	6.1%	30
CFR	£1,333m			£1,414m		
Over/ (under) borrowing	(£198m)			(£241m)		
Total investments	£87m	0.6%	<1	£85m	0.5%	<1
Net debt	£1,048m			£1,088m		

The maturity structure of the debt portfolio was as follows:

	31 March 2016 Actual	2016/17 Original (Max) Limits	31 March 2017 Actual
Under 12 months *	27%	20%	20%
12 months & within 24 months	3%	20%	1%
24 months & within 5 years	4%	20%	5%
5 years and within 10 years	6%	40%	7%
10 years and above	60%	100%	67%

* Included in the 'Under 12 month' figure are bank loans which have a "call option" that allows the bank to either re-set the interest rate or allow us to repay the loan every six months. As these loans could be repayable in six months' time, we show them as being due under a year.

The maturity structure of the investment portfolio was as follows:

Investments	2015/16 Actual £000	2016/17 Original £000	2016/17 Actual £000
Longer than 1 year	0	0	0
Under 1 year	86,862	70,111	84,666
Total	86,862	70,111	84,666

The exposure to fixed and variable rates was as follows:

	31 March 2016 Actual	2016/17 Original Limits	31 March 2017 Actual
Fixed rate debt	£957m		£1,043m
Fixed rate investments	-£15m		-£8m
Net fixed rate exposure	£942m	£1,247m	£1,035m
Variable rate debt	£178m		£130m
Variable rate investments	-£72m		-£77m
Net variable rate exposure	£106m	£178m	£53m

	Approval Type	Value £000
<p>Scheme Description</p> <p>Depot Rationalisation Project</p> <ul style="list-style-type: none"> The current depot stock is of poor condition, with a backlog of maintenance built up over time due to insufficient investment. Consequently, significant investment is required to bring depots up to the required standard to remain compliant with Health & Safety legislation and fit for purpose in terms of operational delivery. Condition surveys are due to be undertaken over the next 18 months to accurately quantify the investment required, but a conservative estimate is £1m over the next 4 years. The depots are also costly to operate. The three core depots (Staniforth Road, Manor Lane and Olive Grove) have annual operating costs of around £1.3m, and Solpro has operating costs of around £250k. The insourcing of the Repairs and Maintenance services from Kier, the progression of the Streets Ahead Programme from the construction to maintenance phase, and the review of waste services contract all provide opportunities to re-evaluate our depot stock with an aim of rationalising the estate. A Strategic Business Case (SBC) has been approved by the Asset Rationalisation Board to conduct further analysis to determine the operational and financial viability of reducing the number of core depots and ending the lease agreement for Solpro. Initial findings suggest that around £3.3m could be saved over the next 4 years by only operating with just two core depots (comprising of savings, cost avoidance and potential capital receipts). The funding request is to support the development of the Full Business Case (FBC), which will define both the service delivery and property changes that are required to realise the financial and operational benefits. The FBC is expected to take 5 months to complete. 	New	£150

CAPITAL PROGRAMME MONITORING AS AT 31st MARCH 2017

Summary

1. The approved capital programme budget for 2016/17 at 31 March 2017 (Month 12) was **£241.9m**.
2. This is an increase of £3.9m from Month 11 due to authorised changes to budget as summarised in Section 9.
3. The full year outturn was **£215.4m** – a variance of £3.4m on the £212.0m forecast in the last published report at Month 10.
4. This represents a year end slippage figure of £26.5m or 11% of the overall approved budget. This compares to a year end slippage figure of 15% at the 2015/16 year end.
5. The table below summarises the outturn position by programme.

Portfolio	2016-17 OUTTURN	2016-17 BUDGET	VARIANCE ON BUDGET	CHANGE ON LAST FORECAST
	£000	£000	£000	£000
Children and Young People	19,883	23,689	(3,805)	(2,313)
Place	70,743	77,571	(6,828)	(4,035)
Housing	73,530	83,074	(9,545)	(1,907)
Highways	9,769	11,828	(2,059)	323
Communities	(35)	-	(35)	(81)
Resources	8,498	12,742	(4,244)	655
Corporate	32,963	32,963	0	0
Grand Total	215,352	241,868	(26,516)	(7,358)

NB. As part of year end closure procedures a revised division of joint operations on Maintenance and Fire Risk Assessment Works between Resources and Children and Young People (CYP) has been reflected in the figures above. The overall impact of this has been to reduce the variance on Resources spend to budget by £1m and increase the variance on CYP budget by £1m.

Appendix 8

6. The 20 projects with the highest level of slippage at year end account for 70% (£18.4m) of the total slippage figure at year end details of these schemes are provided in the tables below:
- Slippage due to Project Delays**

Project Name	Portfolio	Outcome Board	Full Year Budget	Year End Variance	% Var	Comments
Dh - Metering	COMMUNITIES	Homes Board	£2,108,948	-£806,597	-38%	Some work planned to be completed in 2016-17 has slipped to 2017-18. Bulk meter work instruction being finalised.
Council Hsg Acquisitions Prog	COMMUNITIES	Homes Board	£5,974,543	-£705,236	-12%	73 acquisitions completed. Acquisition costs for the 7 remaining properties will slip into 2017/18
Kitchen/bathrm Planned Replmt	COMMUNITIES	Homes Board	£6,581,068	-£675,322	-10%	Underspend due to refusals and work not required. Slipped into 2017-18 pending full reconciliation of further budget requirements
Sheltered Fire Alarm Linking	COMMUNITIES	Homes Board	£1,000,752	-£464,002	-46%	Delayed start on site from Nov 16 to Jan 17. Project completion slipped from March 16 to May 17
Compartmentalisation - Fs	COMMUNITIES	Homes Board	£1,474,006	-£436,468	-30%	Higher number than expected of loft works required which has slowed progress on contract
Pitched Roofing & Roofline	COMMUNITIES	Homes Board	22,672,841	-£2,809,306	-12%	Underspend on the project is due to one of three main contractors, who have had issues recruiting adequate resources to deliver their programme. The underspend on the project has been partially mitigated through allocation of additional works to other contractors.
Fra Works 16-17	RESOURCES	Resources Leadership Team	£3,017,487	-£2,783,273	-92%	Delayed start on site due to change in priority site list, delays in asbestos surveys and delays from the contractor.
Woodhouse Hub	PLACE	Resources Leadership Team	£450,000	-£450,000	-100%	Scheme affordability issues under consideration.
Charter Sq. Highway Enabling Works	PLACE	SRQ	£3,204,065	-£361,301	-11%	Delays due to agreeing contract price and drainage issues.
Ldv Flood Defence Works	PLACE	Strong Economy	£10,581,322	-£2,556,998	-24%	Delays to programme caused by abnormalities, poor ground conditions and delays in stats. The scheme is expected to overspend overall however funding has now been secured to cover this.
Knowledge Gateway	PLACE	Strong Economy	£776,000	-£690,443	-89%	Design fees not charged. Planned property purchase not yet complete due to delay in securing SCRIF funding
Brt North: Tinsley Link (wp21)	PLACE	Strong Economy	£3,690,182	-£622,657	-17%	Delay in starting asbestos clearance works.
Beighton Leachate Treatment	PLACE	Thriving Neighbourhoods and Communities	£550,381	-£539,461	-98%	Tender unsuccessful, project being redesigned and then re-tendered
Total			£62,081,596	-£13,901,065		

Appendix 8

Slippage due to Project Savings

Project Name	Portfolio	Outcome Board	Full Year Budget	Year End Variance	% Var	Comments
Tinsley Primary	CHILDREN AND YOUNG PEOPLE	Capital & Growth	£6,665,161	-£1,613,039	-24%	£1.1m of slippage is contingency relating to a projected underspend on the project awaiting final confirmation
Flat Roofing	COMMUNITIES	Homes Board	£4,325,769	-£605,762	-14%	Underspend slipped as required to cover already known and potential future claims from contractor. Any remaining underspend will be a saving.
Heating Breakdowns	COMMUNITIES	Homes Board	£1,000,000	-£493,743	-49%	Heating Breakdown outputs vary throughout the year as they are carried out as and when they arise. There has been a reduction seen in these as more obsolete system renewals have been completed. Underspend due to less requirement as more obsolete boilers have been replaced. through separate programme.
Total			£11,990,930	-£2,712,545		

Slippage not affecting programme delivery

Project Name	Portfolio	Outcome Board	Full Year Budget	Year End Variance	% Var	Comments
Sheffield Retail Quarter 2	PLACE	SRQ Board	£8,649,144	-£584,154	-7%	majority of slippage relates to an element of contingency in the annual budget.
Disabled Grants	COMMUNITIES	Neighbourhoods Regeneration Board	£3,058,441	-£466,734	-15%	50% increase in annual allocation of Government Grant allocated to Disabled Grants increased budget beyond current delivery capacity
Owlthorpe Tw Dev Agmt	PLACE	Strong Economy	£432,000	-£431,050	-100%	One off payment to fulfill contractual obligation slipped 1 month.
Health & Safety Compliance	RESOURCES	Resources Leadership Team	£393,105	-£393,105	-100%	Funding allocation not utilised in year. No impact on current programme delivery.
Total			£12,532,689	-£1,875,043		

As indicated in the tables above approximately 25% of the major slippage items are not a result of “under delivery” but either due to genuine project savings or issues relating to the nature of scheme funding.

Overview of Capital Programme

7. The overall programme has increased by £11.3m to £966.4m. The key reasons for the overall increase relate to:
- Growing Places Fund loan to Doncaster Council (administered on behalf of the Sheffield City Region) (£1m)
 - Administration of Transport Grant Funding on behalf of City Region Partners (£2m).
 - Annual Interest charges on borrowing for Sheffield Retail Quarter (£2.2m)
 - Inclusion of the Digital Incubator Grant Funding on the capital programme (£3.5m)
 - Inclusion of the Garage Improvement Strategy in the capital programme (£2.7m). Though this will be offset through a reduction in future allocations.

	2016/17	2017/18	Future	Total
	£m	£m	£m	£m
Month 11 Approved Budget	238.6	254.5	462.0	955.1
Additions	3.1	5.5	1.2	9.8
Variations	1.5	-0.1	0.2	1.6
Slippage and Acceleration	-1.3	0.9	0.4	0.0
Month 12 Approved Budget	241.9	260.8	463.8	966.4

General Commentary

8. Appendix 8.5 summarises the Top 20 projects in the Capital Programme. This group accounts for 67% of the current 2016/17 budget. This information indicates major Project Life Time overspends on:
- (a) Lower Don Valley Flood Defence (expected to be mitigated by increased resources from the Environment Agency and SCC see section 12)
 - (b) Olympic Legacy Park – Additional contribution from Sheffield University to meet additional costs.
9. As identified at section 5 the overall outturn position on the capital programme was £26.5m below budget with all areas spending below

expected budgets to a greater or lesser degree. The key reasons for the major variances are presented in the tables at Section 6.

10. Appendix 8.6 provides a detailed breakdown of the £26.5m between slippage, accelerated expenditure, underspends and overspends by service area and individual scheme.

Risks

11. There are several projects where the anticipated spend in 16/17 is significantly behind plan but the funding is secure to complete the work, however the following projects present specific risks in respect of potential unfunded expenditure.
 - The Lower Don Valley Flood defences work is at risk of overspending. The unknown workload and novel nature of the design creates an inherent risk of overspend. This project is grant funded with promised specific outcomes which could leave the Authority exposed to clawback if these are not achieved. The latest position indicates a likely overspend on the project of £2.5m. Current negotiations with the Environment Agency indicate the availability of an additional £1.35m grant funding with SCC to provide the remaining £1.15m potentially from Community Infrastructure Levy.

Approvals

12. A number of schemes have been submitted for approval in line with the Council's agreed capital approval process.

Below is a summary of the number and total value of schemes in each approval category:

- 1 additions to the programme with a value of £19k
- 9 variations to the programme with a value of £2.4m
- 1 item of slippage into 18/19 and beyond £3m

Further details on these schemes can be found at Appendix 8.1 and 8.2.

13. Approval is also sought to enter into an agreement to provide funding to Green Estates to allow delivery of a package Open Spaces works. The details of this can be found at Appendix 8.3.

14. Approval is also requested to accept the terms of a grant from the Rugby Football Union. Details of which can be found at Appendix 8.4.

15. In addition approval is sought for the budget adjustments required as part of the financial year end close down procedure relating to the £26.5m budget variance reported above.

Below is a summary of the values in each approval category:

- Slippage of expenditure from 16/17 to 17/18 - £25.9m
- Accelerated Spend of expenditure from 17/18 into 16/17 - £1.5m
- Overspends - net additions to the programme - £1.4m
- Underspends - £3.5m

Full details summarised by service and broken down by individual project can be found at appendix 8.6

Capital Finance - May 2017

Scheme Description	Approval Type	Value £000	Procurement Route
THRIVING NEIGHBOURHOODS AND COMMUNITIES			
Highways			
<p>Accident Savings Schemes - Firth Park The Accident Savings programme is a citywide strategy to reduce actual (and the fear of) road traffic collisions, particularly focused on reducing killed and seriously injured (KSIs) casualties by implementing road safety engineering schemes at sites with the highest injury collision rates in the City. The Council has a statutory duty under the Road Traffic Act 1988 to promote road safety.</p> <p>Approval has already been given to construct a small road safety scheme at the junction of Firth Park Road and Bolsover Road, which should reduce vehicle speeds at this junction and make it easier for pedestrians to cross the road.</p> <p>Following receipt of the Bill of Quantities a variation is required to meet the final costs needed to implement the scheme. Although designed in 2014/15, implementation has been delayed to tie in with Amey core carriageway surfacing works.</p> <p>N.B. This variation also funds small allocations for Road Safety Audits (RSA) 3/4 costs of historical schemes that are no longer live</p> <p>Original Approval (Outline Business Case May 2016)</p>	Variation	11	Call off under Schedule 7 of the Streets Ahead Amey PFI Contract

<p>Project Management Costs and HMD fees: £5,000 Firth Park Construction: £85,000 TOTAL £90,000 however the original approval received was for £85k</p> <p>Final Costs (Final Business Case May 2017) Project Management Costs and HMD fees: £7,050 Firth Park Construction: £88,130 TOTAL £95,180</p> <p>17/18 RSA Costs: £955 TOTAL £96,135</p> <p>Therefore variation required: £95,180 Firth Park final costs - £85,000 existing CAF + £955 17/18 RSA Costs = £11,135</p> <p>Funded by Local Transport Plan (LTP) N.B. not been actioned as a Director's Variation because there is also slippage on this Business Unit</p>			
<p>Housing</p>			
<p>Disabled Facilities Grant This submission is to increase the 2017/18 by a further £1,690,722 due to an increase in the grant allocation for 2017/18. This will give a total 2017/18 budget of £4,031,226. The scheme is to provide adaptations to private sector properties and is supported by government grant that has increased to £3.5m in 2016/17 and £3.8m in 2017/18.</p>	<p>Variation</p>	<p>1,690</p>	

<p>£340,504 was not spent in 16/17 and this can be slipped into 17/18. The budget of £4,031,226 should provide around 865 total outputs.</p>			
<p><u>Hull - Humber Sub Region HAL</u> This is a request for approval of new funding of £393,100 (£385,000 Hull Private Sector budget, £8,100 repaid loans received 2016/17) & reallocate funds of £100,000 held by SCC previously allocated for Hull CC Landlord Loans. Output 38 loans average loan £12,000. All the sub-regional funding is already held in SCC accounts. £113,223 slippage & £393,100 new funding & £100,000 re-allocated funding = £606,323 new budget split £456,323 for 2017/18 & £150,000 for 2018/19. Total outputs will be 50 loans, 35 in 2017/18 & 15 in 2018/19, average loan value of £12,000.</p>	<p>Variation</p>	<p>393</p>	
<p><u>New Build housing Phase 1</u> This CAF is to seek approval to increase the overall budget for the scheme by £55,121. This is split to cover an overspend in 2016/17 of £40,056 and to increase the 2017/18 budget by £15,065 from £2,000 to £17,065. Delays relating to services and utilities have caused the contractor to claim an Extension of Time against SCC, which was responsible for organising diversions and relocations. In turn, following project completion, SCC will seek to make a claim against its utilities contractor for errors leading to these delays. If successful this claim would return the scheme cost within the existing budget. In the meantime, an increase of £55k in budget is required to cover the expenditure necessary to complete the project</p>	<p>Variation</p>	<p>55</p>	

<p><u>Stock increase Block Allocation</u> This CAF is to request a decrease in the overall budget for the Stock Increase Block Allocation in 18/19 of £54,220. This is a combination of adjustments to two schemes within the Stock Increase Programme. New Homes Acquisitions made a small saving of £900 in 2016/17 and this saving is to be returned to the block allocation for future spend. New Build Phase 1 requires additional budget of £55,120 to cover an overspend of £40,055 in 2016/17 and additional budget requirement in 2017/18 of £15,065. This will mean a reduction in the 2018/19 budget for Q0087 of £54,220</p>	<p>Variation</p>	<p>-55</p>
<p><u>North Yorkshire Sub-Region HAL</u> This is a request to allocate an additional budget of £21,606 (loan redemptions 2016/17). Outputs will be 2 loans. The sub-regional loan funding is held in SCC accounts. The budget will now consist of £48,067 slippage & £21,606 loan redemption money = £69,673 budget for 2017/18. Total outputs 6 loans with average loan of £12,000.</p>	<p>Variation</p>	<p>22</p>
<p><u>Park Hill (South)</u> This is an ongoing project to re-develop Park Hill Flats which is now in Phase 5. A further budget is required for 2017/18 because it was expected that Phase 5 would have been legally handed over to the developer, Urban Splash, however this has been delayed and therefore remains the responsibility of SCC. The additional £20,000 in 2017/18 will contribute to the ongoing cost of securing Phase 5 of the building.</p>	<p>Variation</p>	<p>20</p>

<p>Parks</p> <p>S106 Parks Programme Additional Agreements</p> <p>Following approval of an Outline Business Case at Thriving Neighbourhoods & Communities Board 26th February 2016 a programme of works and improvements at SCC Parks and Green Spaces was agreed. The Programme totalling £1.7m and funded by various Open Space S106 agreements was delegated to the Green & Open Spaces Board, who achieved Cabinet approval in March16.</p> <p>Green & Open Spaces Board have approved a further list of Open Space S106 agreements to be used at sites that the S106 conditions allow, with those sites agreed by the appropriate Ward Councillors. This will add a further £205,400 Capital to the Programme allowing more spend on some existing allocated sites as well as improvements at newly identified sites.</p> <p>This list and a paper giving details of progress on the existing approvals were presented to Thriving Neighbourhoods & Communities Board 15th May 2017, who approved the additions to the Programme.</p> <p>Financial approval is therefore sought to add these S106 agreements and proposed sites to the existing Programme.</p> <p>Please see the separate Appendix 8.2 for the list of S106 agreements, proposed sites and interventions.</p>	<p>Variation</p>	<p>205</p>	<p>Individual procurement strategies per scheme as determined by the Director of Financial & Commercial Services in line with the requested delegation</p>
---	------------------	------------	--

<p>Norfolk Heritage Park Playground</p> <p>The budget and objective to provide improved access into the park and to develop improved play facilities by:</p> <p>removing the existing climbing unit in the over 8's play area, installing new robust equipment, carrying out associated landscaping and re-surfacing following consultation with users and residents, installing a new bridge and steps to improve access into the site was reported to Cabinet in April 2017</p> <p>It was reported that full payment of one of the S106 agreements funding the project had not been received and therefore the budget would remain at £230,506 until it was received. The total project budget reported at that time was £297,618, a difference of £67,112</p> <p>The value of that particular S106 agreement was under negotiation with the Sheffield Housing Company and the final value settled on is slightly less than expected. The variation requested is therefore £63,185 which has been confirmed now the payment from Sheffield Housing Company has been received.</p> <p>The total project budget is therefore: £230,506 + £63,185 = £293,691 which is £3,927 less than the original budget</p> <p>Parks staff are confident that the same scope of work can be delivered within that budget which they will show in a Final Business Case when they've tendered for the playground works.</p> <p>Funded by S106</p>	<p>Variation</p>	<p>63</p>	<p>Playground Works - Tender</p> <p>Access Works - 3 Quotes</p> <p>Already approved at Cabinet April 17</p>
--	------------------	-----------	---

<p>Green Estates S106 funding has been secured for much needed environmental improvement works, access improvements and play renewal at Manor Fields, Manor Lodge and Wedge Pocket Park sites.</p> <p>Green Estate Ltd has responsibility for these sites and therefore possesses the knowledge and expertise to maximise the potential of the sites. Following consultation with local groups Green Estate Ltd have developed a proposal and cost estimate for works to each of the three sites and have approached the council to request funding.</p> <p>It is proposed that Green Estate Ltd be commissioned to design and carry out the works via a funding agreement. They have provided a scope of works for each site, which have been reviewed and accepted by Parks and Countryside who have confirmed that they are in line with the S106 conditions. They will therefore be included in the funding agreement.</p> <p><u>Manor Fields</u> Carry out work on the boundary and entrances to the park to both make the park more welcoming to visitors and at the same time prevent access by motorcycles. S106 ref 170 £115.00 + ref 334 £20,842.63 = £20,957.63</p> <p><u>Manor Lodge</u> Carry out works to make the park more accessible and easy to navigate for first time users, and provide a much more accessible paved seating area for people of all ages to enjoy the gardens and farm and nature play. S106 ref 910 £18,063.73 + ref 1206 £19,237.08 = £37,300.81</p>	<p>Addition</p>	<p>19</p>	<p>SCC approached by Green Estates Ltd to fund them doing this work. Funding agreement with Green Estates to be approved, see Appendix 8.3</p>
---	-----------------	-----------	---

<p><u>Wedge Pocket Park</u> Carry out works to replace unfit play facilities, and restore the secure and dog free toddlers'/children's play area S106 ref 879 = £9,167</p> <p>Most of the S106 funding secured for this project is already Cabinet approved as it forms part of the £1.7m Parks Programme approved in March 16. S106 ref 1206 for £19,237 has been added to the funding which therefore needs separate EMT/Cabinet approval.</p>			
<p>SLIPPAGE / ACCELERATED SPEND:-</p>			
<p>THRIVING NEIGHBOURHOODS AND COMMUNITIES</p>			
<p>Housing New Build council Housing Phase 2 Alternative procurement routes continue to be explored and the specification has been revisited in an attempt to achieve better value for money. This will significantly delay the delivery of the scheme and therefore the budgets need to slip forward. As a result, procurement will not take place until later in 2017. £43,507 will slip from 2016/17 into 2017/18. However, then 2017/18 is to reduce by £3,000,921 with £2,526,517 slipping into 2018/19 and £474,404 slipping into 2019/20. The new profiled budgets are £56,072 spent in 2016/17, £2,292,069 in 2017/18, £3,432,428 in 2018/19 and £474,404 in 2019/20.</p>		<p>3,044</p>	

**Agreements to be added to the S106 programme
Table of S106 agreements that have been approved by Councillors**

Application No.	DB ref	LAP Area	Address of development	Open Space Available to Spend	Capital	Maintenance	Fees	S106 delivery political approval & site allocation recommendation	Finance confirmed	Planning agreement
05/00488/FUL	512	South	Gatefield Social Club, 536 Abbeydate Rd	£15,927.40	£12,741.92 Already approved on 1.7m programme £5,195.45 Addition: £2,832.55	£1,911.29	£1,274.19	Recommended Mt Pleasant Park, to contribute to cricket nets renewal project and/or Broadfield Road OS – sport, play and recreational improvements Agreed by councillors 16 th Mar 2017 LAP meeting	Confirmed	Agreed
05/04092/FUL	524	South	Hale St Sheffield	£10,035.00	£1,204.20	£1,204.20	£283.25	Recommended Broadfield Road OS – sport play and recreational improvements Agreed by councillors 16 th Mar 2017 LAP meeting.	Confirmed	Agreed
09/000871/FUL	957	North East	Former Rising Sun PH, 49 Jenkin Rd, S9 1AT	£4,305.00	£3,444.00	£516.60	£344.40	Recommendation Brightside Rec – play, recreational or environmental improvements Agreed by councillors 06/02/17 LAP meeting	Confirmed	Agreed
12/00800/FUL	1092	South West	Site Of Hallamshire Hotel 155 Lydgate Lane S10 5FQ	£4,870.62	£3,896.50	£584.47	£389.65	Recommend Lygate Park – play and environmental improvements or Crookes Cemetery, environmental improvements. Agreed in principle councillors - Jan 17 LAP meeting	Confirmed	Agreed
13/03454/FUL	1192	Central	Site Of Sevenfields Residential Home 239 Ben Lane Land Between Phillips Road And Lee Road S6 6SF	£21,605.54	£17,284.44	£2,592.66	£1,728.44	Spider Park – play project contribution if further funding is needed, or Hillsborough Park for outdoor sport facilities improvements. Agreed by councillors – LAP 06/01/17	Confirmed	Agreed
13/03792/FUL	1195	North	Land Between 30 Haden Street And 51 Taplin Road	£13,238.06	£10,590.45	£1,588.57	£1,059.04	Recommend Archer Gate & Loxley Recreation Ground – environmental and recreational improvements Councillors agreed – 03/02/17	Confirmed	Agreed
13/04222/FUL	1199	Central		£11,419.71	£9,135.76	£1,370.37	£913.58	Hillsborough Park- site improvements play, sport or environmental Agreed by councillors – LAP 06/01/17	Confirmed	Agreed

Appendix 8.2

14/02646/FUL	1242	South east	Plumbley Hall Road Sheffield	£1,598.56					Hollow Lane OS – contribution to MUGA improvement project Agreed by Ward Councillors – meeting 19/12/16	Confirmed	Agreed
14/02232/FUL	1249	South West	Barns To The Rear Of Moor View Farm, 522 Manchester Rd	£4,186.23	£3,348.98	£502.35	£334.90		Hagg lane allotments – access and environmental improvements Councillors Agreed Jul16 SW LAP meeting.	Confirmed	Agreed
14/02155/FUL	1251	South West	Moor View Farm 522 Manchester Road Fulwood, S10 5PQ	£9,791.18	£7,832.95	£1,174.94	£783.29		Hagg lane allotments – access and environmental improvements Councillors Agreed Jul16 SW LAP meeting.	Confirmed	Agreed
15/04274/FUL	1319	South West	Fleur De Lys Hotel Totley Hall Lane Sheffield	£12,084.11	£9,667.29	£1,450.09	£966.73		Totley Bents for sports drainage works or Totley Hall Park sports, environmental and play improvements. Councillors agreed in principle (Jan17 LAP meeting)	Confirmed	Agreed
13/04204/CON 99	1321	South West	Site Of Abbeydale Grange School Hastings Road Sheffield, S7 2GU	£95,404.35	£76,323.48	£11,448.52	£7,632.35		Recommend recreational infrastructure improvements at the site of the former Bannerdale Centre, in line with Bannerdale green framework (proposed district park). Councillors agreed LAP meeting Jan17	Confirmed	Agreed
12/02311/FUL	1108	Central	Land Off Langsett Road & Whitehouse, Whitehouse Lane,	£19,342.58	£15,474.06	£2,321.11	£1,547.41		Recommend Philadelphia – MUGA and associated environmental improvements Agreed by councillors –N.Gibson meeting (3Apr17), Ben Curran Olivia Blake (02/05/17)	Confirmed	agreed
14/04117/FUL	1307	North	Land To The Rear Of Worrall Hall Farm, Top Road	£14,966.13	£11,972.90	£1,795.94	£1,197.29		Sycamore Park is named within the Planning Agreement. Play, skate park and/or environmental improvements to the park. Councillors – to be informed	Confirmed	Agreed
10/02859/FUL	1000	South West	Texaco Filling Station, 850 Ecclesall Road	£6,320	£5056.00	£758.40	£505.60		Bingham Park – tennis courts area improvement project. Councillors agreed – emailed agreement lead by Cllr M Shaffaq 24/04/17	Confirmed	Agreed
12/00204/FUL	1106	Central		Agreed: £9,191 Should be £5,035	£4,028	£604.20	£402.80		Philadelphia Gardens – already approved on £1.7m programme but the available S106 was incorrect. Total reduction in capital £4,760.20	Confirmed	Agreed

Grant to be Paid to	SCC Funding Source	Project to be funded by the Grant	Conditions and Obligations	Value £000
Green Estates Ltd	S106 Parks Programme	Environmental Improvement, Access Improvements & Play Renewal at Manor Fields, Manor Lodge & Wedge Pocket Park Sites	<p>Standard SCC Funding Agreement checked and signed off by Legal Services. This includes that the recipient will comply with the terms of SCC Contracts Standing Orders (i.e. quotations and tendering)</p> <p>SPECIAL CONDITIONS</p> <ol style="list-style-type: none"> 1. The Grant Recipient shall appoint in accordance with Clause 10 a competent, qualified contractor to carry out the design, supervision and post installation inspection of the Works. 2. The Grant Recipient shall ensure that the design, supervision, post installation and ongoing inspection and maintenance shall be in accordance with the BS EN 15312:2007 Free access multi-sports equipment. 3. The Grant Recipient shall submit to the Council prior to tendering of the Works the final design details and specifications and any further documents requested by the Council for approval. 4. The Grant Recipient shall, on completion of the Works, obtain a post installation inspection certificate which conforms to the European Design Standards referred to in Special Condition 2 above and provide a copy of the 	64

			<p>certificate to the Project Manager.</p> <p>5. The Grant Recipient shall procure the design and construction of the Works and thereby assume the full duties and responsibilities of 'client' for the Works including those duties imposed by the Construction (Design and Management) Regulations 2007 (CDM Regulations).</p> <p>6. The Grant Recipient shall be responsible for the ongoing maintenance of the Multi Use Games Area facilities and the associated costs of this.</p> <p>Works (and therefore funding) to be completed by 30th June 2018</p>	
--	--	--	--	--

Grant Awarding Body	Name of the Grant	Project to be funded by the Grant	Conditions and Obligations	Value £000
<p>The Rugby Football Union (RFU)</p>	<p>RFU Facility Fund Round 5 – LUL/275/R5/A6</p>	<p>Construction of two new rugby pitches at Westfield</p>	<p>The Award The RFU is offering a capital grant to SCC solely towards the project. This must be claimed before the 30th June 2017. The Grant is being given towards total project costs of £2,334,614. Therefore, SCC & Parklife funding towards the project is £2,284,615. The grant is subject to a ten (10) year clawback period.</p> <p>The retention of 5% of the Award (£2.5k) will be paid by RFU when the relevant conditions of the Award have been met. This amount can be carried into the next financial year, but must be claimed by 30th July 2018.</p> <p>Accepting the Award SCC have 14 days from 8th March '17 to accept the Award Agreement & Standard Terms & Conditions. This date has now lapsed. It is recommended that RFU confirm in writing this deadline can be extended.</p> <p>Project Details The Award has been given to assist in financing the provision of two new rugby pitches. The project specifications are listed in the Award.</p> <p>Project Objectives / Outcome Measures The project will be measured against the objectives set out in the Agreement. An annual progress report must be submitted to</p>	<p>50</p>

			<p>RFU at the end of every season starting 2016/17. Also, the Game Management System (RFU's online system) must hold up to date and accurate club data.</p> <p>Targets & outcomes are detailed in the Agreement and will be monitored annually.</p> <p>Specific Project Conditions There are specific requirements & conditions (Pre-Claim & Ongoing conditions) set out in section 4 of the Agreement which must be adhered to (including reporting requirements).</p> <p>The Pre-Claim conditions must be fulfilled by 30th June 2017.</p> <p>SCC must comply with all statutory requirements & other laws & regulations relating to the implementation of this project.</p> <p>Any changes to the project or future use of the facilities must be agreed in writing by the RFU.</p> <p>Audit Any representative authorised by RFU must be allowed access to SCC accounts & financial records.</p> <p>Payment of Award The Award will only be paid upon production of the Supervising Officer's Certificate & contractor invoices & the project being signed off by RFU.</p> <p>No claim can be submitted until SCC has provided a cash flow</p>
--	--	--	---

			<p>forecast to RFU. Once the cashflow forecast has been agreed with RFU, the Award will be paid out in monthly instalments against the Supervising Officer's Certificate and/or invoices from the contractor.</p> <p>Until RFU confirm in writing that they consent to the project starting, RFU will make no payments of the Award.</p> <p>Procurement SCC is to confirm that three competitive tenders for the provision of the facility will be obtained & comply with all applicable procurement rules in accordance with normal tender & contract procedures. Prior to starting the work SCC must provide a written explanation as to why the successful tender was accepted & provide relevant documents to RFU.</p> <p>Insurance SCC must have a comprehensive policy of insurance.</p>
--	--	--	--

	<p>Expenditure If costs set out in the Agreement are exceeded then RFU will not increase the Award. If the final allowable expenditure is less than the total project cost then RFU may request a refund of part of the Award.</p>	
--	---	--

==THIS PAGE IS INTENTIONALLY BLANK==

Appendix 8.5 – Top 20 Projects by Value

Capital Programme															
Top 20 projects by value as at March 2017															
BU	Project	Current Year						Life of Project							
		YTD Actual	YTD Budget	YTD Variance	FY Outturn	FY Budget	FY Variance	Variance %	Delivery Forecast RAG	Finance Forecast RAG	All Years Outturn	All Years Budget	All Years Variance	Delivery RAG	Finance RAG
0011992099987	CAPITAL PFI CONTRIBUTIONS	27,500	27,500	-	27,500	27,500	-	0.0%	G	G	67,331	67,331	-	G	G
0014065397418	PITCHED ROOFING & ROOFLINE	19,864	22,673	(2,809)	19,864	22,673	(2,809)	-12.4%	R	R	78,285	78,695	(410)	G	G
0012046394119	MSF FINANCE	11,446	11,446	(0)	11,446	11,446	(0)	0.0%	NR	NR	114,710	114,710	(0)	NR	G
0012018694010	LDV FLOOD DEFENCE WORKS	8,024	10,581	(2,557)	8,024	10,581	(2,557)	-24.2%	R	R	14,203	11,843	2,360	R	R
0012018594026	LIGHT WEIGHTING PROJECT	10,000	10,000	-	10,000	10,000	-	0.0%	NR	NR	10,000	10,000	-	NR	G
0012018494050	SHEFFIELD RETAIL QUARTER 2	8,065	8,649	(584)	8,065	8,649	(584)	-6.8%	A	A	18,045	18,045	(0)	G	G
0013001490762	TINSLEY PRIMARY	5,052	6,665	(1,613)	5,052	6,665	(1,613)	-24.2%	R	R	5,885	6,665	(780)	G	A
0012046394105	GRAVES NCSEM PROJECT	6,639	6,625	14	6,639	6,625	14	0.2%	G	G	6,639	6,625	14	G	G
0014065397442	KITCHEN/BATHRM PLANNED REPLMT	5,906	6,581	(675)	5,906	6,581	(675)	-10.3%	R	R	39,134	38,907	227	G	G
0014059197551	COUNCIL HSG ACQUISITIONS PROG	5,269	5,975	(705)	5,269	5,975	(705)	-11.8%	R	R	21,626	21,631	(4)	G	G
0014065397441	COMMUNAL AREAS-LOW RISE FLATS	5,809	5,766	43	5,809	5,766	43	0.7%	G	G	32,938	32,895	43	G	G
0014060697321	PROGRAMME MANAGEMENT COSTS GF	5,444	5,696	(252)	5,444	5,696	(252)	-4.4%	G	G	28,524	28,776	(252)	G	G
0012018694020	BROOKHILL AREA IMPROVEMENTS	4,864	4,972	(108)	4,864	4,972	(108)	-2.2%	R	R	4,972	4,972	(0)	R	G
0011513890087	HR+M TRANSPORT	4,347	4,506	(159)	4,347	4,506	(159)	-3.5%	G	G	5,776	5,776	-	G	G
0014065397419	FLAT ROOFING	3,720	4,326	(606)	3,720	4,326	(606)	-14.0%	R	R	4,695	5,301	(606)	G	G
0012018494054	SRQ OFFICES	4,809	4,295	515	4,809	4,295	515	12.0%	G	R	77,644	77,720	(76)	G	G
0014059197552	NEW BUILD COUNCIL HSG PHASE 1	4,249	4,209	40	4,249	4,209	40	1.0%	A	A	4,266	4,211	55	A	G
0012046394114	OLP INFRASTRUCTURE PUBLIC REALM	3,997	3,803	194	3,997	3,803	194	5.1%	G	A	5,022	4,908	115	G	G
0012076993890	BRT NORTH- TINSLEY LINK (WP21	3,068	3,690	(623)	3,068	3,690	(623)	-16.9%	R	R	3,702	3,690	12	G	G
0011992099991	LEP - GROWING PLACES FUND	3,410	3,410	-	3,410	3,410	-	0.0%	NR	NR	3,410	3,410	-	NR	G
Top 20 Value		151,484	161,369	(9,885)	151,484	161,369	(9,885)	-6.1%			546,808	546,111	698		
Rest of Programme		63,868	80,521	(16,653)	63,868	80,521	(16,653)	-20.7%			410,075	420,326	(10,251)		
Total Capital Programme Value		215,352	241,890	(26,538)	215,352	241,890	(26,538)	-11.0%			956,884	966,436	(9,553)		
% of Programme within the Top 20		70%	67%	37%	70%	67%	37%			57%	57%	-7%			

Slippage by Service

Portfolio	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtier)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment
BSR	1,297,216	977,968	319,248	319,248	-	-	-	-
CAMP	19,341,377	17,828,778	1,512,599	2,220,264	(830,390)	(1,797)	124,523	
COMMUNITIES	-	(35,062)	35,062	-	-	-	35,062	
CORPORATE	32,963,132	32,963,132	(0.14)	-	-	-	-	
CREATIVE SHEFFIELD	26,492,948	23,083,055	3,409,893	3,422,449	-	(147,277)	134,722	
CULTURE	27,567,525	27,258,900	308,625	584,770	(194,410)	(81,826)	91	
CYP	23,688,945	19,883,453	3,805,492	3,922,547	(162,342)	9,065	36,221	
HIGHWAYS	11,827,655	9,768,897	2,058,758	1,985,483	(51,238)	(104,914)	206,720	22,707
HOUSING	83,074,490	73,529,706	9,544,784	8,225,160	(224,671)	(1,022,251)	2,566,546	
PARKS	2,832,247	1,571,140	1,261,107	1,205,285	(275)	(3,860)	28,745	31,212
PLANNING	39,936	23,507	16,429	17,088	-	(660)	-	
RESOURCES	12,742,216	8,498,465	4,243,751	3,945,425	(79,177)	(51,913)	429,417	
GRAND TOTAL	241,867,686	215,351,938	26,515,747	25,847,720	(1,542,503)	(1,405,433)	3,562,046	53,919

BUSINESS STRATEGY & REGULATION

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtier)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
94085	WASTE MGMT DEVELOPMENT	1,297,216	977,968	319,248	319,248	-	-	-	-	Delays in legal work on litigation and procurement. Peak workloads therefore haven't been reached yet
Total		1,297,216	977,968	319,248	319,248	-	-	-	-	

MAJOR PROJECTS

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtr)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
90012	CASTLE MARKET DECOMMISSIONING	65,048	66,845	(1,797)	-	-	(1,797)	-	-	Minor change to final costs.
90019	BANNERDALE ASSET ENHANCE	1,500	(5,193)	6,693	-	-	-	6,693	-	Savings on final project costs
90032	RESOURCE COSTS	161,757	12,658	149,099	149,099	-	-	-	-	Delay in Darnall and Millhouses schemes being progressed
90200	WOODHOUSE HUB	450,000	-	450,000	450,000	-	-	-	-	Delay in the scheme is due to SCC and the developer being unable to agree a brief for the scheme, this is now expected to be resolved by September 17.
90201	HILLSBOROUGH HUB	-	0	(0)	-	-	-	-	-	Project complete. Saving on final costs
90202	RELOCATION PARKING SERV	19,477	1,647	17,830	-	-	-	17,830	-	Project complete. Saving on final costs
90204	CIP - GRANGE CRESCENT	16,755	13,639	3,216	3,216	-	-	-	-	Minor slippage on initial feasibility costs. Main project of £356k expected to be delivered in 17/18
90804	WOODSEATS HUB	71,551	10,228	61,323	61,323	-	-	-	-	Slippage of £61,323 due to delay in agreeing scope of scheme.
94050	SHEFFIELD RETAIL QUARTER 2	8,649,144	8,064,989	584,154	584,154	-	-	-	-	Slippage due to delay in signing YW diversion agreement
94051	ASBESTOS REMOVAL - GROSVENOR	45,904	44,181	1,723	1,723	-	-	-	-	Project finished
94052	SRQ DEMOLITIONS	1,306,314	1,198,738	107,576	107,576	-	-	-	-	Slippage due to delay in contractor programme
94053	SRQ HIGHWAY ENABLING WORKS	3,213,374	2,842,764	370,610	370,610	-	-	-	-	Delays due to agreeing contract price and drainage issues.
94054	SRQ OFFICES	4,294,735	4,809,408	(514,673)	-	(514,673)	-	-	-	Apr 17 acceleration of £514,672 contractor works progressing in advance of original profile
94439	SHEFFIELD RETAIL QUARTER CPO	100,000	-	100,000	-	-	-	100,000	-	Historic budget allocation no longer required
Q0078	SRQ	413,818	-	413,818	-	413,818	-	-	-	Strategic Development Partner Budget / spend on separate Business Units. Net accelerated expenditure of £315k
94055	SRQ - STRATEGIC DEV PARTNER	-	728,536	(728,536)	-	(728,536)	-	-	-	Strategic Development Partner Budget / spend on separate Business Units. Net accelerated expenditure of £315k
94027	OWLTHORPE TW DEV AGMT	432,000	950	431,050	431,050	-	-	-	-	Highways delay in agreeing s178 agreement to allow payment to be made
90205	LAND ACQUISITION	-	1,000	(1,000)	-	(1,000)	-	-	-	Costs relate to Asset Enhancements Project. Correction
90033	ASSET ENHANCEMENT GB SITES	100,000	38,488	61,512	61,512	-	-	-	-	£61,512 slippage due to SCC's strategic whole city transport modelling delays resulting in insufficient information to progress individual site transport modelling.
Total		19,341,377	17,828,778	1,512,599	2,220,264	(830,390)	(1,797)	124,523	-	

COMMUNITIES

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtr)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
93939	PARSON CROSS LIBRARY PROJECT	-	(35,062)	35,062	-	-	-	35,062	-	Historic accrual no longer required. Saving to scheme.
Total		-	(35,062)	35,062	-	-	-	35,062	-	

CORPORATE

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtier)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustmen	Comments
99987	CAPITAL PFI CONTRIBUTIONS	27,499,866	27,499,866	-	-	-	-	-	-	
99991	LEP - GROWING PLACES FUND	3,410,000	3,410,000	-	-	-	-	-	-	
99992	BPC-ABU	2,053,266	2,053,266	(0.14)	-	-	-	-	-	
Total		32,963,132	32,963,132	(0.14)	-	-	-	-	-	

CREATIVE SHEFFIELD

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
90115	KNUTTON ROAD	-	54,046	(54,046)	-	-	(54,046)	-		Residual grant payment due to SOAR. Funding was held for this purpose. No additional draw on SCC funds
94004	MOOR PUBLIC REALM PHASE 2	-	82,421	(82,421)	-	-	(82,421)	-		Payment actually relates to repayment of unused funds under contractual agreement. No additional draw on SCC funds.
94007	SPITAL HILL ELLESMERE GREEN	10,604	5,800	4,804	-	-	-	4,804		BU to be closed now finished
94009	PORTER BROOK REMEDIAL WORKS	-	7,011	(7,011)	-	-	(7,011)	-		Residual a contractor payment for which funding was in place. No additional draw on SCC funds.
94010	LDV FLOOD DEFENCE WORKS	10,581,322	8,024,324	2,556,998	2,556,998	-	-	-		Delays to the programme caused by abnormal, poor ground conditions and delays in stats. The scheme is expected to overspend overall however funding has now been secured to cover this.
94013	GREY TO GREEN	-	(115,166)	115,166	-	-	-	115,166		Underspend due to final contract settlement at lower value than anticipated
94017	CULVERT ENHANCEMENT PROG	91,388	28,198	63,190	63,190	-	-	-		Slippage due to delay in agreeing additional £25k funding from Yorkshire Water, thus preventing procurement strategy being done.
94020	BROOKHILL AREA IMPROVEMENTS	4,972,321	4,864,456	107,865	107,865	-	-	-		Slippage required due to delays in construction
94022	KNOWLEDGE GATEWAY	776,000	85,557	690,443	690,443	-	-	-		Design fees not charged. Planned property purchase not yet complete due to delay in securing SCRIF funding
94326	EDWARD STREET	46,313	31,561	14,752	-	-	-	14,752		Project now finalised.
94418	CONNECT PEDESTRIAN SIGNS	-	3,000	(3,000)	-	-	(3,000)	-		Small residual spend for which funding was in place. No additional draw on SCC funds
94456	SPITAL HILL PUBLIC ART	-	800	(800)	-	-	(800)	-		N/A
94024	DIGITAL INCUBATOR	15,000	11,048	3,952	3,952	-	-	-		Slippage of £3,952 due to delays in agreeing the funding agreement. To be slipped into March 2018
Total		16,492,948	13,083,055	3,409,893	3,422,449	-	(147,277)	134,722	-	

CULTURE

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtier)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
94102	RE-OPENING OF WOODBOURN	-	3,008	(3,008)	-	-	(3,008)	-	-	Residual final costs for which historic grant funding was held. No additional draw on SCC funds.
94104	NORTH ACTIVE	328,853	376,370	(47,516)	-	-	(47,516)	-	-	£47k o'spend represents less than 1% of £7.8m project value. Funded by additional revenue contributions.
94105	GRAVES NCSEM PROJECT	6,624,978	6,638,708	(13,729)	-	-	(13,729)	-	-	£14k o'spend represents less than 1% of £16.3m project value. Funded by additional revenue contributions.
94107	DYS REMEDIATION	483,214	401,661	81,553	81,553	-	-	-	-	Costs in dispute with contractor so slippage required to make final payments.
94109	FA PITCH (GRAVES)	847,034	864,607	(17,573)	-	-	(17,573)	-	-	£17k o'spend represents less than 1% of £3.6m project value. Funded by additional revenue contributions
94110	FA PITCH (THORNCLIFFE)	1,705,314	1,668,286	37,028	37,028	-	-	-	-	Apr 17 slippage of £37,028 due to outstanding works to ramp and CCTV.
94113	OLP INFRASTRUCTURE	301,050	7,462	293,588	293,588	-	-	-	-	Slippage of £293,588 required from 16-17, to cover payment to UTC
94114	OLP INFRASTRUCTURE PUBLIC REALM	3,803,024	3,997,434	(194,410)	-	(194,410)	-	-	-	Accelerated expenditure due to recovery of project timescales following previous slippage request.
94115	FA PITCH (WESTFIELD)	1,807,381	1,644,599	162,782	162,782	-	-	-	-	Slippage due to delay as a result of planning conditions
94120	TINSLEY ART PROJECT	61,328	51,510	9,818	9,818	-	-	-	-	Slippage is due to design stages of project taking longer than anticipated. Expenditure re-profiled to reflect current timescales.
94457	WOMEN OF STEEL	35,587	35,497	90	-	-	-	90	-	
94514	PARSON CROSS PARK PUBLIC ART	12,127	12,127	0	-	-	-	0	-	
94119	MSF FINANCE	11,446,323	11,446,323	0	-	-	-	0	-	
Total		27,456,215	27,147,589	308,625	584,770	(194,410)	(81,826)	91	-	

CHILDREN AND YOUNG PEOPLE

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtier)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
90159	FRA WORKS 16-17	1,012,500	82,493	930,007	930,007	-	-	-		Asbestos survey delays, main contractor delays and changes in priorities of various sites
90448	SF DEVOLVED CAPITAL 2011-12	958,779	927,831	30,948	30,948	-	-	-		School allocation, can be spent over 3 year period
90479	POST IMPLEMENTATION	1,462	736	726	726	-	-	-		Small slippage required to cover final account
90613	SCC INTERNAL PROG. COSTS - W4	7,468	7,468	-	-	-	-	-		Close: scheme now complete: PM confirmed
90614	LEP BUSINESS PLAN - W4	95,756	87,328	8,428	8,428	-	-	-		LEP fees/insurance still to be charged
90620	KING EDWARDS (UP)	70,467	70,467	-	-	-	-	-		Close: scheme complete: PM confirmed
90627	ADD'L PUPIL PLACES(SECONDARY)	55,190	8,630	46,560	46,560	-	-	-		Outstanding legal issue as per PM
90639	SCC CONTRACT COSTS - W4	302,723	267,382	35,341	35,341	-	-	-		ICT fees/work to complete in 17-18
90678	FEASIBILITY & DESIGN	59,602	67,551	(7,949)	-	-	(7,949)	-		Additional works added; can now be closed per PM
90691	PMY MAINT. EMERGENCY WORKS	760,000	739,043	20,957	20,957	-	-	-		Slippage reason: fewer emergencies than anticipated (hard to anticipate emergency work by its nature)
90692	PMY MAINT.CONDITION MGT	(8,111)	-	(8,111)	-	-	(8,111)	-		Close: PM confirmed
90704	FOSTER CARER HOUSING ENHANCE	78,079	-	78,079	78,079	-	-	-		Delays in quotes and time taken to establish and agree plans for building work
90716	GRACE OWEN NURSERY	39,763	24,763	15,000	1,000	-	-	14,000		Hold for retention, Underspend due to reduced F&E requirement by nursery
90732	NEW PMY - WATERMEAD	15,564	11,904	3,660	-	-	-	3,660		Underspend on ICT budget; can now be closed per PM
90734	NORFOLK PARK PMY REPLACEMENT	(148,512)	(96,637)	(51,875)	-	-	(51,875)	-		Final account higher than anticipated (but less than previous budget adjustment); can now be closed per PM
90737	GLEADLESS PRIMARY - REBUILD	2,899,998	2,783,029	116,970	116,970	0	-	-		Slippage, after £192k budget increase, due to compensation claims still not agreed
90744	FEL CAPITAL	105,401	91,683	13,717	13,717	-	-	-		Slippage reason: slight delay in implementation of IT works - est completed by Virgin in July 17
90745	THORNBRIDGE ACCESSIBLE UNIT	727,471	713,347	14,124	14,124	-	-	-		Slipped due to construction delays resulting in F&E having to be ordered later, as no storage room until the building was finished.
90746	GREYSTONES EXPANSION	415,487	447,185	(31,699)	-	-	(31,699)	-		Additional £33k enabling works undertaken by T&C Williams being missed out of the costs when the CAF revision was done to cover the final account.
90747	HALLAM RECONFIGURATION	2,244,199	2,163,943	80,255	80,255	-	-	-		Outstanding contractor claims yet to be agreed.
90757	FRA WORKS PROGRAMME - 14/15	96,072	2,379	93,693	-	-	-	93,693		Final account complete: close: PM confirmed: Underspend due to reduced asbestos removal and contingency pot not required
90761	DON VALLEY SCHOOL	35,422	188,304	(152,882)	-	(152,882)	-	-		Change to ICT spending profile by the Academy
90762	TINSLEY PRIMARY	6,665,161	5,052,122	1,613,039	833,744	-	-	779,295		Slippage to cover demolition; Underspend due to savings on Provisional sums/risk items

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtier)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
90763	ROWAN EXPANSION	16,637	4,022	12,615	12,615	-	-	-		Awaiting final account agreement
90764	PRINCE EDWARD PRIMARY	41,000	41,001	(1)	-	-	(1)	-		Close: PM confirmed
90768	OUGHTIBRIDGE EXTENSION	1,543	29,841	(28,298)	-	-	(28,298)	-		Overspend due to 3 weeks delay on underpinning. Retention £20k still to be paid.
90769	ALDINE HOUSE - SUNDRY WORKS	6,261	4,228	2,033	2,033	-	-	-		Slippage required for an IT Cabinet; due early 2017/18
90770	ALDINE HOUSE - EXTENSION	-	(20,977)	20,977	-	-	-	20,977		£20,159.55 to reimburse Maint Block Allocated & small resultant Underspend of £ 817.78; retention still outstanding
90771	ADAPTATIONS	103,236	72,911	30,325	30,325	-	-	-		Slippage, as demand-led adaptations in schools; balance to be added to 17/18 planned works of £100k
90773	ALDINE HOUSE- 2 BED EXTENSION	126,184	135,644	(9,460)	-	(9,460)	-	-		Acceleration reason: reprofile of works as a result of negotiation with Supplier and sub-contractor; with prior year Q60 funding Adj't
90775	ALDINE HOUSE-INTERNAL REFURBS	-	(25,462)	25,462	-	-	-	25,462		Credit to correct Prior Year overspend: CYPF Maint funding now reimbursed. 2 o/s PO's to be cancelled then close
90776	DOBROFT INFTS-1 YR EXPANSION	2,375	(13)	2,388	-	-	-	2,388		Small Underspend, hold open for retention payment
90777	HALFWAY INFTS -MOBILE REPLACE	223,686	224,286	(600)	-	-	(600)	-		Small overspend hold open for retention
90779	PIPWORTH PMY- PLANT ROOM	603,225	585,760	17,465	17,465	-	-	-		Slippage reason: final contract account to be certified May 17
90790	RAINBOW FORGE -HME	742,282	762,345	(20,063)	-	-	(20,063)	-		overspend reason: Additional Asbestos encountered
90791	PMY MAINT MEERSBROOK WIN-ROOF	414,726	359,949	54,777	54,777	-	-	-		Due to Contractors issuing apportioned costs for 3 sites (Meersbrook, Bradway & Shortbrook) but actual split of costs slightly different across them.
90792	PMY MAINT BRADWAY ROOF	209,497	212,502	(3,005)	-	-	(3,005)	-		Due to Contractors issuing apportioned costs for 3 sites (Meersbrook, Bradway & Shortbrook) but actual split of costs slightly different across them.
90793	PMY MAINT SHORTBROOK WINDOWS	239,061	224,611	14,450	14,450	-	-	-		Due to Contractors issuing apportioned costs for 3 sites (Meersbrook, Bradway & Shortbrook) but actual split of costs slightly different across them.
90794	ALDINE HOUSE HEATING	104,471	91,914	12,557	-	-	-	12,557		All complete: small Underspend; can now be closed per PM
90796	FIRS HILL 2013 BULGE YEAR	51,342	50,522	819	-	-	-	819		1 % Underspend: small variation; can now be closed per PM
90797	NEW 8FE SEC SCH - SW	1,389,299	1,018,744	370,555	370,555	-	-	-		Delay due to requirement for additional surveys and planning issues.
90798	1FE EXPANSION - ECCLESALL INF	309,074	326,284	(17,210)	-	-	(17,210)	-		Overspend: PM expected Underspend, so likely costs mis-coded to this BU instead of BU 90861: PM to investigate and sort in 2017/18
90801	SOUTH WEST 2FE EXPANSION T/P	308,669	320,689	(12,020)	-	-	(12,020)	-		Overspend on Silverdale expansion due to small discrepancy between planned and actual costs on PFI site; can now be closed off.

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtier)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
90802	NEW 5FE SEC SCH NE - WOODSIDE	815,349	687,199	128,150	128,150	-	-	-		Slippage due to delay in pre-construction services agreement (contract for design) being signed following on-going negotiations between SCC and Kier. Now resolved with no impact on the programme or delivery.
90808	ALDINE HOUSE UNDERCROFT AREA2	74,960	46,680	28,280	28,280	-	-	-		Some Q60 effect + Slippage reason: delays as a result of Supplier subcontractor negotiations
90809	MANOR LODGE STRUCTURAL WORKS	318,955	273,674	45,280	-	-	-	45,280		Underspend reason: roof cost lower on inspection; project complete: return surplus to Q60/61
90857	MECHANICAL REPLACE MOSSBROOK	16,006	18,848	(2,842)	-	-	(2,842)	-		overspend due to more works encountered on initial feasibility
90858	MECHANICAL REPLACE HALFWAY	16,006	20,629	(4,622)	-	-	(4,622)	-		overspend due to more works encountered on initial feasibility
90859	MECHANICAL REPLACE BRUNSWICK	16,081	6,652	9,430	-	-	-	9,430		Underspend due to less works encountered on initial feasibility
90860	MECHANICAL REPLACE BRADWAY	16,081	18,291	(2,210)	-	-	(2,210)	-		overspend due to more works encountered on initial feasibility
90861	ECCLESALL PERMANENT EXTENSION	41,000	22,689	18,311	18,311	-	-	-		Slippage required, as likely costs miscoded to BU 90798 instead of BU 90861; PM to investigate and sort in 2017/18
90862	SILVERDALE PERMANENT EXTENSION	545,023	472,264	72,760	-	-	-	72,760		Underspend, as scheme now put on hold
90863	TOTLEY PRIMARY BULGE YR	60,000	34,191	25,809	-	-	-	25,809		Underspend due to budget being set prior to scope of scheme agreed; can now be closed per PM
90864	SPRINGFIELD PRIMARY BULGE YR	147,095	137,315	9,780	9,780	-	-	-		Slippage required for outstanding work to accommodate older children still being agreed
90865	TOTLEY PERM EXPN	59,574	40,869	18,705	18,705	-	-	-		Slippage reason: programme slippage only: for survey works
90866	ALDINE HOUSE- SECURITY MINDER	135,906	-	135,906	135,906	-	-	-		Goods delayed in shipment from China (DIE aware)
Q0060	Building Maintenance - Primary Prioritisation Pgm	-	-	-	-	-	-	-		N/a
Q0061	Basic Need	-	-	-	870,339	-	199,570	(1,069,909)		Represents net Underspend of £907k on Q60/61 funded projects; to be returned to future year spend of Block Allocation
Total		23,644,545	19,839,054	3,805,492	3,922,547	(162,342)	9,065	36,221	-	

HIGHWAYS

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtier)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
90703	BLACKBURN VALLEY CYCLE ROUTE	322,091	41,421	280,670	280,670	-	-	-	0.40	Delays caused by very late (Dec 16) land compensation claim from land owner (delayed £230k construction scheme)
91611	MS - IRR STAGES 2 & 3	20,000	1,290	18,710	18,710	-	-	-	-	Minor Slippage
91662	PUBLIC RIGHTS OF WAY	113,000	111,480	1,520	1,520	-	-	-	-	Network Rail did not do any design work on the bridges in our area (their priorities currently lie elsewhere) so no payments needed for their staff time in 16/17 as profiled. The Structural Engineer has continued to undertake prep work and will continue in 2017/18. Due to his work we are close to reaching an agreement with National Rail regarding the first scheme.
92642	BRIDGE STRENGTHENING WORKS	133,373	64,006	69,366	69,366	-	-	-	-	The speed cushions are now installed but the costs proved to be lower than expected. Also received a £7K contribution from Major Events Management as they arranged for the original cushions to be taken out as part of their Tour de France works. The remaining funding is still required to undertake capital works that, if undertaken at the same time as Streets Ahead, will produce significant cost benefits.
92643	STREETS AHEAD COMP WORKS	48,889	17,836	31,053	31,053	-	-	-	-	Minor overspend funded in full by grant funding.
92741	PENISTONE RD, LIVESEY-LOWTHER	293,003	297,146	(4,144)	-	-	(4,144)	-	-	N.B. 16/17 spend on historical RSAs and Early intervention, nothing on Firth Park
92769	ACCIDENT SAVINGS SCHEMES	30,253	16,179	14,073	14,073	-	-	-	-	Minor slippage on feasibility expenditure
92828	SAFETY CAMERA DIGITAL UPGRADE	570,480	552,447	18,033	18,033	-	-	-	-	Scheme unlikely to continue in current form: will become part of the IRR junction schemes. But slippage required to complete some initial design works
92878	UNIVERSITY CENTRAL CYCLE ROUTE	43,000	38,362	4,638	4,638	-	-	-	-	Delays part caused by uncertainty around what was being delivered as part of City Centre development works. This has led to one section originally planned to be delivered by this project actually being delivered by development
92879	CHATHAM STREET CYCLE SCHEME	19,500	10,917	8,583	8,583	-	-	-	-	Minor slippage on initial phase. Completion expected Jul 17
92880	HALLAM UNIVERSITY CYCLE ROUTE	45,446	18,016	27,430	27,430	-	-	-	-	
92882	SHEAF VALLEY RIVERSIDE ROUTE	47,000	41,659	5,342	5,342	-	-	-	-	

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtier)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
92903	LOWER DON VALLEY CYCLE ROUTE	184,869	84,747	100,121	100,121	-	-	-	-	Delays caused by flood alleviation works on Weedon Street bridge.
92913	LITTLE DON LINK (CYCLE ROUTE)	55,125	55,501	(376)	-	(376)	-	-	-	Slight acceleration of 17/18 expenditure.
92914	GREEN ROUTES NETWORK	-	4,236	(4,236)	Close	-	(4,236)	-	-	Minor overspend funded in full by grant funding.
92915	DOUBLE YELLOW LINES	42,502	36,640	5,862	-	-	(6,640)	5,862	6,640	Actually an overspend as £42K budget includes committed sums, should only have been £30K and therefore no slippage. Overspend covered by final claim
92918	BANNER CROSS PARKING	15,946	20	15,927	5,000	-	-	-	10,927	Slippage element represents approved LTP allocation.
92933	DARNALL CYCLE ROUTES	28,500	15,865	12,635	12,635	-	-	-	-	Minor slippage. Completion expected Nov 17
92934	COPPICE RISE CYCLE ROUTE	21,766	15,913	5,853	Close	-	-	5,853	-	
92935	TRAM TRACK CYCLE SAFETY	6,000	6,810	(810)	-	(810)	-	-	-	Accelerated spend needs to reduce budget & funding 17/18. Expecting further approvals for spend in 17/18 which will be reduced by £810
93053	PFI ACCESSIBILITY ENHANCEMENTS	308,896	345,139	(36,243)	-	(36,243)	-	-	-	Accelerated spend needs to reduce budget & funding 17/18 as Southey Green Road Scheme scheduled for 17/18 done 16/17
93095	TAXI RANK IMPROVEMENTS	18,235	17,495	740	740	-	-	-	-	
93110	BB2 CHESTERFIELD RD KBR	1,300,000	987,856	302,144	302,144	-	-	-	-	Delays caused on site by late start date for stats who are now on site. The PTE will issue a new order for 17/18, any variation required as a result will be done then but works continuing
93111	NORTH SHEFFIELD BBA GROUP A	31,180	38,506	(7,326)	-	-	(7,326)	-	-	Minor overspend funded in full by grant funding.
93112	BB2 SHEFFIELD GLEADLESS KBR	753,980	765,702	(11,723)	-	-	(11,723)	-	-	Minor overspend funded in full by grant funding.
93113	BB2 CITY CENTRE PACKAGE	168,932	176,038	(7,106)	-	(7,106)	-	-	-	Minor acceleration on revised budget.
93115	LANGSETT/FORBES ROAD	28,000	34,478	(6,478)	-	(6,478)	-	-	-	Accelerated spend needs to reduce budget & funding 17/18
93117	NORTH SHEFFIELD BBA GROUP B	971,253	763,663	207,590	207,590	-	-	-	-	Delays caused on site at Bamsley Road schemes (two sites) one due to stats delays and one due to land ownership issues. All now on site. The PTE will issue a new order for 17/18, any variation required as a result will be done then but works continuing
93118	NORTH SHEFFIELD BBA GROUP C	-	35,546	(35,546)	18,508	-	-	-	(54,054)	N.B. Group C North Sheffield Schemes ongoing so Group D (93119) slippage moved to C
93119	NORTH SHEFFIELD BBA GROUP D	55,822	1,768	54,054	Close	-	-	-	54,054	N.B. No Group D schemes continuing but as all North Sheffield, move slippage to Group B 93118
93350	STREETS AHEAD OPPORTUNITIES	336,318	333,502	2,816	-	-	-	2,816	-	Minor Underspend
93364	HANDSWORTH-WAVERLY CYCLE LINK	3,500	3,844	(344)	-	-	(344)	-	-	Minor overspend funded in full by grant funding.

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtier)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
93370	STREETS AHEAD RELATED CYCLE	-	3,680	(3,680)	Close	-	(3,680)	-	-	Minor overspend funded in full by grant funding.
93371	GREENHILL MAIN RD/G'HILL AVE	42,189	42,920	(731)	(731)	-	-	-	-	Minor delays slippage.
93372	ITS NETWORK MANAGEMENT	170,500	102,064	68,436	63,296	-	-	-	5,140	Delays caused by ITS staff having to work on other things, timescales set for the project is now known to be too ambitious.
93373	AIR QUALITY MONITOR EQUIPMENT	192,000	180,932	11,068	11,068	-	-	-	-	Minor slippage on installation works.
93374	IRR JUNCTION SCHEMES	120,000	31,183	88,817	88,817	-	-	-	-	Delays in commissioning modelling (now underway) for options testing
93425	RELOCATABLE CAMERA ENFORCEMENT	27,058	1,558	25,500	25,500	-	-	-	-	Now part of the Business Like Place project which is being progressed but hasn't started yet.
93632	SCHOOL KEEP CLEAR REVIEW	60,000	54,860	5,140	5,140	-	-	-	-	Minor slippage
93633	SKELTON LANE (ONE WAY)	16,500	16,725	(225)	-	(225)	-	-	-	N.B. Accelerated spend needs to reduce budget & funding. 17/18
93887	BRT NORTH	693,900	690,506	3,394	-	-	-	3,394	-	N.B. All contributions from TTAPS have now been given
93888	BRT NORTH: HWYS ALTERNNS (WP24)	48,635	37,013	11,622	11,622	-	-	-	-	
93890	BRT NORTH: TINSLEY LINK (WP21)	3,690,182	3,067,524	622,657	622,657	-	-	-	-	Delays caused by further asbestos found on site and arrangements for removal have only just been agreed. Works are currently underway.
94202	KEY BUS RTE: SHEFF-WOODHOUSE	20,920	21,205	(285)	Close	-	(285)	-	-	Minor overspend funded in full by grant funding.
94438	RS AUDITS & SCHEME COMPLETION	-	1,339	(1,339)	Close	-	(1,339)	-	-	Minor overspend funded in full by grant funding.
94445	BN962 BUS AGREEMENT	382,761	193,966	188,795	-	-	-	188,795	-	Dykes Hall Road works planned now to be completed 17/18, Mansfield Road works planned Phase 1 only complete, Whetham Road works planned not undertaken, Holmes Lane works came in £30k below budget.
97982	HGV ROUTING STRATEGY	24,600	23,420	1,180	1,180	-	-	-	-	Minor delays
97985	CITYWIDE 20MPH ZONE	234,749	228,968	5,781	5,781	-	-	-	-	Minor delays
97986	TRAFFIC CONTROLLER UPGRADES	-	63,990	(63,990)	-	-	(63,990)	-	-	Updating commas to traffic signals from wires to microwaves. Needs capital investment to reduce the maintenance revenue spend? Failure by Project manager to obtain correct approvals. This is now being completed through PLACE Business Improvement Board. Overspend covered by claims. STEP £60K, LTP £3,989.70
97988	CCTV PARKING ENFORCEMENT	48,000	23,001	24,999	24,999	-	-	-	-	Final delivery now expected 17/18
98000	BODY CAMERAS	22,803	24,010	(1,207)	Close	-	(1,207)	-	-	Minor overspend funded in full by grant funding.
Total		11,811,655	9,752,897	2,058,758	1,985,483	(51,238)	(104,914)	206,720	22,707	

HOUSING

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtier)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
90136	CHALUCER SQUARE MAINTENANCE	18,000	13,092	4,909	-	-	-	4,909	-	Underspend on annual allocation.
94021	PIPWORTH REC SUDS	65,000	50,147	14,853	14,853	-	-	-	-	Delay due to engineering and design issues and the need to deliver work in the dry season.
97056	WARM & HEALTHY HOMES	325,000	238,218	86,782	-	-	-	86,782	-	Grant not claimed volume of work less than expected
97127	OBSOLETE HEATING	3,300,263	3,411,429	(111,166)	-	-	(111,166)	-	-	Increased expenditure on obsolete heating replacements has generated offsetting savings on the Emergency Replacement scheme
97131	ALMO ASBESTOS SURVEYS	193,200	190,023	3,177	-	-	-	3,177	-	Minor Underspend on completed project
97139	LANSLOWNE AND HANOVER CLADDING	-	12,710	(12,710)	-	(12,710)	-	-	-	This is to request a reduction of the 17-18 budget due to accelerated spend of £12,710 due to legal costs where work has been completed and costs have been challenged by leaseholders.
97147	ADAPTATIONS	1,832,404	1,747,820	84,584	84,584	-	-	-	-	Slippage required to fund remaining outstanding invoices under the Kier contract which ended on 31.3.2017. No outputs slipped.
97150	RHB LOANS HAL	200,000	193,502	6,497	-	-	-	6,497	-	Demand led loans scheme. Administered on behalf of other authorities. No impact on SCC funds
97153	CALDERDALE RHB LOANS HAL	-	85	(85)	-	-	(85)	-	-	Demand led loans scheme. Administered on behalf of other authorities. No impact on SCC funds
97176	BRADFORD RF FUNDS HAL	-	6,298	(6,298)	-	-	(6,298)	-	-	Demand led loans scheme. Administered on behalf of other authorities. No impact on SCC funds
97222	PSH EMPTY PROPERTIES	120,000	19,523	100,477	-	-	-	100,477	-	Reduced Demand on Private Sector Housing
97243	YORK - NY SUB REGION HAL	54,363	6,296	48,067	48,067	-	-	-	-	This is outputs of 4 loans which were approved (legal charge in place) but where works were not completed and will now complete in 17/18.
97264	HEALTH & SAFETY ENHANCE PROG	195,368	206,862	(11,494)	-	(11,494)	-	-	-	3 more electrical reviews completed than planned.
97269	EMERGENCY DEMOLITIONS	25,000	6,030	18,970	-	-	-	18,970	-	Demand led programme. Savings on estimated costs.
97282	PARK HILL (STH)	96,597	95,185	1,412	1,412	-	-	-	-	Slippage required due to delays in handover of Phase 5 of the contract.
97321	PROGRAMME MANAGEMENT COSTS GF	5,696,000	5,444,385	251,615	-	-	-	251,615	-	Staff recharges lower than budget due to vacancies
97333	MINOR WORK GRANTS	150,000	78,298	71,703	-	-	-	71,703	-	Demand led programme. Saving on estimated costs
97334	DISABLED GRANTS	3,058,441	2,591,707	466,734	340,504	-	-	126,230	-	Slippage as this programme is led by referrals from health care professionals which is difficult to predict and requires time to authorise before grants are completed
97338	PROGRAMME MANAGEMENT COSTS RTB	-	499,200	(499,200)	-	-	(499,200)	-	-	Right To Buy Programme Management Costs funded from RTB Capital receipts each year

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtr)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
97340	SWAN	15,000	1,067	13,933	13,933	-	-	-		Slippage to cover ongoing site maintenance, and any final compensation and Council Tax payments.
97348	HRA PROGRAMME MANAGEMENT	250,000	201,688	48,312	-	-	-	48,312		Staff recharges lower than budget due to vacancies
97350	ARBOURTHORNE 5MS	1,048,913	901,459	147,454	10,000	-	-	137,454		This is to cover outstanding compensation payments and any related fees. Disturbance payments can be claimed up to 7 years after rehousing.
97355	BRADFORD - WY SUB REGION HAL	100,000	-	100,000	-	-	-	100,000		Demand led loans scheme. Administered on behalf of other authorities. No impact on SCC funds
97390	PHS ACTIVITY	200,000	12,256	187,744	-	-	-	187,744		Underspend on annual allocation.
97391	WAKEFIELD - WY SUB REGION HAL	-	45,190	(45,190)	-	-	(45,190)	-		Demand led loans scheme. Administered on behalf of other authorities. No impact on SCC funds
97394	HULL - HUMBER SUB REGION HAL	499,504	386,281	113,223	113,223	-	-	-		Slippage for outputs of 12 loans which were approved (legal charge in place) but where works were not completed and will now complete in 17/18.
97395	NE LINGS - SUB REGION HAL	90,046	42,352	47,694	-	-	-	47,694		Demand led loans scheme. Administered on behalf of other authorities. No impact on SCC funds
97396	SCC RETAINED RETENTIONS	-	26	(26)	-	-	(26)	-		Incorrect recharge. Now corrected
97404	HEATING BREAKDOWNS	1,000,000	506,257	493,743	-	-	-	493,743		Significant reduction in emergency breakdown costs due to Obsolete Boiler Replacement scheme
97405	INSULATION (COUNCIL HSG)	30,000	1,725	28,276	28,276	-	-	-		Budget slipped as project for EWI has not yet received approval. This is now expected to start in 2017-18. Budget would have funded fees associated with tendering, therefore no outputs slipped.
97409	RECYCLING ROLL-OUT	541,577	539,837	1,740	-	-	-	1,740		Minor saving on annual costs
97413	SWEENEY	236,169	9,141	227,028	-	-	-	227,028		Savings on scheme due to reduced depth of foundations required
97414	ARBOURTHORNE 5M'S REFURB	900,000	1,219,756	(319,756)	-	-	(319,756)	-		An expected saving of £1m on this project was declared in 2015/16. This proved to be over optimistic resulting in the £320k overspend in year but an approximate £700k saving on the original approved budget.
97416	COMM HTG - PIPEWORK RENEWAL	-	(45,548)	45,548	-	-	-	45,548		Saving on completed project.
97418	PITCHED ROOFING & ROOFLINE	22,672,841	19,863,535	2,809,306	2,809,306	-	-	-		The slippage is due to progress issues with one of the contractors on the project. This has resulted in 800 outputs being slipped to 2017 - 18.
97419	FLAT ROOFING	4,325,769	3,720,007	605,762	426,300	-	-	179,462		The project is complete on site, however final claims from the contractor are still being negotiated. It is not expected all this budget will be required however an element of the budget needs to remain until final costs are known.
97422	NON HIGHWAYS RESPONSIVE WORKS	21,200	10,054	11,146	-	-	-	11,146		Underspend on annual allocation.

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtr)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
97428	SHEFFIELD HAL	116,303	-	116,303	16,303	-	-	100,000		Slippage of £16,303 to support an ongoing case where the scheme of works are only partially completed on site. This is a complex case where the client is in poor health. The required works to address a category one hazard were started but not completed to a satisfactory standard. In addition relationships between the client and the builder broke down resulting in a need to re-tender the work. The complications of resolving this issue have been exacerbated
97429	LTE'S PURCHASE & REPAIR	547,960	385,096	162,864	162,864	-	-	-		Slippage of £162,864 has been requested for the 7th LTE which completed in April. 14 units will be purchased in 17/18. The overall scheme budget for the 2017/18 is £1,095,920 for the acquisition of 14 LTE properties
97434	CROSS HOUSE ENABLING WORK	2,103	1,827	276	-	-	-	276		Underspend on completed Project.
97435	LTE'S REPAIRS AND REFURB CHS	204,000	89,313	114,687	114,687	-	-	-		Less outputs achieved than planned in 2016-17 hence Underspend. Procurement strategy being revised which is planned to increase outputs in line with budget.
97437	SPITAL HILL SHOP FRONTS	2,451	1,821	630	-	-	-	630		Minor Underspend on completed project
97441	COMMUNAL AREAS-LOW RISE FLATS	5,766,190	5,809,199	(43,009)	-	(43,009)	-	-		Slight acceleration on ongoing programme.
97442	KITCHEN/BATHRM PLANNED REPLMIT	6,581,068	5,905,746	675,322	675,322	-	-	-		Less work required in properties than originally expected. As it was only the 1st year it is not yet known if this will result in an overall saving to the project therefore slippage is requested
97443	WINDOWS & DOORS PLACEMENT(CHS)	1,000,000	1,128,905	(128,905)	-	(128,905)	-	-		Accelerated spend due to work being brought forward approx 64 properties. 2017-18 budget reduced accordingly.
97444	GENERAL/RTB ACQUISITIONS CHS	1,540,000	1,263,978	276,023	276,023	-	-	-		Slippage due to less properties than planned being purchased. Procurement strategy under review which is planned to increase purchases in line with budget.
97448	PROPERTY CONVERSIONS	23,511	21,405	2,106	-	-	-	2,106		Minor Underspend
97449	LONDON ROAD SHOP FRONTS	498,374	465,030	33,345	-	-	-	33,345		Underspend on completed investment project
97450	HILLSBOROUGH TOILETS	60,000	-	60,000	60,000	-	-	-		Full £60k budget to be slipped into 2017/18, as no spend occurred in 2016/17. Owners of the Centre have not yet agreed to grant conditions or signed contract. Project on hold, pending this agreement.
97452	REGIONAL ERL	20,000	20	19,980	-	-	-	19,980		Demand led loans scheme. Administered on behalf of other authorities. No impact on SCC funds

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qfter)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
97454	MANOR TOP CENTRE	10,000	18,374	(8,375)	-	(8,375)	-	-		CAF to cover accelerated spend on design and survey fees in 16/17. The 2016/17 budget was £10k and the final expenditure was £18k. 2017/18 budget to decrease from £228k to £220k
97456	GARAGES STRATEGY - DEMOLITION	328,750	(11,200)	339,950	339,950	-	-	-		Slippage due to late start on work following planning permission requests. Approx 450 outputs slipped as a result
97501	EP LOANS HULL	142,849	-	142,849	-	-	-	142,849		Demand led loans scheme. Administered on behalf of other authorities. No impact on SCC funds
97502	EP NORTH EAST LINC	313,805	266,105	47,700	47,700	-	-	-		Slippage of £ 47,699.45 from the approved 16/17 budget into 17/18, which is outputs of 2 loans which were approved (legal charge in place) but where works were not completed & will now complete in 17/18.
97503	EP LOANS BRADFORD	-	874	(874)	-	-	(874)	-		Demand led loans scheme. Administered on behalf of other authorities. No impact on SCC funds
97505	COMM EP NORTH EAST LINC	39,000	9,000	30,000	-	-	-	30,000		Demand led loans scheme. Administered on behalf of other authorities. No impact on SCC funds
97550	SHC - NEW HOMES ACQUISITIONS	6,500	5,600	900	-	-	-	900		Minor Underspend
97551	COUNCIL HSG ACQUISITIONS PROG	5,974,543	5,269,307	705,236	705,236	-	-	-		7 Acquisitions have slipped from 2016/17 to 2017/18 (3 General Acquisitions and 4 at Page Hall) from the overall target of 80.
97552	NEW BUILD COUNCIL HSG PHASE 1	4,209,256	4,249,311	(40,056)	-	-	(40,056)	-		Utilities have caused the contractor to claim an Extension of Time against SCC, which was responsible for organising diversions and relocations. In turn, following project completion, SCC will seek to make a claim against its utilities contractor. approvals for the 40k overspend sought and an additional 15k for 17/18
97553	NEW BUILD COUNCIL HSG PHASE 2	99,579	56,072	43,507	43,507	-	-	-		Alternative procurement routes continue to be explored and the specification has been revisited in an attempt to achieve better value for money. This will significantly delay the delivery of the scheme and therefore the budgets need to slip forward.
97831	EP NORTH WEST	-	(100)	100	-	-	-	100		Minor Underspend
97834	EP SOUTH EAST	68,905	10,591	58,314	58,314	-	-	-		To fund remaining works associated with CCTV works on Westfield. No outputs slipped as just remaining connection to be made.
97835	EP SOUTH WEST	-	(400)	400	-	-	400	-		Minor overspend funded from HRA resources
97838	COMPARTMENTALISATION - FS	1,474,006	1,037,538	436,468	436,468	-	-	-		Due to the affordability issues, responsive elements of the work were charged to Revenue for an amount of £489,000, resulting in an Underspend on Capital which needs to be carried forward into 17-18 to complete work to around 1500 properties.

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtr)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
97957	SOUTH WEST - ABBEY BROOK	62,431	24,029	38,402	38,402	-	-	-		Budget required to fund outstanding final account costs and other unexpected claims on old projects. No outputs slipped.
97961	DH - METERING	2,108,948	1,302,351	806,597	806,597	-	-	-		Some work planned to be completed in 2016-17 has slipped to 2017-18. Bulk meter work instruction being finalised.
97968	LIFT MAINTENANCE & REPAIR	322,000	252,259	69,741	-	-	-	69,741		Refurb of obsolete and repair of vandalised lifts saving on demand led element
97989	SPRINKLERS - FIRE SAFETY	87,777	10,950	76,827	76,827	-	-	-		10 properties have not been accessed to complete the work and are currently going through legal proceedings. The work will be completed when this has been resolved.
97990	SHELTERED FIRE ALARM LINKING	1,000,752	536,750	464,002	464,002	-	-	-		Project started on site late and will now complete in 2017-18. Outputs of 690 slipped.
98001	FIRE SAFETY - HRA NON DOMESTIC	36,133	19,745	16,388	-	-	-	16,388		Underspend on completed project due to low tender prices
98002	ELECTRICAL STRATEGY	12,500	-	12,500	12,500	-	-	-		Slippage as no spend during 2016-17. Project has not yet commenced. No outputs slipped as budget was to cover tendering fees.
97554	NEW BUILD COUN HSG PH 3	-	1,679	(1,679)	-	(1,679)	-	-		There was no budget forecast for 16/17, but £1,679 has been spent on Planning Delivery Service fees which will be deducted from the fees budget originally forecast for 17/18
97555	NEW BUILD COUN HSG PH 4A	-	11,754	(11,754)	-	(11,754)	-	-		No budget forecast for 16/17, but 11,754 has been spent on Planning Delivery Service fees which will be deducted from the fees budget originally forecast for 17/18
97556	NEW BUILD COUN HSG PH 4B	-	6,744	(6,744)	-	(6,744)	-	-		No budget forecast for 16/17, but £6,744 has been spent on Planning Delivery Service fees which will be deducted from the fees budget originally forecast for 17/18
Total		79,920,348	70,375,564	9,544,784	8,225,160	(224,671)	(1,022,251)	2,566,546	-	

PARKS

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtier)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
93410	ANGRAM BANK PARK IMPROVEMENTS	42,958	43,133	(175)	Close	-	(175)	-	-	Minor Overspend funded by Section 106 allocation.
93412	CROOKES VALLEY PARKS	15,465	137	15,329	Close	-	-	15,329	-	Overall saving S106 allocation now available for Ponderosa Park
93416	OUSEBURN ROAD OPEN SPACE	36,170	24,988	11,182	11,182	-	-	-	-	Now expected to complete 17/18
93992	RIVELIN VALLEY PLAYBUILDER	7,170	7,150	20	Close	-	-	20	-	Minor saving
94121	WINCOBANK HILL PHASE 1	4,443	1,970	2,473	2,473	-	-	-	-	Slight delay to final costs
94380	MANOR FIELDS TODDLER PLAY	-	(2,944)	2,944	Close	-	-	2,944	-	Minor saving
94397	PARK HILL GREEN LINKS	28,760	12,736	16,024	15,714	-	-	-	310	Now expected to complete 17/18
94463	CLAY WOOD GREEN LINKS	18,368	5,600	12,768	12,768	-	-	-	0	Now expected to complete 17/18
94466	WOODLANDS S106	38,925	38,925	(0)	Close	-	(0)	-	-	Minor Overspend funded by S106
94469	WINCOBANK HILL PHASE 2	8,401	8,403	(2)	Close	-	(2)	-	-	Minor Overspend funded by existing RCC
94470	URBAN NATURE PARKS	136,233	131,100	5,133	N	-	-	5,133	-	Scope of work reduced to level of Forestry Commission funding
94471	DOUGLAS ROAD	4,185	-	4,185	Close	-	-	4,185	-	Works now part of Parkwood resolution Project
94475	BEIGHTON CLOSED LANDFILL	97,966	66,581	31,385	31,385	-	-	-	-	Because this is a gas field works are phased. Time is required between each phase to review impact before progressing. The work done so far has taken longer than expected, and it appears that some of what we thought were minor issues, may actually be more significant.
94476	BEIGHTON LEACHATE TREATMENT	550,381	10,920	539,461	539,461	-	-	-	-	When the project was tendered, it was evident that the project would be more complex and costly than originally advised by the appointed consultants; the costs being greater than those outlined in their reports. Reengineering of the site's leachate infrastructure is taking place to make the original lagoon and wetland project scheme economically viable. Once this work is done, the lagoon and wetland option will be assessed again. The reengineering work is likely to take 6 to 8 months.
94477	PARKWOOD RESOLUTION SITE	315,006	26,336	288,670	288,670	-	-	-	-	When the project was tendered, returns were 100k over budget so a main contractor hasn't been appointed yet, and none of the main project works have started. Value engineering works required.
94487	CHARNOCK REC'N GROUND MUGA	4,338	4,213	125	Close	-	-	125	-	Minor Saving

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtier)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
94490	CATHERINE STREET OPEN SPACE	5,770	5,982	(212)	Close	-	(212)	-	-	Minor overspend funded by existing Revenue Contribution
94492	RETHINKING PARSON CROSS PARK	362	(138)	500	-	-	-	500	-	Minor Saving
94493	MOVE MORE RUNNING ROUTES	62,043	44,140	17,903	17,903	-	-	-	-	Final phase of project now slipping into 17/18
94494	BOTANICAL GARDENS EDUCATION	618,128	580,156	37,973	37,973	-	-	-	(0)	The contractors work programme was over ambitious and delays were experienced in the project delivery. The negotiations regarding the final valuation are ongoing causing a delay in payment.
94495	LADY CANNINGS PLANTATION TRACK	1,322	3,530	(2,208)	Close	-	(2,208)	-	-	Minor Overspend funded by Revenue Contribution
94496	WOODTHORPE RECREATION GROUND	20,144	18,679	1,465	1,465	-	-	-	-	
94497	SHEFFIELD GENERAL CEMETERY HLF	319,645	162,650	156,995	156,995	-	-	-	0	Revisions in the tender package took the work over the OJEU threshold resulting in an extended tender period. Undertaking unforeseen ground investigation and historic research is extending the project timescale beyond the original forecast
94502	REDMIRE'S PITCH DRAINAGE	10,058	10,227	(169)	Close	-	(169)	-	-	Minor Overspend funded by Revenue Contribution
94503	GRAVES PARK IMP. PROJECT	46,105	10,715	35,390	35,390	-	-	-	-	Path works now to be undertaken in April-June 17 to take advantage of measured term contract savings.
94504	GREENHILL PARK IMPROVEMENTS	31,491	30,861	630	125	-	-	505	-	
94505	DORE REC PITCH DRAINAGE	-	275	(275)	N/A	(275)	-	-	-	Funded by S106 allocated agreements reducing what's available for 17/18
94506	GRAVES AND MILLHOUSE COURTS	149,756	139,090	10,666	9,722	-	-	-	944	Slippage in relation to final payments due on scheme.
94507	BINGHAM COURTS	2,140	1,614	526	526	-	-	-	-	
94509	BENTS GREEN PITCH S106	32,160	2,767	29,393	29,393	-	-	-	-	Delay in spend due to contractor availability, unable to fit in the work before the winter season and can't do the works over winter due to ground conditions.
94513	ECB PITCHES	143,350	127,934	15,416	15,416	-	-	-	-	Slippage in relation to final payments due on scheme.
94516	COLLEY PARK IMPROVEMENTS	-	1,275	(1,275)	(1,275)	-	-	-	-	Accelerated expenditure Funded by S106 allocated agreements reducing what's available for 17/18
94518	MILLHOUSES PARK BASKETBALL	13,700	13,696	4	Close	-	-	4	-	Minor Saving
97946	PARKWOOD SPRINGS CYCLE TRACK	3,876	4,970	(1,094)	Close	-	(1,094)	-	-	Minor overspend covered by existing grant funding. No additional call on SCC Resources
C0093	GREEN AND OPEN SPACES S106 STRATE	29,957	-	29,957	N/A	-	-	-	29,957	N.B. Holding code for S106 Parks Programme, now profiled in 17/18
Total		2,796,778	1,537,671	1,261,107	1,205,285	(275)	(3,860)	28,745	31,212	

PLANNING

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtier)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
92459	WOODSIDE OPEN SPACE	20,415	17,098	3,317	3,317	-	-	-		It has been agreed not to submit the planning application for Woodside New Open Space until the above work is complete. Remaining spend includes small amount of work to prepare the planning application, a final cost estimate and planning application fee.
92460	CIL	-	660	(660)	-	-	(660)	-		Payment represents statutory transfer of Community Infrastructure Levy to Parish Council
94508	CASTLE COLLEGE GREEN LINK	19,521	5,750	13,771	13,771	-	-	-		The Green Link between Shrewsbury Rd and the Kier Housing site has not yet been completed. Design is approved and Kier will complete in the first few months of 2017/2018 – these works are the last phase on site.
Total		39,936	23,507	16,429	17,088	-	(660)	-	-	

RESOURCES

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtr)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
90027	DARNALL FRA WORKS	16,517	6,571	9,946	-	-	-	9,946		Underspend reason: Scheme complete, small variance can close & return to Q73
90065	RADON WORKS	39,438	8,868	30,570	30,570	-	-	-		Slippage reason: awaiting Radon Survey Information to identify future schemes
90066	CENTRAL LIBRARY	74,476	-	74,476	-	-	-	74,476		Underspend: not now required due to uncertainty of library future: close
90067	TREE MANAGEMENT PROG	37,755	30,344	7,411	7,411	-	-	-		Slippage reason: dependent upon information from Parks: to be spent in 17/18
90068	CLOSED PROPERTIES PROG	100,000	58,596	41,404	41,404	-	-	-		Slippage reason: retained funding to manage vacant properties in 17/18
90071	ROOFING PROG	9,000	9,238	(238)	-	-	(238)	-		Small overspend & close: Work to be taken forward in 93481-Roofing works as part of the CBERP (Corporate Buildings Essential Replacement Programme). Can be closed./Q73N/A?
90072	RESURFACING (INC PARKS) PROG	499,000	483,291	15,709	15,709	-	-	-		Slippage reason: Programme slippage (to April 17) only, no affect on overall project cost
90074	CITY RD CEMETERY + CREM	13,500	3,500	10,000	10,000	-	-	-		Operational delay: work undertaken by Arney in Apr 17
90076	DAMS & WATER COURSES PROG	156,272	124,771	31,501	31,501	-	-	-		Variation to slip £31,501.00 into April of 17/18 for Works not yet completed.... with £5k retention element held in April until resolved
90077	BOTANICAL GDS PUBLIC TOILETS	21,000	11,774	9,226	9,226	-	-	-		Slippage reason: Delay to start on site due to requirement for a license from Botanical Gardens Trust.
90079	CARBROOK UTC RELOCATION	130,799	60,673	70,126	-	-	-	70,126		Overall Workplace u/spend; but keep open for Retention
90080	STANFORTH WORKS FRA (R)	388,021	302,910	85,110	-	-	-	85,110		Underspend reason: significant omission of provisional sum requirements and construction CAF not being reduced following contract award. Keep Open: Retention
90081	FRA 15-16 STOCKSBRIDGE YC [R]	99,814	74,160	25,654	5,654	-	-	20,000		Underspend due to omission of provisional sums not required / Slippage required for Works not yet completed
90082	FRA 15-16 BISHOPS HOUSE M [R]	48,110	39,107	9,003	-	-	-	9,003		U/Spend reason: £3k savings on fees, £2k on Works and £4k unused contingency
90083	FRA 15-16 FIRTH PK CLK TWR [R]	105,039	82,277	22,762	2,762	-	-	20,000		To slip £2,762.13 into 17/18 for Works not yet completed and £20k Underspend due to omission of provisional sums not required.
90086	ASBESTOS REMOVAL FRAMEWORK	150,000	22,999	127,001	127,001	-	-	-		Slippage reason: required for Emergency Asbestos Removal work and fees

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtier)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
90087	HR+M TRANSPORT	4,506,109	4,347,294	158,815	158,815	-	-	-		Slippage reason: Vehicles not ordered in 16/17 due to lack of information around fleet requirements. Intel to be gathered and vehicles purchased in 17/18.
90091	MECHANICAL REPLACEMENT PROG	1,000,000	882,301	117,699	117,699	-	-	-		Full year allocation approved in Nov 16. Despite in-year acceleration, full year expenditure unachieved in 5m available
90092	ELECTRICAL REPLACEMENT PROG	100,000	71,166	28,834	28,834	-	-	-		Full year allocation approved in Nov 16. Despite in-year acceleration, full year expenditure unachieved in 5m available
90093	LIFT REPLACEMENT PROG	150,000	48,794	101,206	101,206	-	-	-		Full year allocation approved in Nov 16. Despite in-year acceleration, full year expenditure unachieved in 5m available
90094	ROOFING REPLACEMENT PROG	175,000	152,994	22,007	22,007	-	-	-		Full year allocation approved in Nov 16. Despite in-year acceleration, full year expenditure unachieved in 5m available
90095	WINDOW & DOOR REPLACEMENT PROG	275,000	197,011	77,989	77,989	-	-	-		Full year allocation approved in Nov 16. Despite in-year acceleration, full year expenditure unachieved in 5m available
90096	STRUCTURAL DEFECTS PROGRAMME	125,000	121,153	3,847	3,847	-	-	-		Full year allocation approved in Nov 16. Despite in-year acceleration, full year expenditure unachieved in 5m available
90097	DAMS & WATERCOURSES PHASE 2	53,000	15,254	37,746	37,746	-	-	-		Slippage reason: tender delay resulting from need to obtain additional ecological surveys
90120	MOORFOOT	8,739	42,889	(34,149)	-	-	(34,149)	-		Overall Workplace Programme Underspend & close
90133	HOWDEN HOUSE ACCOMM STRATEGY	86,029	103,555	(17,526)	-	-	(17,526)	-		Overall Workplace Programme Underspend & close
90140	PROJECT DELIVERY COSTS	216,184	71,840	144,345	-	-	-	144,345		Overall Workplace Programme Underspend & close
90141	IT WORKSTREAMS	128,800	19,759	109,042	30,000	-	-	79,042		Overall Workplace u/spend & £30k slippage; PM confirmed
90144	ABBEYDALE IND HAM-STRUCT DEF	52,980	10,611	42,369	42,369	-	-	-		Programme slippage only, no affect on overall project cost, variance should be zero following April payment
90145	PARK LIBRARY/COMM ROOF RENEWAL	144,510	52,497	92,013	-	-	-	92,013		Underspend reason: £77k on contracted works and £15k fees; Scheme complete, variance can return funds to Q73
90147	MEDICO LEGAL FRA	399,266	215,194	184,072	184,072	-	-	-		Programme slippage only following liaising with Centre Manager - delayed at client request (Nov --> Mar SOS)
90148	STOCKSBRIDGE LIBRARY FRA	170,325	154,055	16,270	-	-	-	16,270		Underspend reason: Scheme complete; can return funds to Q73
90149	TOWN HALL PROJECT	73,320	23,349	49,971	49,971	-	-	-		Slippage reason: First phase of feasibility complete, more work to follow in 17/18 (decant feasibility study).

Project Number	Scheme Title	Approved Expenditure Budget	OEO Expenditure 31/03/16 (Qtr)	Variance	Slippage	Accelerated Spend	Overspend	Underspend	Internal Adjustment	Comments
90151	MOORFOOT PHASE 3	-	(20,788)	20,788	-	-	-	20,788		Overall Workplace Programme Underspend & close
90152	GRANGE CRESCENT FRA (R)	199,357	97,423	101,934	-	-	-	101,934		U/Spend reason: due to significant omission of provisional sums and construction CAF not being reduced following contract award
90153	VERDON STREET FRA (R)	55,870	53,432	2,438	-	-	-	2,438		U/Spend reason: due to significant omission of provisional sums and construction CAF not being reduced following contract award.
90154	WARMINSTER HOSTEL FRA (R)	206,690	138,307	68,383	-	-	-	68,383		U/Spend reason: due to significant omission of provisional sums and construction CAF not being reduced following contract award.
90155	STRADBROKE YC FRA (R)	24,369	1,189	23,180	23,180	-	-	-		Slippage reason: Works not yet completed. Delay due to incorporation of this site into batch 3 contract (due to CSSR contract coming to an end).
90156	ADLINGTON ROAD CC FRA (R)	55,290	4,387	50,903	50,903	-	-	-		Slippage reason: Works not yet completed. Delay due to incorporation of this site into batch 3 contract (due to CSSR contract coming to an end).
90157	COLLEGIATE CRESCENT FRA (R)	55,285	9,486	45,799	-	-	-	45,799		Underspend reason: Fees / survey costs spent on project, but now on hold as site to be sold instead.
90159	FRA WORKS 16-17	2,004,987	151,721	1,853,267	1,853,267	-	-	-		Asbestos survey delays, main contractor delays and changes in priorities of various sites
90856	MECHANICAL REPLACEMENT MTC	48,000	125,177	(77,177)	-	(77,177)	-	-		Acceleration due to design work being done up front to reflect change in programme priorities
92356	MILLENIUM GALLERY LIFE CYCLE	5,619	997	4,622	4,622	-	-	-		Slippage reason: to be added to current Corporate Resource Pool funded 17/18 lifecycle works
94362	BROOMHILL LIBRARY	100,000	86,340	13,660	13,660	-	-	-		Slippage reason: delays from weather and additional works on site.
93480	CBER-ELECTRICAL 17-19	-	1,000	(1,000)	-	(1,000)	-	-		£1k accel'n due to Commercial Services fees
93486	CBER-DAMS & WATERCOURSES17-19	-	1,000	(1,000)	-	(1,000)	-	-		£1k accel'n due to Commercial Services fees
97899	PATH RESURFACING PROGRAMME	40,640	0	40,640	-	-	-	40,640		Underspend reason: Scheme complete, variance can be closed; previously slipped amount not now required.
97941	CBT WINCOBANK COMMUNITY BLDG	-	(0)	0	-	-	-	0		Close: PM confirmed
Q0073	HEALTH & SAFETY COMPLIANCE	393,105	-	393,105	864,000	-	-	(470,895)		Awaiting specification of Resources Fire Risk Assessment Mitigation Works; £864k total slippage represents £393k slippage carried forward, plus a net Underspend of £470k on Q73 funded projects to be returned to future year spend of Block Allocation
Total		12,742,216	8,498,465	4,243,751	3,945,425	(79,177)	(51,913)	429,417	-	